



**SOUTH TEXAS
COLLEGE**

**Board of Trustees
Regular Board Meeting**

**Tuesday, February 28, 2017
5:30 p.m.**

**Pecan Campus
Ann Richards Administration Building
Board Room
McAllen, Texas**

Online Board Packet

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, February 28, 2017 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Presentations..... 1 - 8**
 - A. Presentation of *Music at South Texas College*
 - B. Spring 2017 Enrollment Report
 - C. Report on the Association of Community College Trustees (ACCT) 2017 National Legislative Summit
- VI. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes 9 - 42
 - 1. January 31, 2017 Regular Board Meeting
 - B. Approval and Authorization to Accept Grant Award(s) 43 - 44
 - 1. The Texas Holocaust and Genocide Commission, Hate, Hope and Healing Project in the Amount of \$4,000
 - 2. Additional Grant(s) Received/Pending Official Award
- VII. Consideration and Action on Committee Items**
 - A. Education and Workforce Development Committee**
 - 1. Review and Action as Necessary to Offer a Deaf Support Specialist Certificate program 45 - 59

B. Finance and Human Resources Committee

- 1. Review and Action as Necessary on Purchases and Renewals 60 - 65
 - A. Non – Instructional Items
 - 1) Furniture (Purchase)
 - 2) Building Moving Services (Renewal)
 - 3) Engineering Services – Geotechnical and Materials Testing – Bond (Renewal)
 - B. Technology
 - 4) Network Devices and IP Phones (Purchase)

- 2. Review and Discussion of Accountability, Risk, and Compliance Department 66 - 76

C. Facilities Committee

- 1. Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability 77 - 106
- 2. Review and Action as Necessary on Updated Timeline for the Scheduled Guaranteed Maximum Prices (GMPs), Completion Dates and Occupancy Dates for the 2013 Bond Construction Program 107 - 110
- 3. Review and Action as Necessary on Amendment to Agreement to Construction Manager at Risk with D. Wilson Construction for Off-Site Storage of Materials at Non-Bonded Facilities for the 2013 Bond Construction Program 111 - 116
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 - 2) Pecan Campus South Academic Building
- 8. Review and Action as Necessary on Library Furniture Selections for the 2013 Bond Construction Program 151
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2) Technology Campus General Motors (GM) Car Storage	
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○ Facilities	217 - 236
○ Finance, Audit, and Human Resources	237 - 242
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A. Next Meetings:	
• <u>Tuesday, March 7, 2017</u>	
➤ 3:00 p.m. – Education and Workforce Development Committee	
➤ 4:00 p.m. – Facilities Committee	
➤ 5:30 p.m. – Finance, Audit, & HR Committee	
• <u>Tuesday, March 28, 2017</u>	
➤ 5:30 p.m. – Regular Meeting of the Board of Trustees	
B. Other Announcements:	
• The Regional Center for Public Safety Excellence Groundbreaking Ceremony will be held on Friday, March 3, 2017 at 10:00 a.m. at the construction site, 4300 S. Cage Blvd., Pharr, TX 78577	
• The College will be closed Monday, March 13 through Sunday, March 19, 2017 for Spring Break.	

Presentations

A. Presentation of Music at South Texas College

Mr. William Buhidar, Assistant Dean for Fine and Performing Arts, will share a video showcasing the South Texas College Music Department. Mr. Buhidar will also provide a highlight of upcoming events coordinated by South Texas College.

B. Spring 2017 Enrollment Report

Mr. Matthew Hebbard, Vice President of Student Affairs and Enrollment Management, will provide a review of the Spring 2017 Enrollment Report to the Board.

Mr. Hebbard will also review the FY2015-2016 Dual2Degree Department Annual Report. The Dual2Degree Department focuses on providing dual credit students with resources for student success and to facilitate their transition to traditional South Texas College students upon graduation from high school.

The Dual2Degree Department has been working with partnering school districts to increase the number of dual credit students who are registered for their college coursework early (before the first class day). In Fall 2016, 51% of dual credit students were registered early, and 82% were registered early for the Spring 2017 semester.

The FY2015-2016 Dual2Degree Department Annual Report is provided under separate cover.

C. Report on the Association of Community College Trustees (ACCT) 2017 National Legislative Summit

Mrs. Graciela Farias and Ms. Rose Benavidez represented South Texas College at the Association of Community College Trustees (ACCT) 2017 National Legislative Summit in Washington D.C.

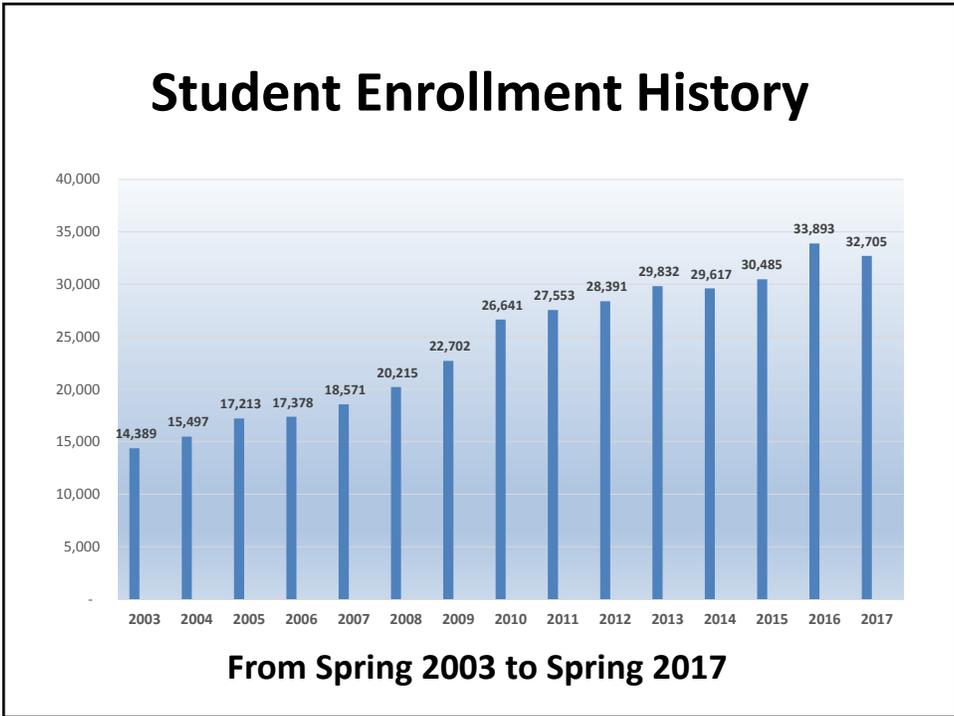
The summit provides community college leaders with timely information on federal legislation and other initiatives, as well as the opportunity to meet with peer leaders and advocates from around the nation.

Ms. Rose Benavidez serves on the Board of Directors for the ACCT, and presides as Chair of the Diversity Committee.

Mrs. Graciela Farias attended the ACCT Advocacy Leadership Academy as well as the National Legislative Summit.

These presentations are for the Board's information and feedback to staff, and no action is requested.

Spring 2017 Enrollment

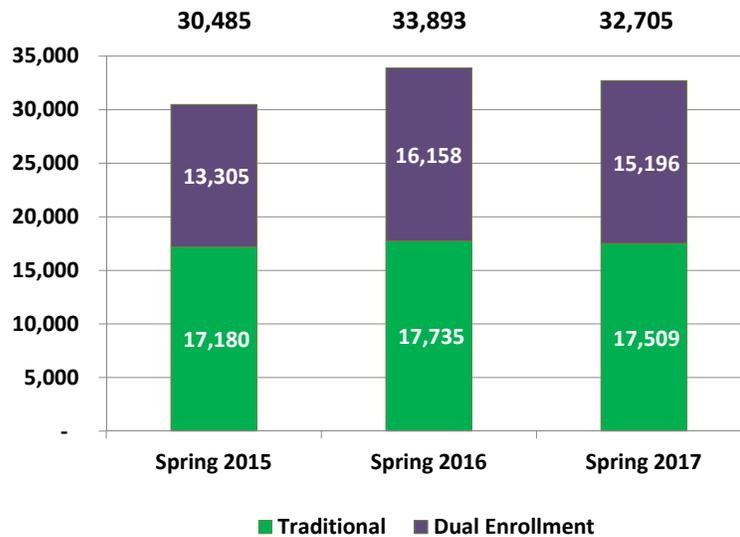


Campus Enrollment

Campus	Spring 2016	Spring 2017	+/-	%
Pecan	10,573	10,023	-550	-5%
Mid Valley	3,484	3,315	-169	-5%
Starr County	1,087	1,091	4	0%
NAH	1,683	1,581	-102	-6%
Technology	1,597	1,477	-120	-8%
Distance Learning	6,314	7,265	951	15%
Dual Enrollment at High School	15,175	13,874	-1,301	-9%
Total Headcount*	33,893	32,705	-1,188	-4%

* Some of campus enrollments will not match total headcount because some students attend multiple campus

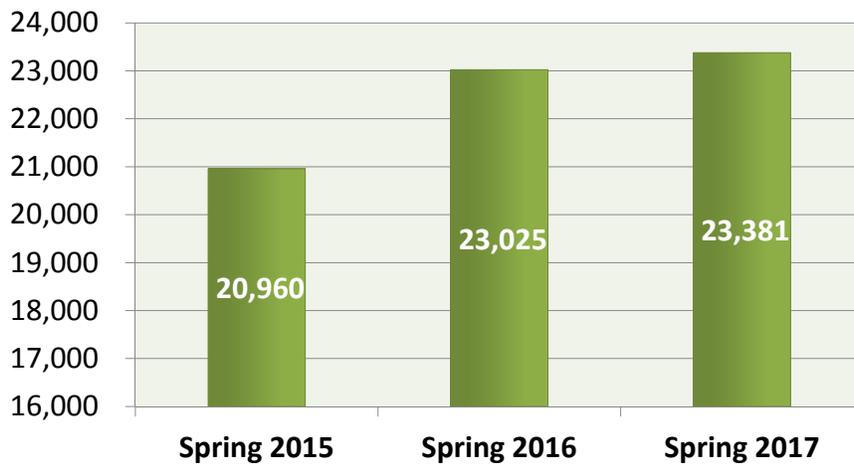
Total Enrollment



Unduplicated Enrollment by Residence

County	Spring 2015	Spring 2016	Spring 2017
Central Hidalgo	18,939	20,763	19,886
Eastern Hidalgo	5,384	6,108	5,724
Western Hidalgo	3,304	3,861	3,910
Starr County	2,118	2,382	2,370
Out of District & Country	740	779	815
Total	30,485	33,893	32,705

Full Time Equivalency (total semester credit hours/12)



Dual Enrollment – Hidalgo County

District	Spring 2015	Spring 2016	Spring 2017
DONNA ISD	380	459	428
EDCOUCH-ELSA HS	188	255	209
EDINBURG ISD	1,725	2,038	1,993
HIDALGO ISD	260	321	320
LA JOYA ISD	1,206	1,532	1,531
LA VILLA HS	68	60	54
MCCALLEN ISD	1,727	1,926	1,631
MERCEDES ISD	318	385	392
MISSION ISD	925	1,049	1,079
MONTE ALTO ISD	52	78	39
PSJA ISD	2,993	3,616	3,242
PROGRESO HS	190	209	173
SHARYLAND ISD	459	631	725
SOUTH TEXAS ISD	665	723	658
VALLEY VIEW HS	393	500	466
WESLACO ISD	855	1,250	1,139
Subtotal	12,404	15,032	14,079

Dual Enrollment – Starr County

	Spring 2015	Spring 2016	Spring 2017
RIO GRANDE CITY ISD	478	644	605
ROMA HS	258	257	275
Subtotal	736	901	880

Other – Districtwide

	Spring 2015	Spring 2016	Spring 2016
PRIVATE SCHOOLS	76	71	64
CHARTER SCHOOLS	69	132	167
HOME HS & OTHERS	20	22	6
Subtotal	165	225	237

	Spring 2015	Spring 2016	Spring 2017
Total Dual Credit	13,305	16,158	15,196

FALL 2016 – SPRING 2017 Registration

Percent of Dual Credit Registration Completed

Term	Early Registration (Up to 1 st Class Day)	Late Registration (First Class day to Census)
Fall 2016	51%	49%
Spring 2017	82%	18%

Dual Credit Registration

The increase in the number of dual credit students registered by the first class day is attributed to:

- Successful implementation of revised Enrollment Deadlines
- Automation of admission and registration processes (Online Registration & Advisement Initiative, Texas Records Exchange System)

College District	Headcount			diff	%	Contact Hours			% differences	
	Spring 2016	Spring 2017	Spring 2017			Spring 2015	Spring 2016	Spring 2017	17 to 15	17 to 16
Alamo Colleges	59,203	59,251	8,424,464	8,424,464	0.1%	8,575,432	8,420,536	-0.05%	-1.8%	
Alvin Community College	4,954	5,299	849,168	849,168	7.0%	898,768	953,744	12.3%	6.1%	
Amarillo College	9,073	9,077	1,693,797	1,693,797	0.0%	1,558,037	1,633,241	-3.6%	4.8%	
Angelina College	4,841	4,839	826,443	826,443	0.0%	802,292	807,688	-2.3%	0.7%	
Austin Community College	37,253	36,736	5,746,776	5,746,776	-1.4%	5,617,636	5,573,594	-3.0%	-0.8%	
Blinn College	19,239	19,857	3,362,944	3,362,944	3.2%	3,322,064	3,126,992	-7.0%	-5.9%	
Brazosport College	4,154	4,046	624,676	624,676	-2.6%	636,000	609,248	-2.5%	-4.2%	
Central Texas College	16,127	15,807	2,272,671	2,272,671	-2.0%	2,046,992	2,031,888	-10.6%	-0.7%	
Cisco College	3,056	3,027	659,356	659,356	-0.9%	612,952	580,960	-11.9%	-5.2%	
Clarendon College	1,229	1,393	269,040	269,040	13.3%	277,232	293,328	9.0%	5.8%	
Coastal Bend College	4,272	4,541	728,920	728,920	6.3%	815,636	850,336	16.7%	4.3%	
College of the Mainland	3,968	3,969	680,376	680,376	0.0%	719,816	694,892	2.1%	-3.5%	
Dallas CCCD	97,822	108,205	11,058,992	11,058,992	10.6%	10,756,134	11,743,959	6.2%	9.2%	
Del Mar College	10,779	11,393	1,742,940	1,742,940	5.7%	1,822,776	1,794,383	3.0%	-1.6%	
Frank Phillips College	1,349	1,372	252,032	252,032	1.7%	252,224	254,848	1.1%	1.0%	
Galveston Community College District	1,965	2,153	407,589	407,589	9.6%	399,088	412,752	1.3%	3.4%	
Grayson College	5,005	4,566	879,907	879,907	-8.8%	893,685	815,040	-7.4%	-8.8%	
Hill College	3,947	4,151	791,500	791,500	5.2%	755,648	778,156	-1.7%	3.0%	
Houston Community College	58,213	58,498	9,584,912	9,584,912	0.5%	9,262,712	9,058,200	-5.5%	-2.2%	
Howard County Junior College District	3,749	4,003	551,246	551,246	6.8%	548,052	587,768	6.6%	7.2%	
Kilgore College	5,145	5,487	1,073,969	1,073,969	6.6%	1,017,654	1,089,443	1.4%	7.1%	
Laredo Community College	8,713	9,234	1,332,032	1,332,032	6.0%	1,310,512	1,337,408	0.4%	2.1%	
Lee College	6,801	7,034	1,143,018	1,143,018	3.4%	1,317,013	1,366,021	19.5%	3.7%	
Lone Star College	70,848	72,528	10,321,508	10,321,508	2.4%	10,699,558	10,828,805	4.9%	1.2%	
McLennan Community College	9,243	9,872	1,509,815	1,509,815	6.8%	1,494,428	1,527,392	1.2%	2.2%	
Midland College	7,136	7,253	855,136	855,136	1.6%	932,011	960,032	12.3%	3.0%	
Navarro College	9,719	9,428	2,013,396	2,013,396	-3.0%	1,846,296	1,735,234	-13.8%	-6.0%	
North Central Texas College	9,089	8,646	1,470,384	1,470,384	-4.9%	1,395,056	1,422,976	-3.2%	2.0%	
Northeast Texas Community College	2,618	2,842	535,922	535,922	8.6%	516,576	547,536	2.2%	6.0%	
Odessa College	5,226	5,600	850,005	850,005	7.2%	854,000	940,000	10.6%	10.1%	
Panola College	2,398	2,464	561,136	561,136	2.8%	552,720	587,200	4.6%	6.2%	
Paris Junior College	4,444	4,663	1,035,230	1,035,230	4.9%	943,382	890,076	-14.0%	-5.7%	
Ranger College	1,878	2,079	414,752	414,752	10.7%	389,504	419,200	1.1%	7.6%	
San Jacinto College	26,460	27,205	4,846,288	4,846,288	2.8%	5,054,776	5,164,712	6.6%	2.2%	
South Plains College	9,029	8,942	1,864,560	1,864,560	-1.0%	1,812,635	1,778,262	-4.6%	-1.9%	

College District	Headcount			%	diff	Contact Hours			% differences	
	Spring 2016	Spring 2017	Spring 2017			Spring 2015	Spring 2016	Spring 2017	17 to 15	17 to 16
South Texas College	33,310	31,362	5,096,120	-5.8%	5,594,848	5,409,864	6.2%	-3.3%		
Southwest Texas Junior College	5,422	6,080	911,429	12.1%	924,532	not reported				
Tarrant County College District	48,078	47,828	7,358,225	-0.5%	7,272,763	7,181,785	-2.4%	-1.3%		
Temple College	4,750	4,556	884,560	-4.1%	839,310	766,124	-13.4%	-8.7%		
Texarkana College	3,530	3,698	742,270	4.8%	690,907	742,595	0.0%	7.5%		
Trinity Valley Community College	6,472	6,550	1,308,836	1.2%	1,260,564	1,265,096	-3.3%	0.4%		
Tyler Junior College	10,654	11,427	2,166,488	7.3%	2,128,112	2,205,528	1.8%	3.6%		
Vernon College	3,047	3,096	562,176	1.6%	553,248	559,088	-0.5%	1.1%		
Victoria College	3,557	3,626	616,832	1.9%	603,360	616,688	0.0%	2.2%		
Weatherford College	5,255	5,602	1,004,410	6.6%	1,007,061	1,008,287	0.4%	0.1%		
Western Texas College	2,463	2,420	350,896	-1.7%	365,539	370,128	5.5%	1.3%		
Wharton County Junior College	7,316	6,980	1,158,992	-4.6%	1,162,784	1,155,243	-0.3%	-0.6%		
Total (47 districts of 50 reporting)	662,799	678,685	102,484,705	2.4%	102,187,793	102,896,276	0.4%	0.7%		

Approval of Minutes

The following Board Meeting Minutes are submitted for approval:

1. January 31, 2017 Regular Board Meeting

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and adopt the January 31, 2017 Regular Board Meeting Minutes as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and adopts the January 31, 2017 Regular Board Meeting Minutes as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, January 31, 2017 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

Minutes

Call Meeting to Order:

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, January 31, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:39 p.m. with Dr. Alejo Salinas, Jr., presiding.

Members present: Dr. Alejo Salinas, Jr., Mrs. Graciela Farias, Mr. Jesse Villarreal, Ms. Rose Benavidez, Mr. Paul R. Rodriguez, Mr. Gary Gurwitz, and Mr. Roy de León

Members absent: None

Also present: Dr. Shirley A. Reed, Mr. Chuy Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Anahid Petrosian, Mr. Ricardo De La Garza, Mr. Paul Varville, Dr. Ali Esmaeili, Dr. Ety Bischoff, Dr. Jayson Valerio, Mr. Mike Carranza, Dr. Kristina Wilson, Chef Ruben Lemus, Jr., Dr. Murad Odeh, Dr. Virginia Champion, Mrs. Brenda Balderaz, Ms. Katarina Bugariu, Ms. Becky Cavazos, Mr. Carlos Martinez, Dr. William Carter, Mr. Steve Morrison, Dr. Kevin Peek, Dr. Annie Liss, Ms. Diane Teter, Mr. Charles Neumann, Mr. Pedro Perez, Ms. Daphine Mora, Mr. Dan Mendoza, Mr. Benjamin Hiller, Ms. Veronica Rodriguez, Mr. Gilberto Reyes, Jr., Mr. Ben Briones, Mr. Gilbert Gallegos, Mr. Brian Fruge, Ms. Tammy Tijerina, Mr. Jonathan Salinas, Ms. Kelly Salazar, Ms. Susan Anderson, and Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation:

Dr. Alejo Salinas, Jr. said the invocation.

Public Comments

Dr. William Carter, Professor of History and Faculty Senate President, and Mr. Gilberto Reyes, Jr., Associate Professor of History and representing the Texas Faculty Association, made public comments expressing concerns about proposed new Policy #4901: *Standards of Conduct*, which was on the agenda for Board consideration and action to adopt in place of existing Policy #4002: *Standards of Conduct*, which was recommended for concurrent deletion.

Dr. Carter expressed concerns about a clause in the proposed new policy which referenced conduct that “impugns an employee’s moral character or professional reputation, or... tends to tarnish or bring into disrepute the College’s image in the community.”

Mr. Reyes asked the Board to consider keeping Policy #4002 as written, instead of deleting it and adopting proposed new policy #4901.

Administration would respond to the expressions of concern during the scheduled agenda item later in the meeting.

Presentations

A. Recognition of Trustees for Their Service and Contributions to South Texas College

Dr. Reed presented an expression of appreciation to the Board of Trustees on the behalf of faculty, staff, students, and constituents for their continued contributions to making South Texas College a premier community college.

B. Presentation on the Texas Higher Education Coordinating Board’s (THECB) 60x30 Strategic Plan

Mrs. Graciela Farias, Board Vice Chair, requested that Dr. Shirley A. Reed, President, provide a presentation to the Board on the Texas Higher Education Coordinating Board’s (THECB) 60x30 Strategic Plan.

Dr. Reed reviewed the statewide plan and discussed the College’s local planning efforts, and how they tie to the state’s plan.

The following documents were provided under separate cover:

- Texas Higher Education Strategic Plan: 2015-2030
- South Texas College Strategic Plan for 2013-2018
- South Texas College Comprehensive Operational Plan FY 2016-2017 to FY 2019-2020

These presentations were for the Board’s information and feedback to staff, and no action was requested.

Approval of Minutes

The following Board Meeting Minutes were submitted for approval:

1. December 13, 2016 Regular Board Meeting

Dr. Salinas noted a correction for the Minutes as presented. On page 28 of those Minutes, it was stated that Dr. Salinas reviewed and discussed the results of the assessments with the Board of Trustees. Dr. Salinas asked that the Minutes be updated to instead state that he announced at the Dec. 13, 2016 meeting that the results of the Board assessment and the President's assessment would be covered at the January 2017 Regular Board Meeting.

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approve and adopt the December 13, 2016 Regular Board Meeting Minutes with the correction as noted. The motion carried.

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant was requested:

- 1. The Child Development Associates Program (CDA) from The Lower Rio Grande Valley Workforce Development Board for training in the amount of \$61,160.**

Texas Workforce Development provides funding for child care development training for the South Texas Childcare Center. This grant will help fund training for least 40 participants, (20 participants for the spring 2017 semester and 20 participants for the fall 2017 semester). Training includes tuition and fees, CDA application fee and coursework textbooks. This award is for the period of January 1, 2017 through December 31, 2017.

This grant aligns to Strategic Direction #2, Access and Success by coordinated efforts with Workforce Solutions to outreach targeted prospective students and by expanding community awareness, community engagement, and community support for The South Texas College Child care Center.

- 2. The Child Development Associates Program (CDA) from The Lower Rio Grande Valley Workforce Development Board for conference attendance in the amount of \$20,000.**

This grant provides funding for training and education at a CDA conference for 400 participants. Four conferences will be provided with 100 participants each on the following dates: April 29, June 17, July 22, and October 28, 2017. Conference topics include Autism, Leadership, and Infant Toddler Development. This award is for the period of January 29, 2017 through December 31, 2017.

This grant aligns to Strategic Direction #2, Access and Success by promoting a college-going culture through proactive outreach targeting prospective students and

providing training that expands the capacity of The South Texas College Child Center staff.

3. The Texas Affordable Baccalaureate (TAB) Expansion Grant Program as a partner with Austin Community College, in the amount of \$167,848.

This grant will fund the development of competency-based coursework, support services, and will help establish an articulation agreement for an online competency-based Bachelor of Applied Technology (BAT) degree in Computer Information Technology (CIT). All of the existing competency-based courses in ACC's Associate of Applied Science (AAS) will seamlessly transfer into the college's newly developed competency-based BAT in CIT. This award is for the period of January 2017 through December 31, 2018.

This grant aligns to Strategic Direction #2, Access and Success by delivering distance education through a comprehensive and full-service virtual campus and by offering a new online competency-based program.

4. The Licensed Vocational Nursing (LVN) Program from The Texas Workforce Commission, Jobs for Texans Grant (JET) in the amount of \$238,370.

This grant provides funding for equipment to improve existing nursing laboratories at the Mid-Valley and Starr Campuses. These laboratories will simulate real-world hospital scenarios that that are needed to meet the demands of the current complex healthcare environment.

This grant aligns to Strategic Direction #1, Clear Pathways by providing students with clear pathways to facilitate coherent educational experiences and timely completion of a postsecondary credential leading to relevant employment and further educational experiences. This grant also aligns to Strategic Direction #2, Access and Success by offering support to students in Nursing and Allied Health LVN program to state of the art equipment and support high demand workforce needs.

5. Additional Grant(s) Received/Pending Official Award

The presented grants would provide up to \$487,378 in additional funding for the College to provide services and opportunities throughout the region.

Upon a motion by Mr. Jesse Villarreal and a second by Mr. Roy de León, the Board of Trustees approved and authorized accepting the following grant awards and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. The Child Development Associates Program (CDA) from The Lower Rio Grande Valley Workforce Development Board for training in the amount of \$61,160.
2. The Child Development Associates Program (CDA) from The Lower Rio Grande Valley Workforce Development Board for conference attendance in the amount of \$20,000.

3. The Texas Affordable Baccalaureate (TAB) Expansion Grant Program as a partner with Austin Community College, in the amount of \$167,848.
4. The Licensed Vocational Nursing (LVN) Program from The Texas Workforce Commission, Jobs for Texans Grant (JET) in the amount of \$238,370.
5. Additional Grant(s) Received/Pending Official Award

The motion carried.

Review of Presentation to the Education and Workforce Development Committee

Mrs. Graciela Farias provided the Board of Trustees with a review of the following presentation, which was delivered to the Education and Workforce Development Committee on Tuesday, January 17, 2017.

Presentation on Proposed International Workforce Training Opportunities for Industry Partners in Reynosa

Mr. Carlos Margo, Associate Dean for Industry Training and Economic Development, presented on workforce training opportunities for industry partners in Reynosa, through a proposed partnership with Instituto Internacional de Estudios Superiores (IIES).

The Federal Reserve Bank of Dallas estimated that a 10 percent increase in maquiladora output leads to a 6.6 percent increase in total employment in McAllen. Reports published by the Federal Reserve Bank of Dallas were supported by data gathered by the South Texas College Institute for Advanced Manufacturing (IAM), the McAllen Economic Development Corporation, as well as INDEX Reynosa.

The South Texas College Institute for Advanced Manufacturing (IAM) researched the feasibility and propriety of providing workforce training to industrial partners across the border, specifically the employees at maquiladoras in Reynosa, Mexico, as an opportunity to improve regional prosperity in the South Texas College service area in Hidalgo and Starr counties. Through offering workforce development training to industrial partners across the border, the local economy would see a corresponding boost of increased activity.

Successful collaboration with IIES in Reynosa and development of improved workforce training in industrial partners across the border would also contribute to a greater profile for the Rio Grande Valley in attracting global businesses to invest in the area, increasing the demand for high skilled workers and providing a boon to the local economy.

Administration received a favorable opinion from legal counsel, supporting the establishment of such a program provided that the College does not report international contact hours through this partnership for formula funding.

South Texas College, through the IAM, continued to meet with IIES to negotiation pricing and costs, and administration recommended raising a minimum of \$50,000 in contributions to serve as seed money to launch this program.

The short-term strategy would be to pilot the initial training to 2 or 3 committed maquiladoras. With demonstrated success and upon becoming self-funding, the program could potentially be expanded to additional industry partners.

Legal counsel and administration were in the process of drafting a Memorandum of Understanding for this STC/IIES partnership. It was anticipated that training could begin as soon as April 2017 with appropriate support and approvals from the Board of Trustees.

A brief Power Point presentation was included in the packet for the Committee's review, along with a copy of the attorney's opinion on the proposed partnership and a set of questions to and responses from the attorney seeking clarification on the opinion and the scope of the proposed partnership and training program.

This review of the presentation was for the Board's information and feedback to staff, and no action was requested.

Review and Action as Necessary on Request for Sabbatical Leave

Approval was requested to authorize sabbatical leave for Mr. Pedro Perez, Instructor of Art.

As per the Professional Development Plan, sabbatical leave may be granted to administrators, full-time faculty members, and professional-technical staff by the South Texas College Board of Trustees upon the recommendation of the President. Sabbatical leave may be granted for the purpose of self-improvement through study, through acquisition of new skills to stay abreast with new technologies and through research or community service.

Eligibility is based on service to the institution for six consecutive full-time years and an agreement in writing to serve South Texas College for a period of two times the length of the leave following the completion of the sabbatical.

The number of sabbatical leaves granted to full-time faculty is restricted to no more than two full-time faculty members for each year.

Dr. Anahid Petrosian, Interim Vice President for Academic Affairs, recommended that Mr. Pedro Perez be approved for sabbatical leave. Dr. Reed reviewed the sabbatical leave requests and recommended Board approval as follows:

Mr. Pedro Perez for the Fall 2017 Semester.

- Mr. Perez has been an Art Instructor at South Texas College for 8 years and is eligible for sabbatical leave under the Professional Development Plan guidelines.
- Mr. Perez will conduct research in cultural centers in Italy, Spain, and France, where he will study works of art in person, including uncatalogued piece, and plans to produce visual support materials that will benefit his Art Appreciation, Digital Art, and Design courses.

The Education and Workforce Development Committee recommended Board approval of the sabbatical leave request for Mr. Pedro Perez for the Fall 2017 Semester as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the sabbatical leave request for Mr. Pedro Perez for the Fall 2017 Semester as presented. The motion carried.

Review and Action as Necessary on Proposed Deletion of Policy #3321: *Good Standing and Acceptable Academic Progress*

Approval of the proposed deletion of existing Policy #3321: *Good Standing and Acceptable Academic Progress* was requested.

This policy was no longer needed because the College's previous standards regarding "good standing and acceptable academic progress" were superseded by Policy #3320: Academic Progress Standards.

On December 13, 2016, the Board of Trustees revised Policy #3320: *Academic Progress Standards*, which established the criteria for calculating semester and cumulative GPA, and for using these as a standards for Academic Status.

The Policy outlined this academic status as the basis for academic standing, including guidelines for Academic Probation, Continued Academic Probation, Academic Suspension, and Readmission after a Period of Suspension.

With the adopted revisions to Policy #3320, Policy #3321: *Good Standing and Acceptable Academic Progress* was no longer necessary and could be deleted from the Board Policy Manual.

Policy #3321: *Good Standing and Acceptable Academic Progress* was included in the packet for the Committee's information.

The President's cabinet and administrative staff recommend approval to delete this policy as presented.

The Education and Workforce Committee recommended Board approval to delete existing Policy #3321: *Good Standing and Acceptable Academic Progress*.

Upon a motion by Mrs. Graciela Farias and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized the deletion of existing Policy #3321: *Good Standing and Acceptable Academic Progress*. The motion carried.

Review and Action as Necessary on Proposed New Policy #3322: *Student Financial Aid - Satisfactory Academic Progress (SAP)*

Approval of the proposed adoption of new Policy #3322: *Student Financial Aid - Satisfactory Academic Progress (SAP)* was requested.

This policy was necessary due to the federal regulations that require the College to monitor satisfactory academic progress of all students in higher education, including dual credit students. All students receiving federal assistance under Title IV programs must maintain satisfactory academic progress in their course of study, regardless of whether or not financial aid is awarded each semester.

An individual student's academic performance, as provided for under Policy #3320: *Academic Progress Standards*, directly impacts their eligibility for federal assistance, including Pell grants, even if they have not received any financial aid for the current or previous semesters. This includes dual credit students.

Policy #3322: *Student Financial Aid - Satisfactory Academic Progress (SAP)* incorporates the federal requirements that students:

- Maintain a 67% course completion rate;
- Maintain at least a 2.0 cumulative GPA; and
- Complete a degree or certificate within 150% of normal time frame.

The Policy clarified that the SAP included all periods of enrollment, whether or not the student received aid.

Policy #3322: *Student Financial Aid - Satisfactory Academic Progress (SAP)* was included in the packet for the Committee's information.

The proposed new policy also provided a web address link to the College's Satisfactory Academic Progress document, which was included in this packet following the proposed new policy.

The President's cabinet and administrative staff recommend approval to adopt this proposed new policy as presented.

The Education and Workforce Committee recommended Board approval to adopt new Policy #3322: *Student Financial Aid - Satisfactory Academic Progress (SAP)* as proposed and which supersedes any previously adopted Board policy.

Upon a motion by Mrs. Graciela Farias and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the adoption of new Policy #3322: *Student Financial Aid - Satisfactory Academic Progress (SAP)* as proposed and which superseded any previously adopted Board policy. The motion carried.

Review and Action as Necessary to Offer an Associate of Science Degree in Interdisciplinary Studies

Board approval to offer an Associate of Science Degree in Interdisciplinary Studies was requested.

The Associate of Science Degree in Interdisciplinary Studies would allow students who are interested in pursuing math or science based fields to enroll in coursework that is aligned to the requirements of four-year institutions.

The program developers identified several recommended tracks for students interested in the following careers:

- Environmental Science,
- Biomedical Science,
- Dietetics,
- Science Education, and
- Public Health.

The Math & Science division indicated interest in providing on-going advising support to these students so that they select the appropriate track within this degree. Additionally, research was conducted on similar degrees at other institutions, and the proposed Associate of Science in General Science degree was similar to a degree currently offered at Austin Community College.

Finally, this degree was developed in cooperation with the leadership of the Liberal Arts & Social Sciences division to ensure that it meets the needs of Interdisciplinary Studies students who are interested in science or math fields.

The packet contained the Program Development Summary, which included:

1. Program Development Checklist;
2. Program Summary and Demand;
3. Enrollment Management Plan, including Marketing and Retention Strategies;
4. Enrollment and Graduation Projections;
5. Proposed Curriculum;
6. Instructional and Operating Cost Projections; and
7. South Texas College Program Evaluation Plan.

The program operating and instructional costs were estimated, as provided after the Program Development Brief.

The Education and Workforce Committee recommended Board approval to offer an Associate of Science Degree in Interdisciplinary Studies as presented.

Upon a motion by Mrs. Graciela Farias and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized offering an Associate of Science Degree in Interdisciplinary Studies as presented. The motion carried.

Review and Action as Necessary to Offer an Associate of Applied Science Degree in Culinary Arts - Specialization in Baking and Pastry Arts

Board approval to offer an Associate of Applied Science Degree in Culinary Arts - Specialization in Baking and Pastry Arts was requested.

The AAS in Culinary Arts with Specialization in Baking & Pastry Arts degree would build on existing certificates and will allow graduates to be eligible for a wider range of career opportunities and higher wages.

The curriculum of the AAS degree built on the curriculum of the Commercial Baking Certificate by adding four additional technical courses and 15 hours of general education requirements. Additionally, EMSI data indicated a strong demand for bakers in the local region.

The packet contained the Program Development Summary, which included:

1. Program Development Checklist;
2. Program Summary and Demand;
3. Enrollment Management Plan, including Marketing and Retention Strategies;

4. Enrollment and Graduation Projections;
5. Proposed Curriculum;
8. Instructional and Operating Cost Projections; and
9. South Texas College Program Evaluation Plan.

The program operating and instructional costs were provided after the Program Development Brief.

Dr. Anahid Petrosian, Vice President for Academic Affairs and Dr. Kristina Wilson, Associate Dean of Curriculum and Student Learning, were available to respond to questions.

The Education and Workforce Committee recommended Board approval to offer an Associate of Applied Science Degree in Culinary Arts - Specialization in Baking and Pastry Arts as presented.

Upon a motion by Mrs. Graciela Farias and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized offering an Associate of Applied Science Degree in Culinary Arts - Specialization in Baking and Pastry Arts as presented. The motion carried.

Review and Action as Necessary on Award of Proposals, Purchases, and Renewal

The Finance, Audit, and Human Resources Committee recommended Board approval of the awards for proposals, purchases, and renewal as listed below:

- | | |
|-------------------------------|------------------------------------|
| A. Awards | C. Non- Instructional Items |
| B. Instructional Items | D. Technology Items |

A. Awards

- 1) **Cargo Van (Award):** award the proposal for a cargo van to **Boggus Motor Sales II, LLC.** (McAllen, TX), at a total amount of \$30,665.05;
- 2) **Driving Simulator (Award):** award the proposal for a driving simulator to **FAAC Incorporated** (Ann Arbor, MI), at total amount of \$114,500.00;
- 3) **Food Service – Mid Valley Campus (Award):** award the proposal for food service – Mid Valley Campus to **Domine Catering, LLC.** (McAllen, TX), for the period beginning February 1, 2017 through January 31, 2018 with two one-year options to renew with a 4% commission on total monthly sales and a fee of \$1 per student for the Mid-Valley Childcare Center meal preparation;
- 4) **Food Service – Starr County Campus (Award):** award the proposal for food service – Starr County Campus to **Cactus Restaurant** (Rio Grande City, TX), for the period beginning February 1, 2017 through January 31, 2018 with two one-year options to renew, with a 4% commission on total monthly sales;

- 5) **Medium Duty Truck (Award):** award the proposal for a medium duty truck to **Bert Odgen Motors, Inc.** (Edinburg, TX), at a total amount of \$42,993.00;
- 6) **Signs, Banners, and Related Products (Award):** award the proposal for signs, banners, and related products for the period beginning February 1, 2017 through January 31, 2018 with two one-year options to renew, at an estimated amount of \$50,000.00. The vendors are as follows:
 - a. **Copy Zone, Ltd.** (McAllen, TX)
 - b. **Gateway Printing & Office Supply, Inc.** (Edinburg, TX)
 - c. **Imprezos Pro Uniforms, LLC.** (Pharr, TX)
 - d. **The Sign Depot** (McAllen, TX)

B. Instructional Items

- 7) **Nursing and Allied Health Equipment and Supplies (Renewal):** renew the contracts for nursing and allied health equipment and supplies for the period beginning April 21, 2017 through April 20, 2018, at an estimated amount of \$165,000.00 with the following vendors:

a. Henry Schein, Inc. (Melville, NY)	b. Meadows Medical (Quogue, NY)
c. Med One Equipment Services (Sandy, UT)	d. Moore Medical, LLC. (Farmington, CT)
e. Enterprise, Inc./dba Pocket Nurse (Monaca, PA)	f. Southeastern Emergency Equipment (Youngsville, NC)

- 8) **Online Continuing Education Services (Renewal):** renew the contracts for online continuing education services for the period beginning March 30, 2017 through March 29, 2018, at an estimated cost of \$36.00 to \$7,495.00 per class. There are no deposits required, no minimum order or any initial inventory to purchase. The vendors are as follows:
 - a. **Education To Go/A Division of Cengage Learning** (Mason, OH)
 - b. **World Education, LLC.** (Arlington, TX)

C. Non – Instructional Items

- 9) **Furniture (Purchase):** purchase furniture - bond from the National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), E & I Purchasing Cooperative, TIPS Purchasing Cooperative, the State of Texas Multiple Award Schedule (TXMAS), and Texas Association of School Boards – Buyboard approved vendors, at a total amount of \$619,610.05.

#	Vendor	Amount
A	Allsteel, Inc./ Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$21,253.51
B	American Seating Company/Gateway Printing and Office Supply, Inc. (Houston, TX/Edinburg, TX)	\$124,615.52
C	Cramer, Inc./Gateway Printing and Office Supply, Inc. (Kansas City, MO/Edinburg, TX)	\$34,178.62
D	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Emigsville, PA/Edinburg, TX)	\$8,125.62
E	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Cypress, CA/Edinburg, TX)	\$37,025.18

F	The Hon Company/Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$20,871.15
G	Krueger International/Gateway Printing and Office Supply, Inc. (Green Bay, WI/Edinburg, TX)	\$172,346.22
H	MSC Industrial Supply Company (Melville, NY/Harlingen, TX)	\$10,670.92
I	National Office Furniture/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$4,252.83
J	NOVA Solutions, Inc./Gateway Printing and Office Supply, Inc. (Effingham, IL/Edinburg, TX)	\$186,270.48
	Total	\$619,610.05

10) **Civil Engineering Services – On-Call Services – Non-Bond (Renewal):** renew the contracts for civil engineering services – on-call services – non-bond for the period beginning March 31, 2017 through March 30, 2018, with the following vendors:

- a. **Halff Associates, Inc.** (McAllen, TX)
- b. **Meldon & Hunt, Inc.** (Edinburg, TX)
- c. **Perez Consulting Engineers, LLC.** (McAllen, TX)
- d. **R. Gutierrez Engineering Corporation** (Pharr, TX)

11) **Investment Advisory Services (Renewal):** renew the investment advisory services contract with **Valley View Consulting, LLC.** (Horseshoe Bay, TX), for the period beginning April 1, 2017 through March 31, 2018, at an estimated amount of \$75,000.00;

D. Technology

12) **Computers and Laptops (Purchase):** purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), in the total amount of \$97,351.59.

Recommend Action - The total for all award of proposals, purchases, and renewal was \$1,195,119.69.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the award of proposals, purchases, and renewals as presented. The motion carried.

Review and Action as Necessary on Revision and Deletion of Personnel Policies and Proposed New Policy

Approval of revision and deletion of personnel policies and proposed new policy was requested.

Revision

1) Revise Policy #4115: *Personnel Appointments*

- The revised policy clarified the appointments that are classified as at-will.

2) Revise Policy #4118: *Provision of Faculty Letter of Appointment and Name Change to Provision of Letter of Appointment: Faculty, Administrative, or Executive Employee*

- The revised policy clarified the timeframe within hearing procedures as business days.
- Included provisions of former Policy #4921: Termination of Annual Employees during the Term of Their Letter of Appointment.

3) Revise Policy #4911: *Disciplinary Documentation Procedures For Non-Annual Employees and Non-Renewal of Annual Employees and Name Change to Disciplinary Action Procedures*

- The revised policy addressed disciplinary action procedures for all employees.

Deletion

1) Delete Policy #4002: *Standards of Conduct*

- Provisions of proposed deleted policy have been incorporated into new Policy #4901: Standards of Conduct, to clarify requisite standards of conduct at South Texas College.

2) Delete Policy #4920: *Discipline and Dismissal*

- Provisions of proposed deleted policy combined Policy #4911: Disciplinary Action Procedures and New Policy #4901: Standards of Conduct, so that documentation and disciplinary procedures were set out with greater specificity and clarity.

3) Delete Policy #4921: *Termination of Annual Employees During The Term of Their Letter of Appointment*

- Provisions of proposed deleted policy were combined into Policy #4118: Provision of Faculty Letter of Appointment, with Name Change to Provision of Letter of Appointment: Faculty, Administrative, or Executive Employee.

New

1) New Policy #4901: *Standards of Conduct*

- New policy was necessary to replace the former Standards of Conduct Policy 4002 which required substantial revisions.
- The proposed policy included the revisions as discussed at the Finance, Audit, and Human Resources Committee on January 17, 2017.

In summary, the policy revisions, deletions, and new policy were as follows:

Revised Policy			
	No.	CURRENT	REVISED
1	4115	Personnel Appointments	No change to title
2	4118	Provision of Faculty Letter of Appointment	Name Change to 4118: Provision of Letter of Appointment: Faculty, Administrative, or Executive Employee
3	4911	Disciplinary Documentation Procedures For Non-Annual Employees and Non-Renewal of Annual Employees	4911: Disciplinary Action Procedures
Deleted Policy into New Policy			
	No.	DELETE	NEW
1	4002	Standards of Conduct	4901: Standards of Conduct
2	4920	Discipline and Dismissal	4911: Disciplinary Action Procedures and 4901: Standards of Conduct
3	4921	Termination of Annual Employees During The Term of Their Letter of Appointment	4118: Provision of Letter of Appointment: Faculty, Administrative, or Executive Employees

The revised, deleted, and new personnel policies followed in the packet for the Board's information and review. The additions to the policies were highlighted in yellow and the deletions are designated with a red strikethrough.

The revised, deleted, and new personnel policies were reviewed by staff, the President's Cabinet, President's Administrative Staff, Planning and Development Council (PDC) staff, and/or by Legal Counsel.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed revisions and deletions of personnel policies and adoption of the proposed new policy as presented and which supersedes any previously adopted Board policy.

The Board decided to postpone action on proposed new Policy #4901: *Standards of Conduct* until after an executive session discussion with legal counsel.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the proposed revisions of:

- Policy #4115: *Personnel Appointments*;
- Policy #4118: *Provision of Faculty Letter of Appointment* and Name Change to *Provision of Letter of Appointment: Faculty, Administrative, or Executive Employee*; and
- Policy #4911: *Disciplinary Documentation Procedures For Non-Annual Employees and Non-Renewal of Annual Employees* and Name Change to *Disciplinary Action Procedures*

And the proposed deletions of:

- Policy #4002: *Standards of Conduct*;
- Policy #4920: *Discipline and Dismissal*; and
- Delete Policy #4921: *Termination of Annual Employees During The Term of Their Letter of Appointment*.

The policies were revised or deleted as presented and supersede any previously adopted Board policy. The motion carried.

Review and Action as Necessary on Firm for Delinquent Tax Collection Services for Hidalgo County and Starr County

Approval to award a contract for delinquent tax collection services for Hidalgo and Starr Counties at a 15% fee based on the amount of delinquent tax, penalty, and interest collected for the period of May 1, 2017 through April 30, 2018, with two (2) one-year renewal options to Linebarger Goggan Blair & Sampson, LLP. (Edinburg, TX) was requested.

Purpose – The delinquent tax collection services contract with Linebarger Goggan Blair & Sampson, LLP expires on April 30, 2017. Approval to approve a firm for the contract for delinquent tax collection services was needed in order to provide collection services for delinquent property taxes that are owed to the College.

Justification - Property Tax Code Section 6.30 (c) states that the governing body of a taxing unit may contract with any competent attorney to represent the unit to enforce the

collection of delinquent taxes. The attorney's compensation is set in the contract, but the total amount of compensation provided may not exceed 20 percent of the amount of delinquent tax, penalty, and interest collected. The Board of Trustees previously approved a 15 percent penalty fee.

Background - The contract for delinquent tax collection services was awarded to Linebarger Goggan Blair & Sampson, LLP at the March 25, 2014 Board meeting for the period ending April 30, 2015 with two (2) one year renewal options. At the February 24, 2015 meeting, the Board approved the first of the two (2) one-year renewal options for the period beginning May 1, 2015 through April 30, 2016. The last of the two (2) one-year renewal options for the period of May 1, 2016 through April 30, 2017 was reviewed and approved by the Board at the February 23, 2016 meeting.

A request for proposals for delinquent tax collection services was advertised November 23, 2016 and November 30, 2016, and three (3) requests for proposals were emailed to delinquent tax collection firms.

One (1) response was received from **Linebarger Goggan Blair & Sampson, LLP**.

Funding Source – The delinquent tax collection services fee of 15 percent was paid to the delinquent tax attorney from the delinquent tax collection revenues from Hidalgo County and Starr County.

Enclosed Documents - A Proposal Summary and Evaluation prepared by staff, a Summary of Cumulative Delinquent Tax Levy Collections by Fiscal Year, and a Summary Total Tax Levy Uncollected were included in the packet for the Board's information and review.

The Finance, Audit, and Human Resources Committee recommended Board approval of the selection of the firm to provide services for delinquent tax collection services for Hidalgo County and Starr County at a 15% fee based on the amount of delinquent tax, penalty, and interest collected. The contract period will be May 1, 2017 through April 30, 2018 with two (2) one-year options to renew.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized the selection of the firm to provide services for delinquent tax collection services for Hidalgo County and Starr County at a 15% fee based on the amount of delinquent tax, penalty, and interest collected. The contract period will be May 1, 2017 through April 30, 2018 with two (2) one-year options to renew. The motion carried.

Review and Action as Necessary on Resolution to Impose a 15% Penalty for Collection of Delinquent Taxes as Authorized Under Section 33.07 of the Texas Property Tax Code for Delinquent Tax Attorney Fees and Expenses

Approval of the Resolution imposing a 15% penalty for collection of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for delinquent tax attorney fees and expenses was requested.

Purpose – A resolution authorizing the College to levy an additional penalty of 15% to the delinquent 2016 district taxes was needed in order to recover the cost of delinquent tax attorney fees and expenses for the collection of delinquent taxes, penalty, and interest due on 2016 taxes which would remain delinquent on July 1, 2017.

Justification – Board action was necessary on the Resolution previously prepared by legal counsel to approve the 15% additional penalty for the payment of attorney fees and expenses for the collection cost of delinquent taxes for Hidalgo County and Starr County collection services.

According to Section 6.30 (c), Attorneys Representing Taxing Units, of the Texas Property Tax Code, the total amount of the contracted attorney's compensation may not exceed 20% of the amount of delinquent tax, penalty, and interest collected.

Background – The Resolution imposing a 15% penalty for the collection of tax year 2015 delinquent taxes, the College's prior levy tax year, was approved by the Board on February 23, 2016.

Enclosed Documents – The Resolution to be completed with the delinquent tax attorney firm awarded for the collection of Tax Year 2016 Delinquent Taxes was provided in the packet for the Board's review and information.

The Finance, Audit, and Human Resources Committee recommended Board approval of the Resolution imposing a 15% penalty for collection of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for Board approval as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized the Resolution imposing a 15% penalty for collection of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for Board approval as presented. The motion carried.

Review and Action as Necessary on the Quarterly Investment Report by Valley View Consulting, L.L.C.

A report on the College's Quarterly Investment Report for the Quarter Ended November 30, 2016, was presented. The Board was asked to approve the Investment Report as presented.

Purpose – Ms. Susan Anderson from Valley View Consulting, L.L.C. presented on the status of the College's Quarterly Investment Report for the Quarter Ended November 30, 2016. Ms. Anderson presented an overview of the investments, the annual interest earnings, the quarterly interest earnings, and economic overview.

Justification – The report being presented provided a brief review and update of the College's Quarterly Investment Report for the Quarter Ended November 30, 2016 to the College's Board of Trustees.

Background – The Texas Public Funds Information Act (PFIA) and the College's Policy #5120: *Investment Policy and Investment Strategy Statement*, required an Investment Report to be prepared and submitted to the Board of Trustees and the President quarterly.

Reviewers - The Vice President for Finance and Administrative Services, Business Office staff, and Valley View Consulting, L.L.C. (Investment Advisor) reviewed the information presented.

Enclosed Documents – A copy of the Quarterly Investment Report for the Quarter Ended November 30, 2016 was included in the packet for the Board's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, were present at the Board Meeting to address any questions.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the Quarterly Investment Report for the Quarter Ended November 30, 2016, as presented. The motion carried.

Review and Action as Necessary to Revise the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools

Approval to revise the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools was requested.

Purpose – One additional bank, NexBank was recommended to be added to the approved bank list. The Texas Public Funds Investment Act (PFIA) requires that the Board of Trustees approve any broker and dealer firms that will be used to transact investment

business with the College. In addition, the College's Investment Policy requires that the Board of Trustees approve any banks and investment pools that will be used to transact investment business with the College. As per Policy #5120: *Investment Policy* and Investment Strategy Statement and in accordance with the PFIA, the Board of Trustees shall at least annually, review, revise, and adopt a list of qualified Investment Providers.

Justification – The Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools was approved and authorized on April 26, 2016, as amended. A revised list of brokers, dealers, banks, and investment pools, which included one additional bank, NexBank, that operate in the Texas public fund arena and have extensive knowledge of the requirements and constraints of the PFIA are included on Exhibit "A".

Background – The Board adopted specific limitations on banks that could be used for College deposits with the adoption of Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools on April 26, 2016, as amended. This limitation has prevented the use of money market accounts in banks that were not included on the list. Valley View Consulting, LLC, the investment advisor under contract with the College, has identified several money market account offerings that would be advantageous to the College, yet because the offering banks were not on the approved list, they could not be utilized.

Reviewers – The Resolution was reviewed by Valley View Consulting, LLC (Investment Advisor) and was previously reviewed by South Texas College's legal counsel. No changes were being presented except the addition of one bank to Exhibit "A".

Enclosed Documents – The revised Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools was included in the packet for the Board's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, were present at the meeting to address any questions.

The Finance and Human Resources Committee recommended Board approval of the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools as presented, and which supersedes any previously adopted Board Resolution.

Mr. Paul R. Rodriguez, who served in the capacity of Board Investment Officer, reported that the proposal was in full compliance with Public Funds Investment Act requirements.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools as presented, and which supersedes any previously adopted Board Resolution. The motion carried.

Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability

Broaddus & Associates provided the following documents on the current status of the 2013 Bond Construction program.

- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress; and
- Project Scorecards
- Master Program Schedule as of October 27, 2017 Board Meeting

Broaddus & Associates provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;

In addition, the College administration provided the following documents to reflect the 2013 Bond Construction Program budget shortfalls:

- Non-Bond Commitments and Expenditures worksheet
- Tracking Contingency Log

As of January 17, 2017, the total budget shortfall was estimated to be at \$4,668,372 with the use of buyout savings and design and construction contingency. There were no changes to bond budget this month and the estimated total budget shortfall remained the same as reported at the December 13, 2016 Board meeting.

Funding for any shortfall net of buyout savings and use of design and construction contingency would be covered by non-bond funds.

Topics covered at the January 17, 2017 Facilities Committee meeting included:

Owner Insite

Brian Fruge with Broaddus & Associates reported that 2013 Bond Construction Program project budgets had been entered into Owner Insite, a package of construction management software tools included in their contract as managers of the program. As actual costs are entered into the system moving forward, this software will give Broaddus & Associates and College administration powerful tools to monitor and report on the budgets and to keep the Board informed of progress.

Incident Reporting

Mr. Fruge also reported that there were several incidences during the College's closure for winter break 2016, in which construction teams caused accidental damage to existing infrastructure. There were no injuries, and no costs incurred by the College. The incidences, separately at Pecan, Mid Valley, and Starr County campuses, highlighted the

need for all teams to have a consistent and clear procedure for reporting, responding to, and documenting issues that arise during the program. Mr. Fruge announced that he has developed a Call List and an Incident Report procedure for use by all contractors working on the program that properly outlines necessary communication and documentation of future incidents.

The Committee clarified that no contingency funds would be used for reparations for these damages, and Mr. Fruge agreed that there was no cost to the College, including through the use of Design Contingency or Construction Contingency funds.

AV/IT Purchasing

Mr. Fruge reported that the team was reviewing responses to an RFP for AV/IT technology purchases for the 2013 Bond Construction Program, and the pricing was looking very favorable. Mr. Fruge was hopeful that the College could save nearly \$1M of its planned budget, which savings would help offset over budget expenditures incurred by construction hard costs.

The Committee asked Mr. Fruge if any compromises had been made in the quality of technology purchased, and Mr. Fruge replied that absolutely no compromises in quality were made.

Mr. Fruge agreed to provide a revised schedule of 2013 Bond Construction Program project completion in February 2017.

At the January 31, 2017 Regular Board Meeting Mr. Fruge provided further updates.

- The GMPs and contract awards for the La Joya Jimmy Carter High School Teaching Center and the Regional Center for Public Safety Excellence projects would be presented in February 2017.
- The Buyout Savings total was at \$2.3M, and was expected to reach \$3.8M.
- Anticipated AV/IT costs would be from \$750K - \$1M under budget, with no reduction in quality or scope from the College's standards.
- Owner Insite system was updated and South Texas College staff had been trained in its use.
- Completion schedules were still intact, and any updates would be presented in February 2017.
- There was a mild injury of an equipment operator at the Nursing & Allied Health Campus Expansion project. Mr. Fruge reported that the contractor had been observing appropriate safety requirements and the injury was not significant.
- Mr. Fruge reported that there were no issues that had not been brought to the Facilities Committee and Board's attention.

No action was requested.

Review and Action as Necessary on Substantial Completion for the 2013 Bond Construction Pecan Campus Thermal Plant

Approval of substantial completion for the following 2013 Bond Construction Pecan Campus Thermal Plant was requested.

Project		Substantial Completion	Documents Attached
1.	2013 Bond Construction Pecan Campus Thermal Plant Engineer: Halff Associates Construction Manager at Risk: D. Wilson Construction Company	Recommended	Certificate of Substantial Completion

Broaddus & Associates, Halff Associates, and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, the project was certified by the architect on December 16, 2016. A Certificate of Substantial Completion has been issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project. A copy of the Substantial Completion Certificate was included in the packet.

Broaddus & Associates was working with Halff Associates and D. Wilson Construction Company to provide a quote for the installation of the wave material design that was removed during the GMP process. The cost and the proposed use of buyout savings needed for this item would be presented to the Board for approval. This work would be proposed to be done prior to Final Completion.

The Facilities Committee recommended Board approval of substantial completion of the 2013 Bond Construction Pecan Campus Thermal Plant as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized substantial completion of the 2013 Bond Construction Pecan Campus Thermal Plant as presented. The motion carried.

Review and Action as Necessary on Substantial Completion for the Pecan Campus Building K Student Enrollment Center

Approval of substantial completion for the following non-bond Pecan Campus Building K Student Enrollment Center was requested.

Project		Substantial Completion	Documents Attached
1.	Pecan Campus Building K Student Enrollment Center Engineer: Boultinghouse Simpson Gates Architects Contractor: NM Contracting. LLC	Recommended	Certificate of Substantial Completion

Boultinghouse Simpson Gates Architects and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, the project was certified by the architect on January 10, 2017, and a Certificate of Substantial Completion was issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project. A copy of the Substantial Completion Certificate was included in the packet.

The Facilities Committee recommended Board approval of substantial completion of the Non-Bond Pecan Campus Building K Student Enrollment Center as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized substantial completion of the Non-Bond Pecan Campus Building K Student Enrollment Center as presented. The motion carried.

Review and Action as Necessary on Lease Agreement with La Joya Independent School District for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center

Approval of the facility lease agreement with La Joya Independent School District for use by South Texas College for instructional use was requested.

Purpose

Authorization was requested to approve the new facility lease agreement with the La Joya Independent School District to continue providing instructional facilities.

Justification

The lease was needed to accommodate programs with specific needs for the general classrooms, science labs, computer labs, welding lab, continuing education courses and Early College High School courses being offered at the La Joya Jimmy Carter High School facility.

Background

The Board of Trustees previously approved the current facility lease agreement on August 25, 2015 as part of the La Joya Jimmy Carter Early College High School program. Existing furniture and equipment was used since 2010.

The new lease agreement incorporated the new renovation areas for classrooms, science labs, science prep rooms, science storage rooms, computer labs and a new outdoor welding lab. The renovations of the interior spaces and the new welding lab were part of the 2013 Bond Construction La Joya Jimmy Carter Teaching Center project. In addition, new furniture and equipment would be provided for these spaces.

The College’s legal counsel worked with College staff, and Broaddus & Associates to prepare the lease agreement which was pending final review by La Joya ISD staff.

Staff recommended approval to the lease agreement as noted below.

Facility	Lease Term	Term Requested	Lease Cost
La Joya ISD – Jimmy Carter High School – Classrooms, Science Labs, Science Prep Rooms, Science Storage Rooms, Computer Labs, Welding Lab, Library and Parking Lot	5 years	August 15, 2017 to August 14, 2022	\$1 annually

Funding Source

Funds for these expenditures were budgeted in the facility lease budget for FY 2016-2017.

The Facilities Committee recommended Board approval of the new facility lease agreement with La Joya Independent School District for use of instructional facilities for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center facility for the period, subject to final review by La Joya ISD, as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized the new facility lease agreement with La Joya Independent School District for use of instructional facilities for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center facility for the period, subject to final review by La Joya ISD, as presented. The motion carried.

Review and Action as Necessary on Renewal of Facility Lease Agreements

Approval of the facility lease agreements for use by South Texas College for instructional use was requested.

Purpose

Authorization was requested to renew the current facility lease agreements with the Pharr-San Juan-Alamo Independent School District to continue providing instructional facilities and with the El Milagro Clinic and City of McAllen to continue providing parking at the Nursing and Allied Health Campus adjacent to the El Milagro Clinic.

Justification

The continuation of these leases were needed to accommodate programs with specific needs for the construction science, law enforcement, and fire science courses being offered and for providing eighty (80) parking spaces at the Nursing and Allied Health Campus.

Background

The Board of Trustees previously approved these facility leases.

At the August 25, 2015 Board meeting, the Board approved the renewal of the lease agreement with the PSJA ISD for use of the CCTA and Ballew High School for instructional use. The South Texas College staff requested to continue to use this facility.

At the September 23, 2014 Board meeting, the Board approved the lease agreement with the El Milagro Clinic and the City of McAllen to use the parking facility adjacent to the El Milagro Clinic. The South Texas College Nursing and Allied Health staff would like to continue to use this parking facility.

Staff recommended approval to renew these lease agreements as noted below.

Facility	Renewals in Contract	Renewal Requested	Lease Cost
PSJA ISD – CCTA and Ballew High School – Classrooms, Science Labs, Electronic Lab, Welding Lab and Staff Offices	4 – one year renewals	2nd August 15, 2016 to August 14, 2017	\$1 annually plus prorated cost of security, custodial, and utilities
El Milagro Clinic and City of McAllen	1 - two year renewals	1st October 20, 2016 to October 19, 2018	\$1,250 per year

Funding Source

Funds for these expenditures were budgeted in the facility lease budget for FY 2016-2017.

The Facilities Committee recommended Board approval of the renewal of the current facility lease agreements with Pharr-San Juan-Alamo Independent School District for use of instructional facilities and the El Milagro Clinic and the City of McAllen for the parking facility for the periods as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized the renewal of the current facility lease agreements with Pharr-San Juan-Alamo Independent School District for use of instructional facilities and the El Milagro Clinic and the City of McAllen for the parking facility for the periods as presented. The motion carried.

Review and Discussion of Proposed Gun Free Zones

During the 84th session of the Texas Legislature, Senate Bill 11 provided for the concealed carrying of handguns, by license holders, on college and university campuses, including South Texas College. The bill was passed into law, and while it took effect for universities on August 1, 2016, SB 11 specifically postponed the effective date for public junior colleges until August 1, 2017.

General Requirements of SB 11:

Concealed Carrying of Handguns on College Campuses

SB 11 explicitly stated that colleges may not prohibit license holders from carrying handguns on campus generally, although specific provisions may be made to prohibit the carrying of handguns by license holders at specific locations, as necessary for campus safety.

Reasonable Rules, Regulations, or Other Provisions Enacted by an Institution

SB 11 established a procedure by which the College was required to consult with students, staff, and faculty regarding the specific safety considerations, at which time the College President is authorized to establish “reasonable rules, regulations, or other provisions regarding the carrying of concealed handguns by license holders....” Under SB 11, the Board has the authority, by 2/3 vote, to amend any rules established by the President.

Publication and Reporting of any Rules, Regulations, or Other Provisions Established

SB 11 further established that any such rules must be distributed to the institutions’ students, faculty, and staff, including publication on the website.

Furthermore, the College is required to regularly report any rules, regulations, or other provisions that it adopts, as well as explanation of the adoption of such rules, to a committee of the Texas Legislature.

South Texas College Campus Carry Action Plan:

Mr. Paul Varville, Chief Administrator for the Department of Public Safety, has led the task force that developed and is carrying out the *South Texas College Campus Carry Action Plan*, which was developed to comply with the requirements of SB11.

The Campus Carry Task Force membership roster their timeline to develop and implement the action plan, and the Campus Carry Task Force Final Report (January 2017) are included in the following pages.

The Task Force identified the following activities toward the implementation of Campus Carry at South Texas College:

Completed Steps

- Development of a campus website to provide information on Campus Carry
- Communication with the college about the website and other resources
- Ongoing Web Survey requesting stakeholder recommendations for gun free zones
- Campus Forums with students, faculty, and staff
 - Forums were advertised to all students, faculty, and staff.
 - Forums were open to all, and held at each campus
 - 163 students and 134 employees participated, district wide:

<u>Campus</u>	<u>Student</u>	<u>Faculty/Staff</u>	<u>Total</u>
Pecan	37	60	97
Nursing & Allied Health	12	26	38
Technology	48	47	95
Mid Valley	32	35	67
Starr County	78	21	99
Total:	207	189	396

- Review of Campus Forum and Survey responses with administrative staff
- Task force review of recommendations gathered at forums
- Presentation of preliminary recommendations at additional campus forums
- Further review of recommended gun free zones with administrative staff
- President’s review of Task Force Recommendations

Next Steps in the Campus Carry Action Plan

- Board review of President’s Recommendations
- Board Action as necessary on Gun Free Zones
- Identify Campus Specific Locations (e.g. labs and other spaces)
- Develop Compliant Signage

- Conduct Professional Development on Campus Carry
- Continued communication with campus stakeholders
- Finalize Web Site with all related Information

As the Task Force moves forward, the website will continue to be updated to give all stakeholders a place for accurate information related to this important process.

Texas Attorney General Opinion Regarding Gun Free Zones:

Texas Attorney General Ken Paxton issued an opinion, KP-0120, regarding the authority of a community college to prohibit the carrying of concealed handguns in classrooms or other areas where minors attend class or are routinely present.

Excerpts of KP-0120 include:

- “A junior or community college may not categorically prohibit concealed handguns from the junior or community college campus.”
- “A junior or community college may not adopt a blanket prohibition against concealed handguns in all of its classrooms merely because minors may attend or be present in any or all classrooms.”
- “Nothing in S.B. 11 expressly excepts from the concealed carry authorization areas of a campus of an institution of higher education in which minors may congregate.”
- “We cannot conclude the Legislature intended section 46.03 to impose a general prohibition against firearms and other weapons from a location, particularly college campuses, due to the mere presence of minors.”
- “This is especially true given that the Legislature has not prohibited in that section firearms in a number of locations where minors may congregate, such as shopping malls, movie theaters, museums, and music venues.”

“Gun Free Zone” Recommendations as of January 2017:

Currently, the Task Force has recommended the following “Gun Free Zones” at South Texas College, pending further discussion and review with the President and the Board. Each recommended zone is supported by the cited statutes as a place at which the concealed carrying of handguns by license holders may be prohibited.

Restricted Gun Free Zone

1. Early College High School - Pecan Campus
2. Sporting Events on Premises – MVC
Wellness CTR
3. Counseling Offices

Legal Basis

- Texas Penal Code Section 46.03 (1)
- Texas Penal Code Section 46.035 (b) (2)
- Texas Govt. Code Section 411.2031 (d-1)

- | | |
|------------------------------------------------|-----------------------------------------|
| 4. Child Development Center | Texas Govt. Code Section 411.2031 (d-1) |
| 5. Areas with chemicals or pressurized gas | Texas Govt. Code Section 411.2031 (d-1) |
| 6. Testing Center - Pecan Plaza | Texas Govt. Code Section 411.2031 (d-1) |
| 7. Temporary Events | Texas Penal Code Section 46.035 (a-3) |
| A. Hearings, Mediations, Disciplinary Sessions | Texas Penal Code Section 46.035 (a-3) |
| B. Board/Committee Meetings | Texas Penal Code Section 46.035 (c) |
| C. Intramural Fields | Texas Govt. Code Section 411.2031 (d-1) |
| D. Graduation Ceremonies | Texas Govt. Code Section 411.2031 (d-1) |
| E. Polling Locations | Texas Penal Code Section 46.03 (2) |

The legal basis provided for each Gun Free Zone listed was included in the packet for the Board's information and review.

Administration was reviewing existing policies and would propose revisions and/or new policies as necessary to comply with state law and to establish gun free zones.

No action was requested at this time.

Update on Status of Non-Bond Program Construction Projects

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were present to respond to questions and address concerns of the Board.

Presentation and Action as Necessary Regarding Acceptance of South Texas College Law Enforcement Racial Profiling Report

Pursuant to Texas Occupations Code 1701.164, the Texas Commission on Law Enforcement (TCOLE) is required to collect incident-based data, including racial profiling reports based upon vehicle traffic stops, in accordance with the [Code of Criminal Procedure Article 2.131–2.138](#). Chief administrators of law enforcement agencies must submit the racial profiling reports to their governing body, in addition to TCOLE.

During calendar year 2016, the South Texas College Department of Public Safety conducted traffic stops within its jurisdiction in accordance with Texas Education Code section 51.203.

The Code of Criminal Procedure Article 2.132 is shown below:

Title 1. Code Of Criminal Procedure, Chapter 2. General Duties Of Officers, Art. 2.132. Law Enforcement Policy On Racial Profiling.

- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A) The Texas Commission on Law Enforcement; and
 - (B) The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The South Texas College Racial Profiling Report for 2016 was provided in the packet for the Board's information and review.

The state would utilize this report in any investigation of a complaint of racial profiling against a law enforcement agency. The South Texas College Department of Public Safety had received no such complaints.

South Texas Chief Administrator for Department of Public Safety, Paul Varville, was present at the Board Meeting to respond to questions.

Upon a motion by Mr. Roy de León and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College accepted the South Texas College Law Enforcement Racial Profiling Report as presented. The motion carried.

Consideration and Approval of Checks and Financial Reports

Board action was requested to approve the checks for release and the financial reports for the month of December 2016. The approval was for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, was present to respond to questions posed by the Board.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees approved the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of December 2016. The motion carried.

Executive Session:

The South Texas College Board of Trustees convened into Executive Session at 7:48 p.m. in accordance with Chapter 551 of the Texas Government Code for the specific purpose provided in:

- Section 551.071, Consultations with Attorney
- Section 551.074, Personnel Matters
 1. Review and Action as Necessary on Proposed New Policy #4901: *Standards of Conduct*
 2. Discussion and Action as Necessary to Conduct the Assessment of the College President and the Self-Assessment of the Board of Trustees

Open Session:

The South Texas College Board of Trustees returned to Open Session at 9:00 p.m. No action was taken in Executive Session.

Discussion and Action as Necessary to Conduct the Assessment of the College President and the Self-Assessment of the Board of Trustees

Approval to conduct the assessment of the College President and the self-assessment of the Board of Trustees by the Trustees was granted by the Board on November 22, 2016.

The evaluations were distributed with addressed, postage-paid envelopes to the Board Members and were returned to Dr. Alejo Salinas, Jr., Board Chair.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Gary Gurwitz, the Board of Trustees offered the conditions discussed in Executive Session including extending the contract of College President Dr. Shirley A. Reed by 3 years above and beyond the remaining balance of the current contract, according to the benefits and salary as discussed. The motion carried.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees accepted the results of the assessment of the College President and the self-assessment of the Board of Trustees, as conducted by the Board of Trustees. The motion carried.

Review and Action as Necessary on Proposed New Policy #4901: *Standards of Conduct*

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the proposed new Policy #4901: *Standards of Conduct*, to replace deleted Policy #4002: *Standards of Conduct* as presented and which supersedes any previously adopted Board policy. The motion carried.

Announcements

A. Next Meetings:

- Tuesday, February 14, 2017
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, February 28, 2017
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will be closed February 10, 2017 for College Wide Professional Development

Adjournment:

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 9:02 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, January 31, 2017 Regular Board Meeting of the South Texas College Board of Trustees.

Mr. Jesse Villarreal
Secretary

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant is requested:

1. The Texas Holocaust and Genocide Commission, Hate, Hope and Healing Project in the Amount of \$4,000

The Texas Holocaust Genocide Commission, provides funding for projects that educate and engage the community about the Holocaust and the personal responsibility we have in helping to prevent future acts of hate crimes and genocide. This grant enables South Texas College's Music Department to produce multimedia musical performances and to offer live streamed performances to a digital audience. Funding will also support community outreach activities at local school districts and community centers to help promote this event. This award is for the period of March 1, 2017 through December 31, 2017.

This grant aligns to Strategic Direction #2, Access and Success by expanding community awareness, engagement, and support for the South Texas College Music Department performances.

This grant aligns to Strategic Direction #5, Collaboration by advancing a mutually beneficial community performance that educates and engages the community about the Holocaust through innovative musical performances that involve the music and art departments for interdepartmental collaboration.

2. Additional Grant(s) Received/Pending Official Award

The presented grant would provide up to \$4,000 in additional funding for the College to provide services and opportunities throughout the region.

Recommendation:

It is recommended the Board of Trustees approve and authorize accepting the following grant awards and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. The Texas Holocaust and Genocide Commission, Hate, Hope and Healing Project in the Amount of \$4,000

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes accepting the following grant awards and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. The Texas Holocaust and Genocide Commission, Hate, Hope and Healing Project in the Amount of \$4,000

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary to Offer a Deaf Support Specialist Certificate program

Board approval to offer a Deaf Support Specialist Certificate is requested.

The Deaf Support Specialist Certificate will allow graduates to advocate, educate, and promote community awareness on the issues that pertain to the Deaf, hard-of-hearing, and hearing communities. Careers in this field include assisting Deaf and hard-of-hearing populations with the development of independent-living skills and helping them coordinate with community services and understanding their rights under the Americans with Disabilities (ADA) Act. Graduates will also be able to support Deaf and hard-of-hearing individuals in finding and incorporating assistive technology.

All credits earned as part of this certificate program can be applied toward the completion of an Associates of Applied Science degree in Deaf Support Specialization, already offered at South Texas College.

Prospective employment opportunities for graduates within this program include Labor Relations Specialists, Teaching Assistants, Social and Human Services Assistants, or positions with agencies and organizations that directly support deaf and hard-of-hearing communities.

The following pages contain the Program Development Summary, which includes:

1. Program Development Checklist;
2. Program Summary and Demand;
3. Enrollment Management Plan, including Marketing and Retention Strategies;
4. Enrollment and Graduation Projections;
5. Proposed Curriculum;
6. Instructional and Operating Cost Projections; and
7. South Texas College Program Evaluation Plan.

The program operating and instructional costs have been estimated, and are provided after the Program Development Brief.

Dr. Anahid Petrosian, Vice President for Academic Affairs and Dr. Kristina Wilson, Associate Dean of Curriculum and Student Learning, will review the proposed new program and the development process with the Committee and will respond to questions.

The Education and Workforce Development Committee recommended Board approval to offer a Deaf Support Specialist Certificate as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize offering a Deaf Support Specialist Certificate as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes offering a Deaf Support Specialist Certificate as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President



**Program Development Checklist
Career & Technical Education/Workforce Programs**

Program Demand and Projected Outcomes must be documented prior to the development of any new workforce or academic program. The following questions and checklist serve as an initial guide for program developers that must be completed at the start of the development process. **Submit completed checklist and related documentation to the Office of Curriculum & Student Learning.**

General Questions about Proposed Award:

Program Title: _CT1 – Deaf Support Specialist_____

Program Location: _Pecan Campus_____

Academic Year to be Implemented: _2017-2018_____

Please list any similar programs currently offered by STC in this subject area, if applicable (stackable certificates or degrees, AAS Specializations, etc.)

AAS American Sign Language – Deaf Support Specialist, AAS American Sign Language – Sign Language Interpreter, CT3 American Sign Language – Trilingual Interpreter

Documentation of Program Demand:

Category	Standard	Met the Standard	Did not meet the Standard	Comments
1. Occupational Need (Must meet at least 3 out of the 7 Standards listed within this section)	EMSI data (provided by the Office of Curriculum & Student Learning) projects at least a 15% occupational growth rate in South Texas, the state, and/or nationally.	X		<u>Labor Relations Specialist</u> South Texas – 16.7% growth Texas – 6.4% growth National – (-1.6%) growth <u>Teacher Assistants</u> South Texas – 28.6% growth Texas – 31.3% growth National – 10% growth <u>Social and Human Service Assistants</u> South Texas – 31% growth Texas – 20.7% growth National – 15.5% growth
	EMSI data (provided by the Office of Curriculum & Student Learning) indicates			EMSI Data Unavailable

	an increase of 15% or more in the average monthly hires for the region or state within the last 3-5 years.			
	Occupational Outlook Handbook indicates graduates will have an average or above average job outlook for the next 5 to 10 years (national data).	X		<u>Labor Relations Specialist</u> 11% Faster than average <u>Teachers Assistant</u> 6% As fast as average <u>Social and Human Service Assistant</u> 11% Faster than Average
	Program is on Targeted and In-Demand Occupations lists produced by the Texas Workforce Commission .		X	
	Program is an emerging and/or evolving occupation for the region or state in the Texas Workforce Commission's Labor Market and Career Information .		X	
	High employer demand exists and is documented through the use of employer surveys or letters of commitment .	X		Letters of support were received from McAllen ISD, The University of Texas – Rio Grande Valley and Communication Access Ability Group (CAAG)
	Educational and/or employer publications or news articles document a growth in the industry or demand for employees.		X	
2. Student Demand	High student demand exists and is documented through the use of student surveys.	X		A survey of 46 students yielded 37 complete surveys with the following results: -80% of students requested for the survey completed the survey -Out of the 80%, 78% indicated they would be interested in a Deaf Support Specialist certificate. -Out of the 78%, 62% indicated they would enroll in a year or less, while 34% indicated they would wait a year. -Out of the 78%, 72% indicated they would be interested in pursuing the AAS in Deaf Support Specialist.
	High enrollment exists in related programs (Stackable certificates or degrees).			<u>During the Fall 2016</u> semester, there were 11 enrolled students with declared majors in the AAS Deaf Support Specialist program, 71 enrolled students with declared majors in AAS Sign Language Interpreter program, and 4 enrolled students with declared majors in CT3 Trilingual Interpreter.
	High number of graduates are produced in related programs (Stackable certificates or degrees).			During 2015-2016 academic year, there was 1 graduate in the AAS Deaf Support Specialist Program and 13 graduates in AAS Sign Language Interpreter Program. There were 0

				graduates in the CT3 Trilingual Interpreter program.
3. Existing Programs	Similar programs do not exist within STC's service area – Hidalgo and Starr Counties (Please include documentation of the nearest similar programs).	X		Del Mar Community College (which is approximately 150 miles from McAllen) offers a certificate in Deaf Studies – Level II. Alamo Community College (which is approximately 245 miles from McAllen) offers an AAS in Deaf Support Specialist and two enhanced skills certificates in Educational Interpreting and Specialized Interpreting.
4. Program Linkage & Opportunities for Further Education	Courses are currently offered or can be offered within local high schools via the Dual Enrollment Program. (Please provide a list of schools and/or districts)		X	Courses are currently not offered via the Dual Credit program.
	Program-specific articulation agreements with other institutions of higher education (IHEs) currently exist or will be pursued in the future (Please include list of IHEs)		X	Coursework from the Workforce Education Course manual (WECM) will transfer to other community or technical colleges offering the same courses within a Deaf Support Specialist program.

Projected Outcomes:

Category	Standard	Met the Standard	Did not meet the Standard	Comments
1. Program Enrollment & Declared Majors	Program projects a steady increase in the number of declared majors in the program over the course of five years.	X		The program projects a total of 12 declared majors in the Fall 2017 semester, with a steady increase each year leading to a total of 55 declared majors in Fall 2021.
2. Number of Graduates	Program Review Standard: The Program will achieve a minimum of 5 graduates per year or 25 graduates during the most recent 5 year period.	X		The program projects that 90% of students enrolled will graduate. During the 2020-2021 academic year, this equates to 50 students.
3. Graduate Earnings	EMSI data (provided by the Office of Curriculum & Student Learning) projects that program graduates will earn a median hourly earnings wage that is above the “living wage” for South Texas, the state, and/or nationally.	X		<p><u>Labor Relations Specialist</u> South Texas – \$26.86 per hour Texas – \$32.91 per hour Nationally – \$27.52 per hour</p> <p><u>Teaching Assistants</u> South Texas – \$11.34 per hour Texas – \$10.69 per hour Nationally – \$12.52 per hour</p> <p><u>Social and Human Service Assistants</u> South Texas – \$13.77 per hour Texas – \$15.10 per hour Nationally – \$15.13 per hour</p> <p>In addition, the Texas Health and Human Services state agency has indicated that employment of graduates as Consumer Directed Service (CDS) Providers would pay up to \$15.37 per hour in their designated departments including</p>

			<p>long-term care providers, adult foster care, aging & disability, assisted living & residential care, and community living assistance and support services. Within the Department of Aging and Disability Services (DADS) are the following areas served: Community Living Assistance and Support Services (CLASS), Deaf Blind with Multiple Disabilities (DBMD), Home and Community Based Services (HCS), Texas Home Living (TxHML), State of Texas Access Reform (STAR) + PLUS, Medically Dependent Children Program (MDCP) and State Supported Living Centers (SSLC).</p> <p>Living wage calculation for Texas - \$10.15 per hour Source: http://livingwage.mit.edu/states/48</p>
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To be completed by the Office of Curriculum & Student Learning:

PROGRAM RATING:

- Proceed with Program Development
- Proceed with Program Development WITH REVISIONS (comments included below)
- DO NOT pursue Program Development at this time (comments included below)

Comments/Recommendations:

The Office of Curriculum & Student Learning recommends that South Texas College proceed with the development of this program. The Deaf Support Specialist Certificate curriculum is composed of coursework that is currently required as part of the AAS in Deaf Support Specialist program. The proposed certificate would allow graduates to gain the skills needed to serve the deaf community in a shorter amount of time. Additionally, the program developers have indicated that this certificate would be beneficial for students who are also pursuing the AAS in Sign Language Interpreter program and would make them more marketable in the job market.

Finally, the program demand data reflects a high demand for occupations in which graduates of the certificate program may be eligible, including: Labor Relations Specialist, Teacher Assistants, and Social and Human Service Assistants.

Program Summary

Institution: South Texas College, McAllen Texas

Proposed Award: Deaf Support Specialist Certificate

CURRICULUM QUALITY

Program Objective: A Deaf Support Specialist is responsible for advocating, educating and promoting community awareness on the issues that pertain to the Deaf, hard-of-hearing and hearing communities. Their responsibilities involve assisting Deaf and hard-of-hearing consumers with independent living skills, informing them of community services, and educating them in terms of their rights as they relate to the Americans with Disabilities Act. Additionally they can assist in locating the latest rehabilitative and/or assistive technological devices. The Deaf Support Specialist Certificate program is designed to provide students with a foundation for entry level Deaf Support Specialist jobs in areas such as Labor Relations Specialist, Teaching Assistants and Social and Human Service Assistants. They may also have the opportunity to work for an agency or organization that provides an array of services for the Deaf and Hard of Hearing Community. All credits earned in the certificate can be transferred to an Associates of Applied Science degree in Deaf Support Specialization at South Texas College.

Curriculum: The Deaf Support Specialist Certificate would require students to complete 22 semester credit hours (SCH) of course work (please see attached curriculum) from the Texas Workforce Education Course Manual (WECM).

Admissions Requirements: The admissions requirements for this program would follow the general admissions policies set forth in the South Texas College catalog.

PROGRAM DEMAND

Occupational Need:

Labor Relations Specialist

According to Economic Modeling Specialist Occupation, Inc., Labor Relations Specialist occupations should experience a 16.7 % growth rate in the Lower Rio Grande Regional Area (Cameron, Hidalgo, Jim Hogg, Starr, Willacy, and Zapata counties) between 2016 and 2026. A total of 7 additional job openings are expected during this time period.

According to Economic Modeling Specialist Occupation, Inc., Labor Relations Specialist occupations should experience a 6.4% growth rate in the State of Texas between 2016 and 2026. A total of 2,569 job openings are expected during this time period.

According to Economic Modeling Specialist Occupation, Inc., Labor Relations Specialist occupations should experience a (-1.6%) growth rate nationally between 2016 and 2026. No additional job openings are expected during this time period.

Teacher Assistants

According to Economic Modeling Specialist Occupation, Inc., Teacher Assistant occupations should experience a 28.6 % growth rate in the Lower Rio Grande Regional Area (Cameron, Hidalgo, Jim Hogg, Starr, Willacy, and Zapata counties) between 2016 and 2026. A total of 1,492 additional job openings are expected during this time period.

According to Economic Modeling Specialist Occupation, Inc., Teacher Assistant occupations should experience a 31.3% growth rate in the State of Texas between 2016 and 2026. A total of 24,515 job openings are expected during this time period.

According to Economic Modeling Specialist Occupation, Inc., Teacher Assistant occupations should experience a 10% growth rate nationally between 2016 and 2026. A total of 118,698 job openings are expected during this time period.

Social and Human Services Assistant

According to Economic Modeling Specialist Occupation, Inc., Social and Human Service Assistant occupations should experience a 31 % growth rate in the Lower Rio Grande Regional Area (Cameron, Hidalgo, Jim Hogg, Starr, Willacy, and Zapata counties) between 2016 and 2026. A total of 189 additional job openings are expected during this time period.

According to Economic Modeling Specialist Occupation, Inc., Social and Human Service Assistant occupations should experience a 20.7% growth rate in the State of Texas between 2016 and 2026. A total of 3,189 job openings are expected during this time period.

According to Economic Modeling Specialist Occupation, Inc., Social and Human Service Assistant occupations should experience a 15.5% growth rate nationally between 2016 and 2026. A total of 59,168 job openings are expected during this time period.

Student Demand: A total of 46 surveys were distributed to students from the current Associate of Applied Science in American Sign Language and Interpreting Studies: Specialization – Sign Language Interpreter program as well as the graduating class from UTRGV earning a Bachelor’s degree in Deaf Rehabilitation. A total of 37 completed surveys were received. The survey results indicated that 78% of the students surveyed would be interested in pursuing a Deaf Support Specialist certificate. Out of the 78% who expressed interest in the certificate, 62% indicated they would enroll in coursework in a year or less, while 34% indicated they would wait a year.

Existing Programs:

- Del Mar Community College (approximately 150 miles from McAllen) offers a certificate in Deaf Studies – Level II.
- Alamo Community College (approximately 245 miles from McAllen) offers an AAS in Deaf Support Specialist and two enhanced skills certificates in Educational Interpreting and Specialized Interpreting.

Program Linkage and Opportunities for Further Education: Approximately 50% of the 22 hours of coursework from the Deaf Support Certificate can be applied towards the Associate of Applied Science in American Sign Language and Interpreting Studies: Specialization – Sign Language Interpreter.

Expected Enrollment: An estimate of initial enrollment for the Deaf Support Specialist Certificate program is about 12 students in the first year and 12 students in the second year. This increases to 15 students in the third year. Growth in enrollment is expected as the program is advertised to prospective students, currently enrolled students and interested community members as well as various organizations within the fitness industry.

Enrollment by majors indicates the following potential enrollment numbers:

Years	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
1 st Year	12	24	32	44	55

PROGRAM SUPPORT

Faculty: STC already offers all of the courses required for the Deaf Support Specialist Certificate. Current faculty would be able to cover any additional course sections for students enrolled in the program.

Facilities and Equipment: Current classroom facilities will be used for all courses required by this program. Office necessities such as filing cabinets and supplies are needed for the program to keep student files on all cohort members.

New Costs: Total new costs for the first five years of the program are projected to be \$147,428.70. Sources of funds to cover the costs are projected to include \$83,214.00 from tuition, and \$69,446.40 from state appropriations for total revenue of \$152,660.40. See attached specific budget details.

INSTITUTIONAL EFFECTIVENESS

Program Review and Improvement Plans: The Program Review Process at South Texas College is embedded within the bi-annual Institutional Effectiveness Assessment Plan cycle. Every academic and technical program at South Texas College monitors and reports on the following standards: graduation numbers, transfer rate, job placement rate, professional accreditations or certifications, licensure/credential exam pass rate, and program advisory committee meetings. Action plans are created for each program that does not meet its targeted outcomes.

Accreditation: The program is designed to be consistent with the standards of the Southern Association of College and Schools Commission on Colleges and Schools (SACSCOC).

ENROLLMENT MANAGEMENT PLAN

POTENTIAL SOURCE OF STUDENTS

A range of student populations have been recognized as potential sources of students for the Certificate in Deaf Support Specialist (DSS) Program. Students participating in this program will be similar to the general current STC student body. Students are expected to be from diverse backgrounds including special populations. The applicant pool will include, but not be limited to: current students majoring in American Sign Language Concentration or Sign Language Interpreter Training Programs, high school graduates who took American Sign Language courses prior to graduation, adults with family or friends who are Deaf, as well as current employees dealing with Deaf population on a daily basis, adults completing their GED education programs, and returning adults seeking a career change.

MARKETING

The Interpreter Training Program will market to all potential groups to ensure positive growth. Target marketing areas will include traditional high school students, districts with a Regional School for the Deaf Program, and districts offering American Sign Language as a foreign language or dual enrollment credit. State agencies such as Texas Workforce Employment and Texas Workforce Commission, Texas Department of Health and Human Services and hospitals. To maintain a good amount of students in our program our campus outreach and information centers will be utilized, as well as our office of enrollment management and recruitment. Videos will be made promoting our certificate program using American Sign Language and spoken English simultaneously.

RETENTION

Faculty advising will be the main source for retaining students. Tutoring services will be offered through our Center for Learning Excellence (CLE) for academic support. Student's participation/interaction with a wide variety of programs and services on campus will be another utilized retention source.

ENROLLMENT PROJECTIONS

The projected enrollment is based on current student demand and planned recruitment efforts.

Years	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Student Enrollment	12	24	32	44	55

PROJECTED NUMBER OF GRADUATES

The department projects that 90% of students enrolled in the program will complete the certificate.

Years	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Student Enrollment	12	24	32	44	55
Graduates (90% enrollment)	11	22	29	40	50

PROPOSED DEGREE PLAN

TSI Exempt	
First Year - Fall Semester	6 Hours
SLNG 1304: American Sign Language (ASL) 1	3
SLNG 1300 Fundamentals for Deaf Support Specialist/Svc Provider	3
First Year - Spring Semester	9 hours
SLNG 1305: American Sign Language (ASL) II	3
SLNG 2330 Advance Techniques for DSS/Svc Provider	3
SLNG1311: Fingerspelling and Numbers	3
Summer Session	7 hours
SLNG1344; American Sign Language (ASL) III or SGNL2301	3
SLNG1317: Introduction to the Deaf Community	3
SLNG2187: Capstone: Internship I	1

Total Hours: 22

Instructional Costs and Projected Revenue for Deaf Support Specialist Certificate

Faculty Salary & Benefits	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Totals
LHE Rate	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	
# of LHE's per Course	3	3	3	3	3	
Subtotal	\$ 1,725.00	\$ 1,725.00	\$ 1,725.00	\$ 1,725.00	\$ 1,725.00	
# of Sections Taught by Adjunct	3	4	6	8	8	
# of Sections Taught by F/T	0	0	0	0	0	
Adjunct Salary	\$ 5,175.00	\$ 6,900.00	\$ 10,350.00	\$ 13,800.00	\$ 13,800.00	
Multiplied by Benefits Rate	1.148	1.148	1.148	1.148	1.148	
Total Salary for Adjunct	\$ 5,940.90	\$ 7,921.20	\$ 11,881.80	\$ 15,842.40	\$ 15,842.40	
F/T Faculty @ \$40,000	\$0	\$0	\$0	\$0	\$0	
Benefit Rate (F/T Salary X 31%=\$12,400.00)	\$0	\$0	\$0	\$0	\$0	
Cost for Faculty Salary/Benefits	\$ 5,940.90	\$ 7,921.20	\$ 11,881.80	\$ 15,842.40	\$ 15,842.40	\$ 57,428.70

Projected Revenue	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Totals
State Appropriations *						
# of Sections	3	4	6	8	8	
# of Students per Section	12	12	15	15	15	
Total # of Students per Year	36	48	90	120	120	
# of Contact Hours per Student	80	80	80	80	80	
Total Contact Hours	2880	3840	7200	9600	9600	
Multiplied by State Funding Rate (2.74)	\$ 2.74	\$ 2.74	\$ 2.74	\$ 2.74	\$ 2.74	
State Appropriations Generated	\$ 7,891.20	\$ 10,521.60	\$ 19,728.00	\$ 26,304.00	\$ 26,304.00	
State Appropriations Received	\$ 14,208.00	\$ 7,891.20	\$ 10,521.60	\$ 10,521.60	\$ 26,304.00	\$ 69,446.40

* State Appropriations funding is based upon enrollment from previous biennium

Tuition	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Totals
Enrollment # Projected	36	48	90	120	120	
Tuition Rate per Credit Hour	\$ 67.00	\$ 67.00	\$ 67.00	\$ 67.00	\$ 67.00	
Subtotal	\$ 2,412.00	\$ 3,216.00	\$ 6,030.00	\$ 8,040.00	\$ 8,040.00	\$ 27,738.00
# of Credit Hours per Course	3	3	3	3	3	
Total Tuition	\$ 7,236.00	\$ 9,648.00	\$ 18,090.00	\$ 24,120.00	\$ 24,120.00	\$ 83,214.00

Operating Costs and Revenue Projections Deaf Support Specialist Certificate

ESTIMATED COSTS BY YEAR FOR DEAF SUPPORT SPECIALIST CERTIFICATE						
CATEGORY	INITIAL COST	BUDGET 2ND YEAR	BUDGET 3RD YEAR	BUDGET 4TH YEAR	BUDGET 5TH YEAR	TOTAL BUDGET
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2017-2022
Faculty Salaries and Benefits	\$5,940.90	\$7,921.20	\$11,881.80	\$15,842.40	\$15,842.40	\$57,428.70
Supplies and Materials (Operating)	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$7,500.00
Library Resources	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$1,500.00
Equipment and Software (Capital)	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Facilities (Furniture) (Operating)	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Faculty Professional Development/(Travel)	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$5,000.00
Subtotal - Instructional & Operating Budget	\$84,940.90	\$10,421.20	\$14,881.80	\$18,342.40	\$18,842.40	\$147,428.70
Total Budget Per Year	\$84,940.90	\$10,421.20	\$14,881.80	\$18,342.40	\$18,842.40	\$147,428.70

REVENUE PROJECTIONS BY YEAR FOR DEAF SUPPORT SPECIALIST CERTIFICATE						
CATEGORY	REVENUE	REVENUE	REVENUE	REVENUE	REVENUE	TOTAL
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2017-2022
State Appropriations	\$ 14,208.00	\$ 7,891.20	\$ 10,521.60	\$ 10,521.60	\$ 26,304.00	\$ 69,446.40
Tuition	\$ 7,236.00	\$ 9,648.00	\$ 18,090.00	\$ 24,120.00	\$ 24,120.00	\$ 83,214.00
TOTAL REVENUE	\$ 21,444.00	\$ 17,539.20	\$ 28,611.60	\$ 34,641.60	\$ 50,424.00	\$152,660.40

South Texas College Program Evaluation Plan

South Texas Colleges monitors and evaluates the quality of instructional degree and certificate programs through the Institutional Effectiveness & Program Review Process, the assessment of Program Learning Outcomes for each degree, and assessment of *Core Objectives* for the General Education Core Curriculum.

Institutional Effectiveness & Program Review

South Texas College identifies expected outcomes for every instructional program and administrative and educational support service, assesses whether or not these outcomes are achieved, and makes continuous improvements based on assessment data. The College commits to continuous improvement in achieving expected outcomes through its strategic planning process, including *2-year Institutional Effectiveness (IE) Plans* for every instructional, administrative or educational support unit in the College. An *Institutional Effectiveness (IE) Plan* serves as a means to establish and assess expected outcomes for each program.

Instructional programs are also subject to a program review process which is embedded within the 2-year IE assessment cycle. Program Review assessment evaluates program viability, effectiveness, and student achievement through a variety of outcomes including the *number of graduates, transfer rates, licensure/certification pass rates, graduate placement, and program specific accreditations*. Program leaders and faculty review the assessment data and develop action plans for outcomes that did not meet the desired targets.

Program Learning Outcomes Assessment

A separate set of competency-based program learning outcomes had been developed for each instructional program at STC, in addition to the traditional historical student success measures in the IE Plans, such as course completion, graduation rate, and student retention. The program learning outcomes are assessed and data are collected and reported on a yearly basis. The Associate Dean of Curriculum and Student Learning along with the Academic Council lead the systematic process across all programs allowing for significant critical amounts of dialogue among faculty members in order to develop a consistent structure for collecting and assessing data while allowing for the academic freedom of faculty members. Instructional programs utilize a variety of assessment methods, including embedded assessment, exit exams, exit interviews and portfolios to assess the program learning outcomes.

General Education Outcomes Assessment

South Texas College also assesses general education competencies in the General Education program known as the STC Core Curriculum. The general education competencies for the Core Curriculum are called the *Core Objectives* and were defined by the Texas Higher Education Coordinating Board. Measures to determine the extent to which *Core Objectives* are being achieved are assessed every semester. Data are collected and compiled by each department to evaluate the extent to which the *Core Objectives* are being met. Results from the assessments and changes recommended based upon the results by the department are submitted to the Associate Dean of Curriculum and Student Learning.

Review and Action as Necessary on Purchases and Renewals

Approval of the following purchases and renewals is requested:

A. Non - Instructional Items B. Technology Items

A. Non – Instructional Items

1) Furniture (Purchase)

Purchase furniture from the E&I Institutional Cooperative (E&I), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), State of Texas Multiple Award Schedule (TXMAS), and The Interlocal Purchasing System (TIPS) approved vendors, at a total amount of \$128,844.05.

#	Vendor	Amount
A	Agati Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$34,291.29
B	American Seating/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$2,789.28
C	Connectrac/Workplace Resources (McAllen, TX)	\$6,242.80
D	EKO/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$44,997.60
E	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$2,307.70
F	The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$1,791.56
G	Watson/Workplace Resources (McAllen, TX)	\$36,423.82
	Total	\$128,844.05

The purchases can be summarized as follows:

- Agati Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 7 Single Faced POD Workstations for the Library
- American Seating/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 16 Chairs for the Library
- Connectrac/Workplace Resources (McAllen, TX)
 - ⇒ Pecan Campus
 - Electrical Feeds for the Library
- EKO/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 24 Lounge Chairs for the Library

- Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 5 Chairs for College Connections
- The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 1 Desk for the Division of Liberal Arts & Social Science
- Watson/Workplace Resources (McAllen, TX)
 - ⇒ Pecan Campus
 - 2 Double Sided Zig-Zag Tables for the Library

Fund for these expenditures are budgeted in the requesting department budgets for FY 2016 - 2017 as follows: College Connections, Division Liberal Arts & Social Sciences, and Pecan Library Shelving & Furniture FFE.

2) Building Moving Services (Renewal)

Renew the contract for building moving services with **Zuniga’s House Movers, LLC**. (San Juan, TX), for the period beginning May 1, 2017 through April 30, 2018, at an estimated amount of \$75,000.00.

Purpose – Facilities Planning and Construction is requesting to renew the contract for building moving services for the relocation of portable buildings throughout the district as needed.

Justification and Benefit – It is necessary to move portable buildings to accommodate enrollment needs at various campuses.

Background – The Board awarded the contract for building moving services at the March 29, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins on May 1, 2017 through April 30, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	3/29/16	5/1/16 – 4/30/17	2 – one year options
1 st Renewal	2/28/17		5/1/17 – 4/30/18

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in Construction – Portable Building Relocation budget for FY 2016-2017 and FY 2017-2018 pending board approval of the budget.

3) Engineering Services – Geotechnical and Material Testing - Bond (Renewal)

Renew the engineering services – geotechnical and material testing contracts for the 2013 Bond Construction Program with a renewal period beginning April 29, 2017 through April 28, 2018. Fees for these services could range from \$5,000 to \$45,000 depending on the

scope and complexity of each construction project and testing needed. The vendors are as follows:

a.	Pecan Campus	Terracon Consultants, Inc. (Pharr, TX)
b.	Nursing & Allied Health Campus and Technology Campus	Millennium Engineers Group, Inc. (Edinburg, TX)
c.	Mid Valley Campus and Regional Center for Public Safety Excellence	Raba Kistner Consultants, Inc. (McAllen, TX)
d.	Starr County Campus and La Joya Teaching Site	Raba Kistner Consultants, Inc. (McAllen, TX)

Purpose – Facilities Planning and Construction and the Bond Project Manager have requested the renewal of the engineering services – geotechnical and material testing services for the 2013 Bond Construction.

Justification and Benefit – The engineering services – geotechnical and material testing services will include the following:

- Testing of soil conditions for proper foundation design
- Testing of select fill dirt for proper compaction
- Testing of concrete samples during concrete pours
- Testing of sub-grades, caliche base, and asphalt for parking areas
- Testing of structural steel reinforcing
- Testing of steel welding
- Testing of floors for levelness
- Testing of fireproof materials
- Testing of environmental conditions including air quality
- Testing of identifying asbestos containing materials

Background – The Board awarded the contracts for engineering services – geotechnical and material testing at the April 28, 2015 Board of Trustees meeting for an initial period of one year with two one-year options to renew. The final renewal period begins April 29, 2017 through April 28, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	4/28/15	4/29/15 – 4/28/16	2 – one year options
1 st Renewal	6/28/16		4/29/16 – 4/28/17
2 nd Renewal	2/28/17		4/29/17 – 4/28/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Bond Construction budget for FY 2016 - 2017 and FY 2017 - 2018 pending Board approval of the budget.

B. Technology Items

4) Network Devices and IP Phones (Purchase)

Purchase network devices and IP phones from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$1,226,277.15.

Purpose – Information Technology is requesting the purchase of network devices and IP Phones that are needed to provide Internet, Intranet, and voice services to all students, faculty, and staff.

Justification– The network devices and the IP phones will be installed in the new buildings at each campus (see attached breakdown of locations). The network devices will include switches and wireless access points which will allow for connectivity to Internet and Intranet services such as e-mail, Jagnet, and Banner to all students, faculty, and staff. The IP phones are needed to provide voice services and will be installed in offices for day-to-day business calls and in the hallways for emergency calls.

- Network Switches and SFP Fiber Optics - \$696,332.65

The switches will be installed as follows:

Pecan Campus – 50	Technology Campus – 11
Mid Valley Campus – 39	Nursing & Allied Health Campus – 26
La Joya Teaching Center – 6	Starr County Campus – 30
District Wide Security Cameras – 34	District Wide - 130 SFP Fiber Optics

Purpose – Information Technology is requesting the purchase of 196 network switches and 130 fiber optic connectors to be installed in the new bond construction buildings district-wide. These switches are needed to support the new buildings wired network infrastructure District-Wide.

- Network Wireless Access Points (WAPs) - \$279,140.00

The access points will be installed as follows:

Pecan Campus – 138	Technology Campus – 37
Starr County Campus – 61	Nursing & Allied Health Campus – 55
Mid Valley Campus - 84	

Purpose – Information Technology is requesting the purchase three hundred seventy five (375) WAPs that will be installed inside the new bond construction buildings district wide. These WAPs are needed to provide Wi-Fi services inside the new buildings.

- IP Phones - \$250,804.50

Purpose – Information Technology is requesting the purchase of 1,248 for offices, hallway emergency phones, and courtesy phones that will be installed inside the new bond construction buildings at all campuses. The IP phones are needed to provide voice services to the new buildings.

Funds for this expenditure are budgeted in the Bond Construction – FFE budgets for FY 2016 – 2017.

Recommendation:

The Finance, Audit, and Human Resources Committee recommended Board approval of the purchases and renewals as listed below:

A. Non- Instructional Items B. Technology Items

A. Non – Instructional Items

- 1) **Furniture (Purchase):** purchase furniture from the E&I Institutional Cooperative (E&I), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), State of Texas Multiple Award Schedule (TXMAS), and The Interlocal Purchasing System (TIPS) approved vendors, at a total amount of \$128,844.05;

#	Vendor	Amount
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D	EKO/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$44,997.60
E	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$2,307.70
F	The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$1,791.56
G	Watson/Workplace Resources (McAllen, TX)	\$36,423.82
	Total	\$128,844.05

- 2) **Building Moving Services (Renewal):** renew the contract for building moving services with **Zuniga’s House Movers, LLC.** (San Juan, TX), for the period beginning May 1, 2017 through April 30, 2018, at an estimated amount of \$75,000.00;
- 3) **Engineering Services – Geotechnical and Materials Testing – Bond (Renewal):** renew the engineering services – geotechnical and materials testing contracts for the 2013 Bond Construction Program with a period beginning April 29, 2017 through April 28, 2018. Fees for these services could range from \$5,000 to \$45,000 depending on the scope and complexity of each construction project and testing needed. The vendors are as follows:

a.	Pecan Campus	Terracon Consultants, Inc. (Pharr, TX)
b.	Nursing & Allied Health Campus and Technology Campus	Millennium Engineers Group, Inc. (Edinburg, TX)
c.	Mid Valley Campus and Regional Center for Public Safety Excellence	Raba Kistner Consultants, Inc. (McAllen, TX)
d.	Starr County Campus and La Joya Teaching Site	Raba Kistner Consultants, Inc. (McAllen, TX)

B. Technology

- 4) **Network Devices and IP Phones (Purchase):** purchase network devices and IP phones from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$1,226,277.15.

Recommend Action - The total for all purchases and renewals is \$1,226,277.15

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the purchases and renewals as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the purchases and renewals as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Discussion of Accountability, Risk, and Compliance Department

Frank Jason Gutierrez, Director of Accountability, Risk, and Compliance delivered a presentation on the Accountability, Risk, and Compliance Department to the Finance, Audit, and Human Resources Committee.

Purpose – At the request of the Office of The President and the Office of the Vice President for Finance and Administrative Services, the Director for Accountability, Risk, and Compliance provided a presentation on the services and core functions of the Accountability, Risk, and Compliance Department.

Background – The Accountability, Risk, and Compliance Department was established September 1, 2016. The department is dedicated to supporting South Texas College through services and initiatives aimed at facilitating process improvement, accountability, risk mitigation and prevention, compliance, and reinforcing a culture of integrity.

A Power Point Presentation was prepared to share with the Finance, Audit, and Human Resources Committee an overview of the services and functions the department provides to South Texas College. The presentation detailed the essential roles of the individual departments and highlights previous and upcoming initiatives and projects.

Enclosed Documents – The Accountability, Risk, and Compliance Department Power Point Presentation follows in the packet for the Board's information and review.

No action is required from the Board. This item is presented for information.



Accountability, Risk, and Compliance Department

Presented by: Frank Jason Gutierrez
Director of Accountability, Risk, and Compliance

Functions of the Department

The Accountability, Risk, and Compliance Department consists of the following three functions:

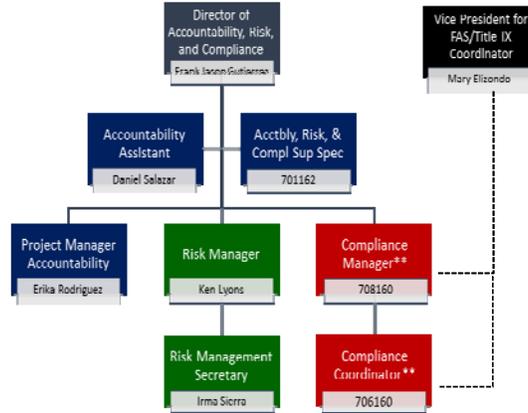
1. Accountability
2. Risk Management
3. Compliance

Each function has its own:

- Mission Statement
- Team Members
- Services Provided
- Projects Performed

Accountability, Risk, and Compliance Department

- Accountability, Risk, and Compliance Department is dedicated to supporting South Texas College through services, programs, and initiatives aimed at facilitating process improvement, accountability, risk mitigation and prevention, compliance, and reinforcing a culture of integrity.



**Works closely with Title IX Coordinator and the Deputy Title IX Coordinators and assists with cases and inquires.

1. Accountability Function

Accountability Function Mission Statement

- Provides process improvement services and analytical studies and performs procedure monitoring to the College to sustain efficiency and effectiveness through transparency, accountability, and continuous improvement of our organization.

Accountability Function Team

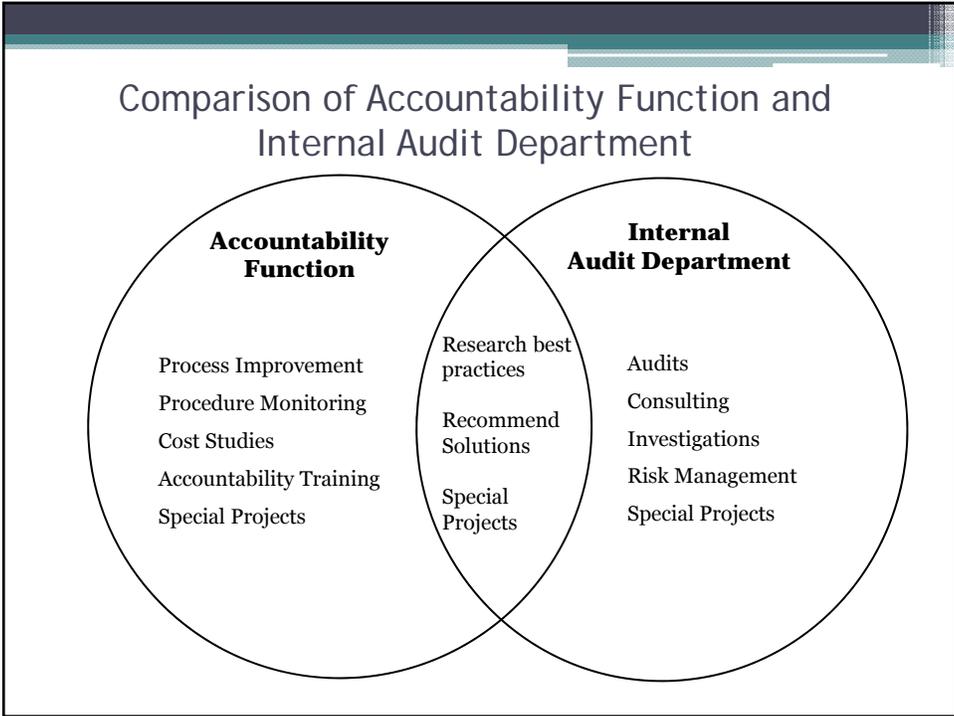
- Frank Jason Gutierrez – Director
- Erika Romero-Rodriguez – Project Manager
- Daniel Salazar – Accountability Assistant

Accountability Function Services Provided to the College

- **Process Improvement:** Work closely with department personnel and management to research, analyze, diagnose problems, and monitor improvement efforts.
- **Procedure Monitoring:** Perform college-wide monitoring of institutional procedures and policies, giving specific attention to best practices and regulatory developments.
- **Cost Studies:** Conduct cost studies to facilitate an understanding of revenues and expenditures associated with institutional programs.
- **Accountability Training:** Train employees on the Oz Principle methodology and key concepts to continue a cultural of accountability within the College.

Accountability Function Projects Performed

- Dual Credit
 - Cost-Analysis
 - SWOT Analysis
 - Process Mapping Sessions
- Process Improvement Training (Lean Methodology)
- Hiring Workflow Process Improvement (FT Staff Positions)
- Oz Principle Training
- Procedure Monitoring



2. Risk Management Function

Risk Management Function Mission Statement

- Strives to enhance the College's overall educational mission by eliminating, reducing, or minimizing risk exposures faced by the College with the goal of minimizing the adverse effects of unpredictable events.

Risk Management Function Team

- Frank Jason Gutierrez – Director
- Ken Lyons – Risk Manager
- Irma Sierra– Risk Management Secretary

Risk Management Function Services Provided to the College

- Insurance – secure required insurance policies by collaborating and working with outsourced insurance risk manager consultant.
 - Commercial Property
 - Commercial Crime
 - General Liability
 - Commercial Auto
 - Legal Liability
 - International
 - Owner-Controlled Insurance Program (OCIP)
 - Student Insurance
- Environmental Health & Safety Program
- Records Retention Program

Risk Management Function Projects Performed

- Records Retention Program – Development of Guidelines
- Business Impact Analysis
- All Hazards Emergency Plan
- Environmental Health & Safety Program

3. Compliance Function

Compliance Function Mission Statement

- Serves to strengthen the compliance infrastructure by carrying out the College's mission with integrity and adherence to legal, regulatory, and ethical obligations imposed by all levels of government and regulatory agencies.

Compliance Function Team

- Frank Jason Gutierrez – Director
- Compliance Manager – vacant
- Compliance Coordinator – vacant

Compliance Function Services Provided to the College

- Develop, implement, update, institutional policies to ensure compliance with wide-ranging federal and state laws and college policies.
- Assists the Title IX team and works closely with Title IX cases and inquiries and serves as a Deputy Title IX Coordinator.
- Develops and implements education and training programs on compliance issues.
- Keeps executive and administrative management updated on issues, laws, regulatory changes, and requirements on laws and regulations, including Title IX compliance.
- Continuously researches and integrates best-practices by staying abreast of current laws, regulations, regulatory guidance, and case law.

Questions?

Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability

Broaddus & Associates has provided the enclosed documents on the current status of the 2013 Bond Construction program.

- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress; and
- Project Scorecards

Broaddus & Associates has provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;

In addition, the College administration has provided the following documents to reflect the 2013 Bond Construction Program budget shortfalls:

- Non-Bond Commitments and Expenditures worksheet
- Tracking Contingency Log

As of February 28, 2017, the total budget shortfall is estimated to be at \$4,890,298 with the use of buyout savings and design and construction contingency. The increase to the budget shortfall is contributed to a \$63,000 variance in the La Joya Teaching Site GMP and \$508,926 variance in the Regional Center for Public Safety GMPs.

These budget shortfall estimates include the revisions to the GMP for the South Texas College Regional Center for Public Safety Excellence based upon adoption of the 2009 IECC energy code, as discussed at the February 14, 2017 Facilities Committee meeting and presented for Board

Funding for any shortfall net of buyout savings and use of design and construction contingency will be covered by non-bond funds.

At the February 14, 2017 Facilities Committee Meeting, the following items were discussed:

Drone Flyover Video

Ms. Tijerina shared a video showing construction sites at various 2013 Bond Construction Program project sites. She also shared photographs of the Pecan Campus South Academic Building and Pecan Campus STEM Building to show the construction progress since the drone video was recorded a week previously.

Administration noted that the Starr County Campus Student Activities Building Expansion, Student Services Building Expansion, and Library projects were not included in the videos.

Buyout Savings

Ms. Tijerina announced that there had been approximately \$2.4M in buyout savings to date, and that Broaddus & Associates anticipated that there would be additional buyout savings to bring the cumulative total to \$3.8M program-wide.

Owner Insite

Ms. Tijerina reported that 2013 Bond Construction Program project actual costs were being entered into the system. This would give Broaddus & Associates and College administration powerful tools to monitor and report on the budgets and to keep the Board informed of progress.

Fire at Pecan Campus Thermal Plant Chiller #4

Ms. Tijerina informed the Committee that there had been a fire at the newly installed Chiller #4, part of the Pecan Campus Thermal Plant project. Johnson Controls responded quickly after it was determined that a control panel may have been responsible. Johnson Controls was still investigating and Broaddus & Associates was unable to positively identify the source of the fire or whether there was still a concern. Broaddus & Associates confirmed that the associated repairs would be completed at no cost to the College.

Administration stated that the response from Johnson Controls had been satisfactory.

Wave Panels for Thermal Plant

Mr. Bill Wilson, D Wilson Construction Company, responded to questions related to the removal and subsequent reincorporation of wave panels to the Pecan Campus Thermal Plant project. Mr. Wilson asserted that at the time the panels were removed, as a line item in the Board-approved GMP, the enclosure was redesigned. Reincorporation of the wave panels was taking additional engineering, and the costs submitted to Broaddus & Associates had been rejected as too high.

Mr. Wilson also indicated that College staff joined his firm, the design team, and Broaddus & Associates at the meeting where the removal of the wave panels was discussed. Mr. Ricardo de la Garza, Director for Facilities Planning and Construction, was not present at that meeting. Mr. de la Garza stated that staff that was present did not understand that the intention was to wholly remove the wave panels that were explicitly added at the Board's request. There was discussion of moving interior panels to the exterior, but the aesthetic design was not addressed.

While Mr. Wilson asserted that the removal of the wave panel was included as a deductive line item in the approved GMP, the line item was not adequately descriptive and the Board was not adequately informed of its significance when the GMP was presented for Board action. The Committee asked Mr. Wilson to continue working with Broaddus & Associates to determine how to reincorporate the wave panels at an acceptable cost.

Steel for Pecan Campus STEM and South Academic Building Projects

Mr. Bill Wilson responded to questions about the delay at the Pecan Campus STEM and South Academic Building Projects. He updated the Committee on the delays, which involved discrepancies between construction drawings received from the architectural and engineering teams. The discrepancies required collaboration to re-engineer the support beams while utilizing the steel ordered for the project.

The main design issue had been resolved and construction was underway. D Wilson Construction Company had arranged for the subcontractors to be on site working weekends to make up for lost time. While the schedule had been set back during the process, there was no fiscal impact to the College.

No action is requested.

SOUTH TEXAS COLLEGE

2013 BOND CONSTRUCTION PROGRAM UPCOMING TIMELINE

Facilities Committee Meeting

February 14, 2017

**BROADDUS
& ASSOCIATES**



OPERATIONAL ITEMS

**South Texas College
2013 Bond Construction Program
Upcoming Timeline**

December '16 January '17 February '17 March '17 April '17

	December '16	January '17	February '17	March '17	April '17
1	NTP's	NTP's	NTP's	NTP's	NTP's
2	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity
3	Buyout Savings Requests	Concrete Foundation Pours Ongoing	Buyout Savings Requests	Buyout Savings Requests	Buyout Savings Requests
4	Identify Non-Bond Additional Scope/Funds	Issue Resolution	Issue Resolution	Issue Resolution	Issue Resolution
5					
6					
7					
8					
9					
10					
Operational					

INFORMATION & PRESENTATION ITEMS

**South Texas College
2013 Bond Construction Program
Upcoming Timeline**

December '16 January '17 February '17 March '17 April '17

	December '16	January '17	February '17	March '17	April '17
1	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update
2	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking
3			Drone Construction Video Update	Drone Construction Video Update	Drone Construction Video Update
4				OCIP Update	
5					
6					
7					
8					
9					
10					

**STC 2013 Bond Program - Pecan Campus
North Academic Building**

Scorecard #23

Status: **Submitted**

02/06/2017



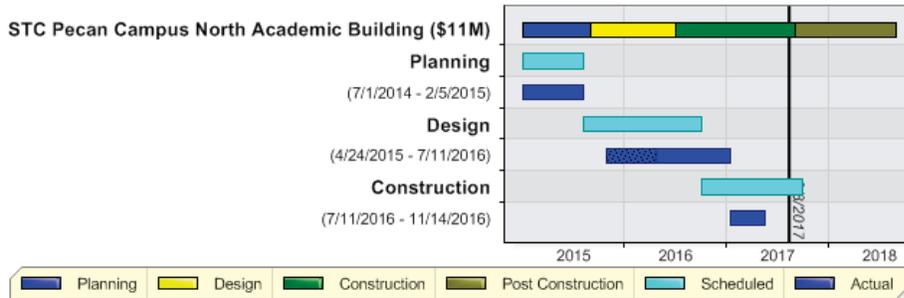
Scope

	Initial Program	Current Program
Building SF	61,267	61,267
Budget	\$10,500,000	\$10,500,000
SD Estimate		\$11,015,000
DD Estimate		\$11,400,000
CD 30%		\$11,462,000
CD 60% GMP		\$10,951,000

Budget

	Initial Budget
--	----------------

Schedule



Activity

30 Day Look Ahead

- Metal Studs and sheathing exterior working West to East
- Windows start after mock-up approval
- MEP rough-in: AHU delivery, duct testing
- Roofing and moisture barrier

Key Consultants/Contractors

- Architect: PBK Architects
- MEP: DBR Engineering
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- AV/IT WJHW Consultants
- D.Wilson Construction Co.

Key Owner Issues or Concerns

- Building Dry-In

Recent Photo



**STC 2013 Bond Program - Pecan Campus
South Academic Building**

Scorecard #22

Status: **Submitted**

02/06/2017



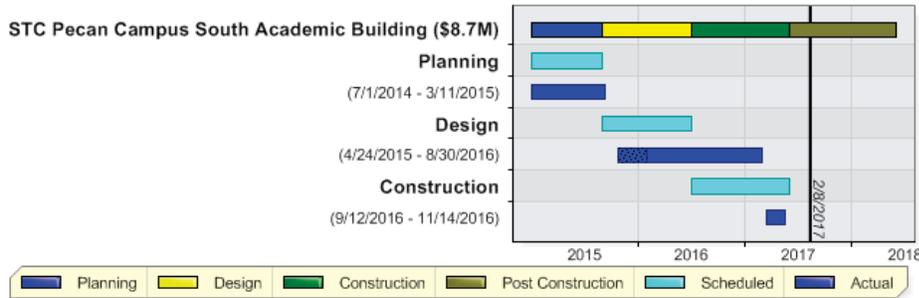
Scope

	Initial Program	Current Program
Building SF	40,000	41,694
Budget	\$6,800,000	\$6,800,000
SD Estimate		\$7,605,000
DD Estimate		\$7,375,866
60% CD GMP		\$6,657,834

Budget

	Initial Budget
--	----------------

Schedule



Activity

30 Day Look Ahead

- Structural steel installation
- Concrete at Lvl 2 by end of month
- Continue site utilities adjacent building

Key Consultants/Contractors

- Architect: BSG Architects
- MEP: Half Associates
- Structural: Lopez Engineering
- Civil: PCE
- AV/IT: WJHW Consultants

Key Owner Issues or Concerns

- With Steel starting, look for opportunities to regain lost time

Recent Photo



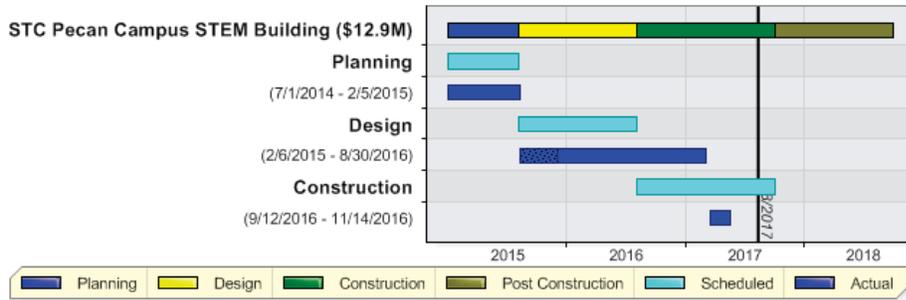
Scope

Budget

	InAdai Program	CurrentProgram
BuAdAng SF	48,879	51,276
Budget	\$8,500,000	\$8,500,000
SD t stAnate		\$9,397,167
DD t stAnate		\$9,703,192
CD 30E t sb		\$0
CD 60E %h P		\$10,417,059

InAdai Budget

ScGedue



McbArAy

30 Day Look MAd

- Structural Steel erection
- Concrete at Lvl 2 end of month
- Continue site utilities adjacent building

Key Consultants/Contractors

- Architect: Boultinghouse Simpson Gates
- MEP: Half Associates
- Structural: Lopez Engineering Group
- Civil: Perez Consulting Engineers
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- With start of steel erection, look for opportunities to regain time

RecentPGob



STC 2013 Bond Program Pecan Campus Cafeteria & Activities Building

Scorecard #22

Status: **Submitted**

02/06/2017



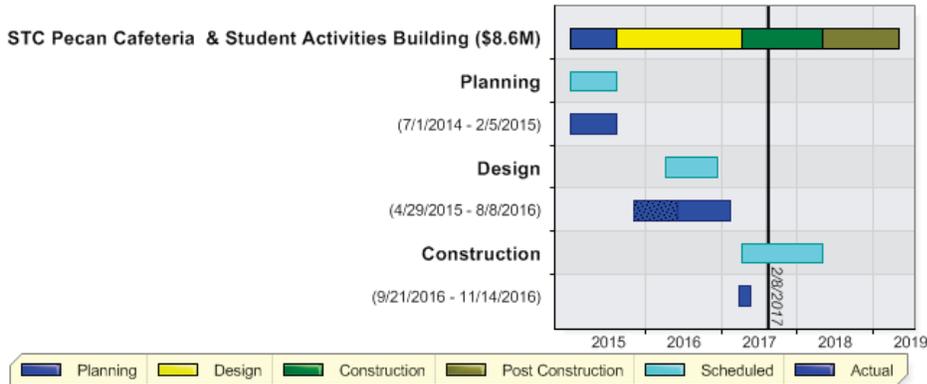
Scope

	Initial Program	Current Program
Building SF	33,042	33,042
Budget	\$5,700,000	\$6,200,000
SD Estimate		\$6,166,259
DD Estimate		\$6,602,118
30% CD	\$6,350,000	\$6,719,006
60% CD GMP		\$6,888,179

Budget

	Initial Budget
--	----------------

Schedule



Activity

30 Day Look Ahead

- Structural steel continues
- Concrete at Lvl 2
- MEP rough-in; duct testing
- Storm and Sanitary reroute

Key Consultants/Contractors

- Architect: TWG
- MEP: Half Associates
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- Kitchen: Cosper & Assoc.

Key Owner Issues or Concerns

- Site utility coordination with slab construction (deep SD between Cooling Towers and SACB)

Recent Photo



STC 2013 Bond Program - Pecan Campus Thermal Plant

Scorecard #20

Status: **Submitted**

01/05/2017



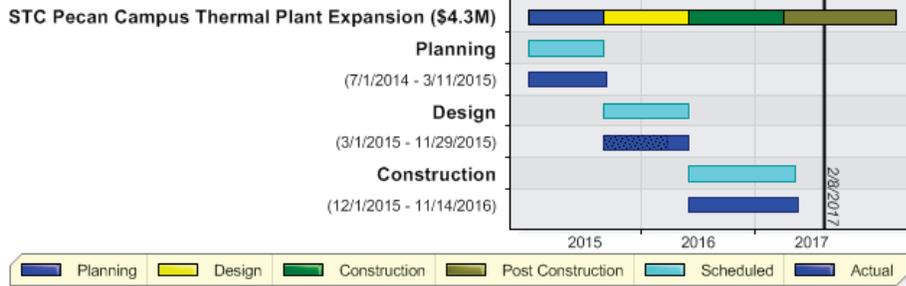
Scope

	Initial Program	Current Program
Building SF	1,440	3,182
Budget	\$4,300,000	\$4,300,000
GMP		\$4,194,000

Budget

	Initial Budget
--	----------------

Schedule



Activity

30 Day Look Ahead

- Complete punchlist corrections
- Prepare Final Time and Cost change order
- Complete closeout documentation; testing and trainings complete
- Warranty period underway

Key Consultants/Contractors

- Architect: Half Associates
- Structural: Chanin Engineering
- MEP: Half Associates
- Civil: PCE Engineering
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- Reintroduce decorative 'Waves' motif to screen wall
- Chiller #4 fire in its' control panel

Recent Photo



**STC 2013 Bond Program Pecan Campus
Parking & Site Improvements**

Scorecard #16

Status: **Submitted**

02/06/2017



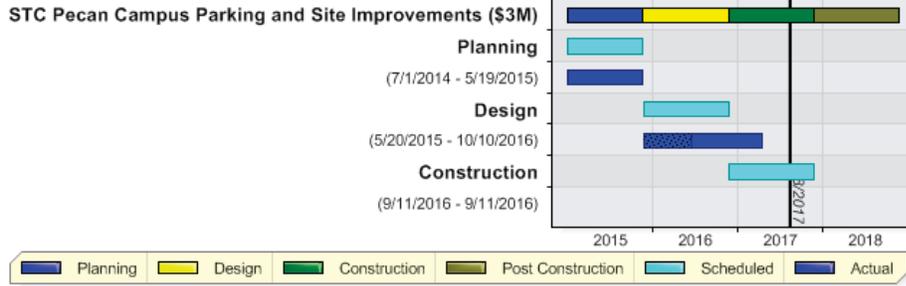
Scope

	Initial Program	Current Program
Budget	\$2,000,000	\$2,000,000
60% CD GMP		\$2,618,800

Budget

	Initial Budget
--	----------------

Schedule



Activity

30 Day Look Ahead

- Bids evaluation underway; CMR is reconciling their GMP.
- Curb cuts and drive aprons at South part of campus
- Deep utilities around Cafe, STEM and South

Key Consultants/Contractors

- Perez Consulting Engineers (PCE)
- Landscape Designer: SSP Landscape Design

Key Owner Issues or Concerns

- Actual start of deep utilities requires careful coordination with imminent start of adjacent building pads / foundation work.

Recent Photo



STC 2013 Bond Program - Nursing and Allied Health Expansion Bldg

Scorecard #23

Status: **Submitted**

02/06/2017



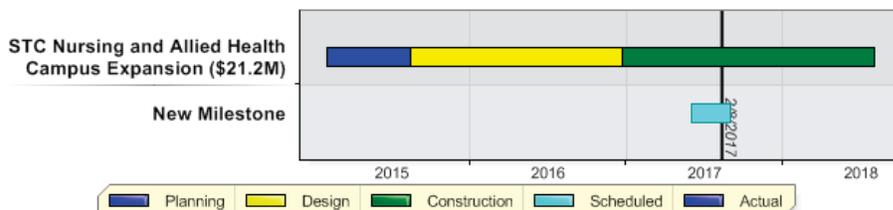
Scope

- Hospital Simulation Center
- Library
- Cafeteria
- Classrooms
- Offices

Budget

	Initial Budget
--	----------------

Schedule



Activity

30 Day Look Ahead

- Continue with exterior sheathing
- L2 wall framing
- Install 1st floor HVAC duct
- Rough in wall electrical outlets
- Complete main structural steel

Key Consultants/Contractors

- ERO Architects
- 720 Design of Library
- Gutierrez Engineering
- D. Wilson Construction Co.

Key Owner Issues or Concerns

Kitchen Equipment

Recent Photo



Scope

A new multilevel Health Professions and Science Building to house the following spaces:

- Science Classrooms
 1. Chemistry
 2. Physics
 3. Biology
 4. Engineering
- Laboratory Classrooms
- Departmental Offices
- Classrooms
- Computer labs

Budget

	Initial Budget
--	-----------------------

Schedule



Activity

30 Day Look Ahead:

- Drilled pier installation is complete.
- Continue utility installations throughout building pad.
- Place concrete in first of four sequenced pours.

Key Consultants/Contractors:

- ROFA Architects
- DBR- MEP
- HALFF -CIVIL
- Skanska USA

Key Owner Issues or Concerns:

- Schedule completion Priority Project

Recent Photo



STC 2013 Bond Program Mid Valley Campus Student Services Addition

Scorecard #21

Status: **Submitted**

02/06/2017



Scope

Student Services Building will include but not limited to:

- Cafeteria
- Lounge Space
- Building Support
- Offices
- Student Admissions

14,262 sq. ft

Budget

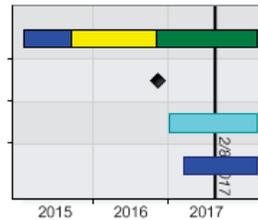
	Initial Budget
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Schedule

STC Mid Valley Campus Student Services Building Expansion (\$5.1M)

GMP

Construction
(9/10/2016 - 8/31/2017)



Activity

30 Day Look Ahead:

- Continue interior space demolition.
- Begin interior space OH & UG rough-ins at renovation areas.
- Begin erection of structural steel at building addition.

Key Consultants/Contractors

- Architect: ROFA Architects
- Structural: Hinojosa Engineering
- MEP: DBR Engineering
- Civil: Half Associates
- CMR: Skanska USA

Key Owner Issues or Concerns

- Schedule & Cost

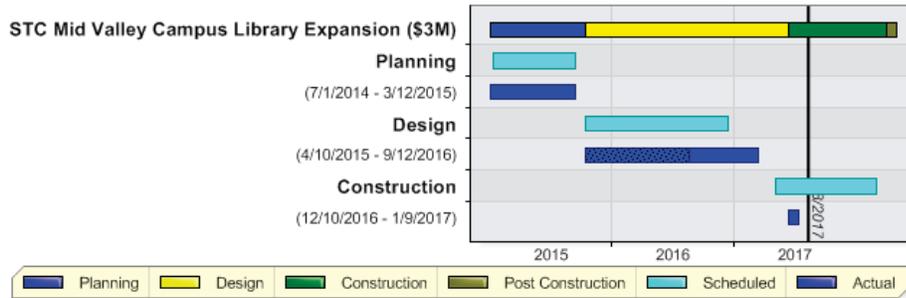
Recent Photo



Scope

10,300 sq ft addition to the Existing Mid Valley Library and a Remodeling of the Existing Library

Schedule



Activity

30 Day Look Ahead

- CMR continues to buy project out.
- Begin earthwork / installation of building pad.
- Permit issuance.

Key Consultants/Contractors

- AE: M+G
- Structural: CLH Engineering
- MEP: Sigma HN
- Civil: Melden & Hunt

Key Owner Issues or Concerns

- Permit issuance

Recent Photo



STC 2013 Bond Program Mid Valley Campus Thermal Plant Expansion

Scorecard #20

Status: **Submitted**

02/06/2017



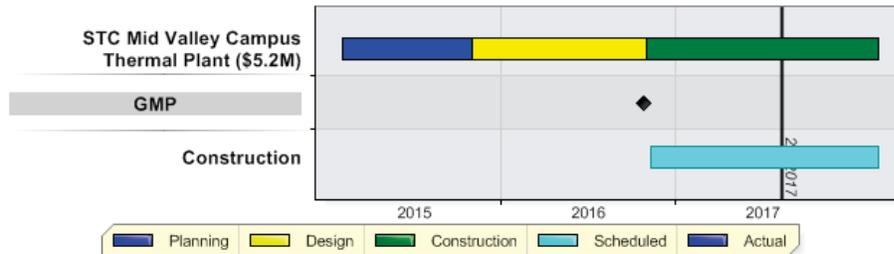
Scope

Design for a New Thermal Energy Plant for the Mid Valley Campus to include all new STC Bond projects and Retrofit of all existing buildings

Budget

	Initial Budget
--	-----------------------

Schedule



Activity

30 Day Look Ahead

- Continue with OH MEP rough-ins within mechanical room.
- Complete installation of UG CHW lines throughout the Campus.
- Set chillers 2-10-17.
- Complete Colling Tower support columns.
- Begin preperation of CHW tie-in to Campus loop over upcoming Spring Break.

Key Consultants/Contractors

- DBR Engineering
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- Half Civil
- Skanska USA

Key Owner Issues or Concerns

- Unforeseen underground concrete slabs

Recent Photo



STC 2013 Bond Program Mid Valley Campus Parking and Site Improvements

Scorecard #20

Status: **Submitted**

02/06/2017



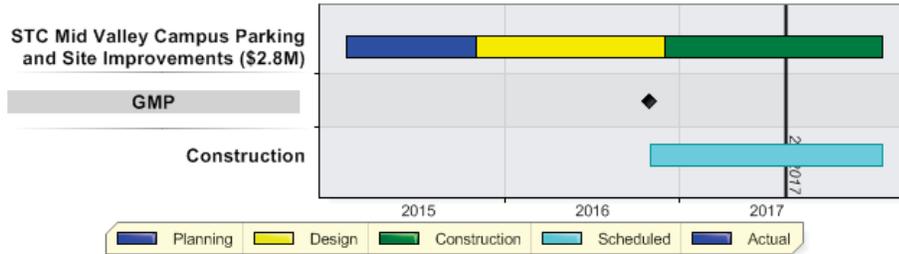
Scope

Design of all Civil Engineering , Landscaping and Surveying for All the Mid Valley Campus Bond Projects which includes a new parking lot

Budget

	Initial Budget
--	-----------------------

Schedule



Activity

30 Day Look Ahead

- Complete subgrade lime admixture at parking lot.
- Complete installation and compaction of flex base material at parking lot.
- Complete instalation of telecommunications duct bank.
- Prep for telecommunications cut over.

Key Consultants/Contractors

- Halff Civil
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- DBR Engineering
- Skanska USA

Key Owner Issues or Concerns

- Unforseen underground concrete slabs

Recent Photo



Scope

Technology Building will include but not limited to:

- Office/Administration Spaces
- Classroom/Computer Labs
- Open Labs
- Shared Spaces
- Shipping & Receiving
- Audio Visual
- IT

for a total ASF of 80,994.

Budget

	Initial Budget
--	----------------

Schedule



Activity

30 Day Look Ahead:

- Continue setting of HVAC units at mechanical mezzanine(s).
- Continue in-wall rough-ins within areas A & C.
- Continue over head rough-ins within areas A,B,C & D.
- Continue re-roofing activities.
- Continue structural steel erection at East and South building entries.
- Continue installation of UG utilities from 5' outside the building footprint.

Key Consultants/Contractors

- Architect: EGV Architects, Inc
- Structural: Chanin
- MEP: Trinity
- CMR: ECON Enterprises

Key Owner Issues or Concern

- NO current concerns

Recent Photo



Scope

Civil, Sitework, Landscaping and Surveying for the Renovations to the STC Technology Campus

Budget

	Initial Budget
--	-----------------------

Schedule



Activity

30 Day Look Ahead

- Complete installation of flex base material.

Key Consultants/Contractors

- Hinojosa Engineering
- EGV Architects
- ECON Construction

Key Owner Issues or Concerns

- No concerns at this time

Recent Photo



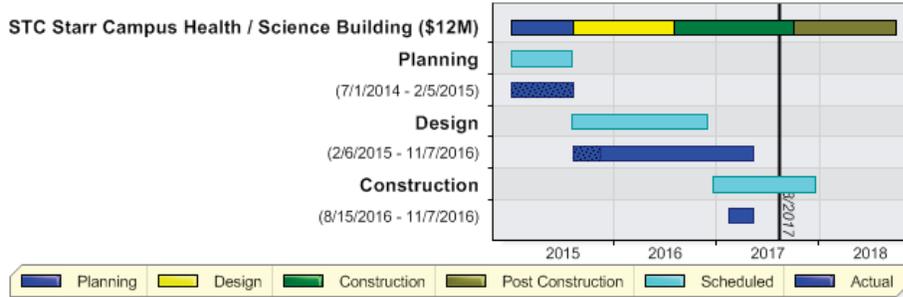
Scope

Health bldg, 2 story, consisting of computer labs, skills labs, OB simulation, chemistry labs, information labs, biology and micro biology labs.

Budget

	Initial Budget
--	---------------------------

Schedule



Activity

30 Day Look Ahead

- Complete 2nd floor decking
- Complete top level steel
- 1st fl. curtainwall panels and shoring

Key Consultants/Contractors

- Architect: Mata+Garcia
- MEP: Sigma Engineering
- Structural: CLH Engineering
- Civil: Melden & Hunt Engineering
- AV/IT: WJHW Consultants

Key Owner Issues or Concerns

- Weather delays

Recent Photo



STC 2013 Bond Program - Starr County Campus Thermal Plant

Scorecard #18

Status: **Submitted**

02/06/2017



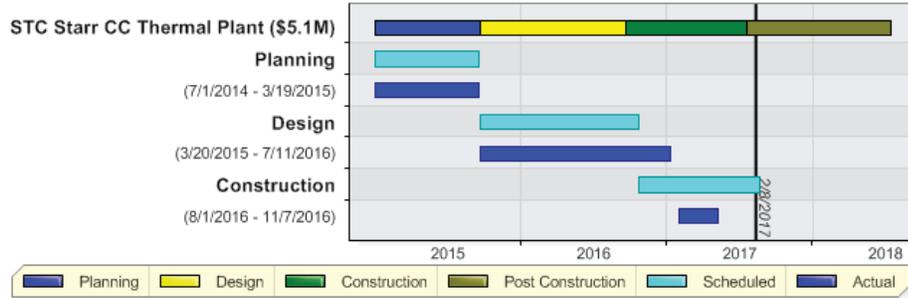
Scope

To provide Hydronic piping, (chilled water piping) to the new additional buildings, renovations (expansions) of buildings, and to replace piping to existing roof top units

Budget

	Initial Budget
--	-----------------------

Schedule



Activity

30 Day Look Ahead

- Build structure
- Wall rough in electrical
- Pour housekeeping pads

Key Consultants/Contractors

- Prime Consultant: Sigma HN
- Architect Consultant: M+G
- Structural: CLH Engineering
- MEP: Sigma HN Engineering
- Civil: Melden & Hunt

Key Owner Issues or Concerns

- Completion of Hydronic piping installation, (public areas), during winter break
- Dry in for delivery of Chillers.

Recent Photo



SOUTH TEXAS COLLEGE
2013 Bond Construction Program
Program Budget Summary Spreadsheet
2/22/2017 3:13 PM

2013 Bond Program Budget Summary <i>Board Meeting of February 28, 2017</i>	Square Feet Cost						Construction Cost					
	Org. Square Feet	Proposed Sq. Feet	Variance in Sq. Ft.	Construction Based on Org. Sq. Ft.	CCL/\$SF	GMP/\$SF	Org. CCL	GMP Total	GMP Variance	Org. Construction Contingency	Current Construction Contingency	Variance in Construction Contingency
Pecan Campus												
North Academic Building	61,267	64,299	3,032	\$ 13,893,664	171	159	\$ 10,500,000	\$ 10,230,122	\$ (269,878)	\$ 150,000	\$ 162,000	\$ 12,000
South Academic Building	40,000	41,694	1,694	\$ 9,196,633	170	160	\$ 6,800,000	\$ 6,657,834	\$ (142,166)	\$ 100,000	\$ 98,355	\$ (1,645)
STEM Building	48,879	50,614	1,735	\$ 11,536,375	174	206	\$ 8,500,000	\$ 10,417,059	\$ 1,917,059	\$ 125,000	\$ 153,990	\$ 28,990
Multi-purpose space for student support srvs. & activities	33,042	31,219	(1,823)	\$ 8,112,884	173	221	\$ 5,700,000	\$ 6,888,179	\$ 1,188,179	\$ 85,000	\$ 100,000	\$ 15,000
Thermal Plant Expansion	1,440	3,105	1,665	\$ -	N/A	N/A	\$ 4,300,000	\$ 4,194,000	\$ (106,000)	\$ 50,000	\$ 50,000	\$ -
Parking & Site Improvements (GMP Included Atl. #1 & #2)	-	-	-	\$ -	N/A	N/A	\$ 2,000,000	\$ 2,618,800	\$ 618,800	\$ 30,000	\$ 37,500	\$ 7,500
Subtotal	184,628	190,931	6,303	\$ 42,739,556	172	186	\$ 37,800,000	\$ 41,005,994	\$ 3,205,994	\$ 540,000	\$ 601,845	\$ 61,845
Nursing & Allied Health Campus												
Expansion for Nursing & Allied Health	87,222	93,296	6,074	\$ 17,310,640	190	182	\$ 16,600,000	\$ 17,009,860	\$ 409,860	\$ 250,000	\$ 178,900	\$ (71,100)
Thermal Plant Expansion				\$ -	N/A	N/A	\$ -	\$ 230,788	\$ 230,788	\$ -	\$ 3,386	\$ 3,386
Parking & Site Improvements				\$ -	N/A	N/A	\$ 1,100,000	\$ 2,205,963	\$ 1,105,963	\$ 16,000	\$ 34,207	\$ 18,207
Subtotal	87,222	93,296	6,074	\$ 17,310,640	190	182	\$ 17,700,000	\$ 19,446,611	\$ 1,746,611	\$ 266,000	\$ 216,493	\$ (49,507)
Technology Campus												
Expansion for Technical & Workforce training programs	72,000	72,000	-	\$ 12,190,819	167	129	\$ 12,000,000	\$ 9,297,546	\$ (2,702,454)	\$ 175,000	\$ 147,215	\$ (27,785)
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	-	-	-	\$ -	N/A	N/A	\$ 650,000	\$ 1,563,574	\$ 913,574	\$ 10,000	\$ 10,356	\$ 356
Subtotal	72,000	72,000	-	\$ 12,190,819	167	129	\$ 12,650,000	\$ 10,861,120	\$ (1,788,880)	\$ 185,000	\$ 157,571	\$ (27,429)
Mid Valley Campus												
Professional & Science Bldg.	76,069	78,649	2,580	\$ 18,827,059	177	184	\$ 13,500,000	\$ 14,453,388	\$ 953,388	\$ 200,000	\$ 193,887	\$ (6,113)
Expansion for Technical & Workforce training programs	10,000	11,810	1,810	\$ 2,308,064	175	148	\$ 1,750,000	\$ 1,750,000	\$ -	\$ (1,750,000)	\$ -	\$ 1,750,000
Library Expansion	10,369	10,814	445	\$ 2,393,231	169	228	\$ 1,750,000	\$ 2,462,776	\$ 712,776	\$ 25,000	\$ 34,723	\$ 9,723
Student Services Bldg. Expansion	14,269	17,929	3,660	\$ 3,293,376	175	215	\$ 2,500,000	\$ 3,850,923	\$ 1,350,923	\$ 37,000	\$ 51,093	\$ 14,093
Thermal Plant Expansion	4,000	3,088	(912)	\$ -	N/A	N/A	\$ 3,800,000	\$ 3,896,698	\$ 96,698	\$ 52,602	\$ 61,547	\$ 8,945
Parking & Site Improvements	-	-	-	\$ -	N/A	N/A	\$ 2,000,000	\$ 2,369,777	\$ 369,777	\$ 29,032	\$ 31,731	\$ 2,699
Subtotal	114,707	122,290	7,583	\$ 26,821,730	174	194	\$ 25,300,000	\$ 28,783,562	\$ 3,483,562	\$ (1,406,366)	\$ 372,981	\$ 1,779,347
Starr County Campus												
Health Professionals & Science Ctr. And STEM programs	48,690	51,789	3,099	\$ 12,397,425	175	184	\$ 8,500,000	\$ 9,521,000	\$ 1,021,000	\$ 125,000	\$ 143,000	\$ 18,000
Expand technical workforce training facilities	9,302	16,869	7,567	\$ 2,156,521	172	95	\$ 1,600,000	\$ 1,600,000	\$ -	\$ 25,000	\$ -	\$ (25,000)
Library and renovate existing space for Cultural Arts Center	16,516	18,381	1,865	\$ 3,373,085	170	201	\$ 2,800,000	\$ 3,700,000	\$ 900,000	\$ 42,000	\$ 55,500	\$ 13,500
Expansion of student services, advising, admissions, and financial services	5,000	5,310	310	\$ 1,292,198	170	249	\$ 850,000	\$ 1,320,000	\$ 470,000	\$ 13,000	\$ 19,500	\$ 6,500
Expansion of student activities building	4,923	4,670	(253)	\$ 1,272,299	173	292	\$ 850,000	\$ 1,365,000	\$ 515,000	\$ 13,000	\$ 21,000	\$ 8,000
Thermal Plant Expansion	4,000	4,267	267	\$ -	N/A	N/A	\$ 3,800,000	\$ 3,911,000	\$ 111,000	\$ 55,000	\$ 58,000	\$ 3,000
Parking & Site Improvements (GMP 1 - 119,800)	-	-	-	\$ -	N/A	N/A	\$ 1,226,820	\$ 3,496,950	\$ 2,270,130	\$ 15,000	\$ 54,254	\$ 39,254
Subtotal	88,431	101,286	12,855	\$ 20,491,528	172	204	\$ 19,626,820	\$ 24,913,950	\$ 5,287,130	\$ 288,000	\$ 351,254	\$ 63,254
Regional Center for Public Safety Excellence - Pharr												
New Regional Center for Public Safety	16,000	19,375	3,375	\$ 3,169,435	175	171	\$ 2,800,000	\$ 3,308,926	\$ 508,926	\$ 57,000	\$ 89,538	\$ 32,538
Parking & Site Improvements	-	-	-	\$ -	N/A	N/A	\$ 200,000	\$ 700,000	\$ 500,000	\$ 18,000	\$ -	\$ (18,000)
Subtotal	16,000	19,375	3,375	\$ 3,169,435	175	171	\$ 3,000,000	\$ 4,008,926	\$ 1,008,926	\$ 75,000	\$ 89,538	\$ 14,538
STC La Joya Teaching Site (Jimmy Carter ECHS)												
Develop STEM labs and entry level workforce training programs	11,000	11,000	-	\$ 1,100,000	100	106	\$ 1,100,000	\$ 1,163,000	\$ 63,000	\$ 16,000	\$ -	\$ (16,000)
Subtotal	11,000	11,000	-	\$ 1,100,000	100	106	\$ 1,100,000	\$ 1,163,000	\$ 63,000	\$ 16,000	\$ -	\$ (16,000)
Total	573,988	610,178	36,190	\$ 123,823,708	175	178	\$ 117,176,820	\$ 130,183,163	\$ 13,006,343	\$ (36,366)	\$ 1,789,682	\$ 1,826,048

SOUTH TEXAS COLLEGE
2013 Bond Construction Program
Program Budget Summary Spreadsheet
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2013 Bond Program Budget Summary Board Meeting of February 28, 2017	Part II - Construction Phase Srvs. - GMP Inclusions					Part I Construction Services	Owner Procured		GMP + Fees + Chillers + OCIP	Professional Service		
	Fixed Equipment	IT Duct bank	GMP Target	Current Est. or GMP (red)	Variance or Delta	Fees	Chillers	OCIP	SUBTOTAL	Design	Furniture Consultant	CPM
Pecan Campus												
North Academic Building			\$ 10,500,000	\$ 10,230,122	\$ 269,878	\$ 16,427		\$ 120,570	\$ 10,367,119	\$ 600,000	\$ 21,274	\$ 371,010
South Academic Building			\$ 6,800,000	\$ 6,657,834	\$ 142,166	\$ 10,638		\$ 78,116	\$ 6,746,588	\$ 400,000	\$ 13,890	\$ 236,318
STEM Building			\$ 8,500,000	\$ 10,417,059	\$ (1,917,059)	\$ 13,298		\$ 97,645	\$ 10,528,002	\$ 550,000	\$ 16,973	\$ 327,523
Multi-purpose space for student support srvs. & activities	\$ 585,000		\$ 6,285,000	\$ 6,888,179	\$ (603,179)	\$ 9,491		\$ 72,116	\$ 6,969,786	\$ 400,000	\$ 11,473	\$ 220,666
Thermal Plant Expansion			\$ 4,300,000	\$ 4,194,000	\$ 106,000	\$ 6,825	\$ 553,440	\$ 47,480	\$ 4,801,745	\$ 350,000	\$ 500	\$ 138,526
Parking & Site Improvements (GMP Included Atl. #1 & #2)		\$ 122,925	\$ 2,122,925	\$ 2,618,800	\$ (495,875)	\$ 3,321		\$ 24,374	\$ 2,646,495	\$ 200,000	\$ -	\$ 62,245
Subtotal	\$ 585,000	\$ 122,925	\$ 38,507,925	\$ 41,005,994	\$ (2,498,069)	\$ 60,000	\$ 553,440	\$ 440,301	\$ 42,059,735	\$ 2,500,000	\$ 64,110	\$ 1,356,288
Nursing & Allied Health Campus												
Expansion for Nursing & Allied Health	\$ 375,000		\$ 16,975,000	\$ 17,009,860	\$ (34,860)	\$ 25,584		\$ 195,006	\$ 17,230,450	\$ 1,000,000	\$ 48,380	\$ 566,022
Thermal Plant Expansion			\$ 181,470	\$ 230,788	\$ (49,318)	\$ 274	\$ 378,170	\$ 2,054	\$ 611,286	\$ 50,000	\$ -	\$ 900
Parking & Site Improvements		\$ 321,915	\$ 1,421,915	\$ 2,205,963	\$ (784,048)	\$ 2,142		\$ 16,279	\$ 2,224,384	\$ 120,000	\$ -	\$ 36,194
Subtotal	\$ 375,000	\$ 321,915	\$ 18,578,385	\$ 19,446,611	\$ (868,226)	\$ 28,000	\$ 378,170	\$ 213,339	\$ 20,066,120	\$ 1,170,000	\$ 48,380	\$ 603,116
Technology Campus												
Expansion for Technical & Workforce training programs			\$ 12,000,000	\$ 9,297,546	\$ 2,702,454	\$ 14,115		\$ 137,835	\$ 9,449,496	\$ 850,000	\$ 18,300	\$ 374,227
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)		\$ 102,575	\$ 752,575	\$ 1,563,574	\$ (810,999)	\$ 885		\$ 8,633	\$ 1,573,092	\$ 75,000	\$ -	\$ 19,959
Subtotal	\$ -	\$ 102,575	\$ 12,752,575	\$ 10,861,120	\$ 1,891,455	\$ 15,000	\$ -	\$ 146,468	\$ 11,022,588	\$ 925,000	\$ 18,300	\$ 394,186
Mid Valley Campus												
Professional & Science Bldg.			\$ 13,500,000	\$ 14,453,388	\$ (953,388)	\$ 28,377		\$ 155,099	\$ 14,636,864	\$ 800,000	\$ 26,858	\$ 449,002
Expansion for Technical & Workforce training programs			\$ 1,750,000	\$ 1,750,000	\$ -	\$ 3,679		\$ 20,095	\$ 1,773,774	\$ 125,000	\$ 3,531	\$ 61,324
Library Expansion		\$ -	\$ 1,750,000	\$ 2,462,776	\$ (712,776)	\$ 3,679		\$ 20,095	\$ 2,486,550	\$ 150,000	\$ 3,661	\$ 62,092
Student Services Bldg. Expansion	\$ 325,000		\$ 2,825,000	\$ 3,850,923	\$ (1,025,923)	\$ 5,939		\$ 32,401	\$ 3,889,263	\$ 750,000	\$ 5,038	\$ 99,843
Thermal Plant Expansion			\$ 3,800,000	\$ 3,896,698	\$ (96,698)	\$ 8,054	\$ 714,200	\$ 42,877	\$ 4,661,829	\$ 275,000	\$ 1,412	\$ 110,605
Parking & Site Improvements		\$ 492,063	\$ 2,492,063	\$ 2,369,777	\$ 122,286	\$ 5,272		\$ 33,638	\$ 2,408,687	\$ 247,915	\$ -	\$ 61,397
Subtotal	\$ 325,000	\$ 492,063	\$ 26,117,063	\$ 28,783,562	\$ (2,666,499)	\$ 55,000	\$ 714,200	\$ 304,205	\$ 29,856,967	\$ 2,347,915	\$ 40,500	\$ 844,263
Starr County Campus												
Health Professionals & Science Ctr. And STEM programs			\$ 8,500,000	\$ 9,521,000	\$ (1,021,000)	\$ 25,985		\$ 94,645	\$ 9,641,630	\$ 550,000	\$ 31,935	\$ 294,243
Expand technical workforce training facilities			\$ 1,600,000	\$ 1,600,000	\$ -	\$ 4,891		\$ 18,397	\$ 1,623,288	\$ 110,000	\$ 6,101	\$ 53,961
Library and renovate existing space for Cultural Arts Center			\$ 2,800,000	\$ 3,700,000	\$ (900,000)	\$ 8,560		\$ 32,175	\$ 3,740,735	\$ 200,000	\$ 10,832	\$ 92,988
Expansion of student services, advising, admissions, and financial services			\$ 850,000	\$ 1,320,000	\$ (470,000)	\$ 2,598		\$ 9,770	\$ 1,332,368	\$ 75,000	\$ 3,279	\$ 30,473
Expansion of student activities building			\$ 850,000	\$ 1,365,000	\$ (515,000)	\$ 2,598		\$ 9,770	\$ 1,377,368	\$ 75,000	\$ 3,229	\$ 30,935
Thermal Plant Expansion			\$ 3,800,000	\$ 3,911,000	\$ (111,000)	\$ 11,617	\$ 563,901	\$ 43,643	\$ 4,530,161	\$ 300,000	\$ 2,624	\$ 109,321
Parking & Site Improvements (GMP 1 - 119,800)		\$ 226,820	\$ 1,226,820	\$ 3,496,950	\$ (2,270,130)	\$ 3,751		\$ 14,059	\$ 3,514,760	\$ 100,000	\$ -	\$ 30,888
Subtotal	\$ -	\$ 226,820	\$ 19,626,820	\$ 24,913,950	\$ (5,287,130)	\$ 60,000	\$ 563,901	\$ 222,459	\$ 25,760,310	\$ 1,410,000	\$ 58,000	\$ 642,809
Regional Center for Public Safety Excellence - Pharr												
New Regional Center for Public Safety			\$ 2,800,000	\$ 3,308,926	\$ (508,926)	\$ -		\$ 32,344	\$ 3,341,270	\$ 200,000	\$ 4,800	\$ 99,344
Parking & Site Improvements			\$ 200,000	\$ 700,000	\$ (500,000)	\$ -		\$ 2,185	\$ 702,185	\$ 50,000	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ 3,000,000	\$ 4,008,926	\$ (1,008,926)	\$ -	\$ -	\$ 34,529	\$ 4,043,455	\$ 250,000	\$ 4,800	\$ 99,344
STC La Joya Teaching Site (Jimmy Carter ECHS)												
Develop STEM labs and entry level workforce training programs			\$ 1,100,000	\$ 1,163,000	\$ (63,000)	\$ -		\$ 10,370	\$ 1,173,370	\$ 100,000	\$ 3,000	\$ 35,894
Subtotal	\$ -	\$ -	\$ 1,100,000	\$ 1,163,000	\$ (63,000)	\$ -	\$ -	\$ 10,370	\$ 1,173,370	\$ 100,000	\$ 3,000	\$ 35,894
Total	\$ 1,285,000	\$ 1,266,298	\$ 119,682,768	\$ 130,183,163	\$ (10,500,395)	\$ 218,000	\$ 2,209,711	\$ 1,371,671	\$ 133,982,545	\$ 8,702,915	\$ 237,090	\$ 3,975,900

SOUTH TEXAS COLLEGE
2013 Bond Construction Program
Program Budget Summary Spreadsheet
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2013 Bond Program Budget Summary <i>Board Meeting of February 28, 2017</i>		Furniture	Technology	Misc. Cost (1.5 % of CCL)	SUBTOTAL	Explanation for Additional Costs	Total Project Cost Summary			
							Additional Serv.	TOTAL Projected Costs to date	Bond Total Cost	Variance [Total Projected Costs to Bond Total Cost]
Pecan Campus										
North Academic Building	\$ 86,698	\$ 675,000	\$ 1,024,009	\$ 164,265	\$ 13,309,375		\$ 13,309,375	\$ 14,843,110	\$ 1,533,735	
South Academic Building	\$ 54,586	\$ 450,000	\$ 732,589	\$ 110,638	\$ 8,744,609		\$ 8,744,609	\$ 9,454,426	\$ 709,817	
STEM Building	\$ 75,653	\$ 550,000	\$ 681,873	\$ 145,548	\$ 12,875,572		\$ 12,875,572	\$ 13,103,319	\$ 227,747	
Multi-purpose space for student support srvs. & activities	\$ 50,971	\$ 500,000	\$ 311,901	\$ 94,548	\$ 8,559,345		\$ 8,559,345	\$ 8,828,254	\$ 268,909	
Thermal Plant Expansion	\$ 30,998	\$ -	\$ 55,282	\$ 62,910	\$ 5,439,961		\$ 5,439,961	\$ 5,542,049	\$ 102,088	
Parking & Site Improvements (GMP Included Atl. #1 & #2)	\$ 14,378	\$ -	\$ -	\$ 30,366	\$ 2,953,484		\$ 2,953,484	\$ 2,490,261	\$ (463,223)	
Subtotal	\$ 313,284	\$ 2,175,000	\$ 2,805,654	\$ 608,275	\$ 51,882,346		\$ 51,882,346	\$ 54,261,419	\$ 2,379,073	
Nursing & Allied Health Campus										
Expansion for Nursing & Allied Health	\$ 130,743	\$ 820,000	\$ 1,192,881	\$ 250,875	\$ 21,239,351		\$ 21,239,351	\$ 21,773,439	\$ 534,088	
Thermal Plant Expansion	\$ -	\$ -	\$ -	\$ 2,722	\$ 664,908		\$ 664,908	\$ 601,877	\$ (63,031)	
Parking & Site Improvements	\$ 8,360	\$ -	\$ -	\$ 12,616	\$ 2,401,554		\$ 2,401,554	\$ 1,717,717	\$ (683,837)	
Subtotal	\$ 139,103	\$ 820,000	\$ 1,192,881	\$ 266,213	\$ 24,305,813		\$ 24,305,813	\$ 24,093,033	\$ (212,780)	
Technology Campus										
Expansion for Technical & Workforce training programs	\$ 84,197	\$ 600,000	\$ 668,249	\$ 156,193	\$ 12,200,662		\$ 12,200,662	\$ 14,864,990	\$ 2,664,328	
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	\$ 6,855	\$ -	\$ -	\$ 27,915	\$ 1,702,821		\$ 1,702,821	\$ 905,324	\$ (797,497)	<i>Includes a partial buy-out savings on Parking & Site</i>
Subtotal	\$ 91,052	\$ 600,000	\$ 668,249	\$ 184,108	\$ 13,903,483		\$ 13,903,483	\$ 15,770,314	\$ 1,866,831	
Mid Valley Campus										
Professional & Science Bldg.	\$ 128,285	\$ 900,000	\$ 992,248	\$ 217,513	\$ 18,150,770		\$ 18,150,770	\$ 17,277,682	\$ (873,088)	
Expansion for Technical & Workforce training programs	\$ 11,096	\$ 100,000	\$ 149,818	\$ 44,956	\$ 2,269,499		\$ 2,269,499	\$ 2,257,363	\$ (12,136)	<i>Approved by Board- Project on Hold 11.22.16</i>
Library Expansion	\$ 10,867	\$ 150,000	\$ 107,559	\$ 35,466	\$ 3,006,195		\$ 3,006,195	\$ 2,288,968	\$ (717,227)	
Student Services Bldg. Expansion	\$ 16,376	\$ 150,000	\$ 157,165	\$ 52,889	\$ 5,120,574	\$347,758 Admissions	\$ 5,120,574	\$ 4,114,228	\$ (1,006,346)	<i>Recommended 7/6/16 Facilities Committee</i>
Thermal Plant Expansion	\$ 28,207	\$ -	\$ 58,748	\$ 56,810	\$ 5,192,611		\$ 5,192,611	\$ 5,042,398	\$ (150,213)	
Parking & Site Improvements	\$ 14,182	\$ -	\$ -	\$ 29,806	\$ 2,761,987		\$ 2,761,987	\$ 2,796,035	\$ 34,048	
Subtotal	\$ 209,013	\$ 1,300,000	\$ 1,465,538	\$ 437,440	\$ 36,501,636		\$ 36,501,636	\$ 33,776,674	\$ (2,724,962)	
Starr County Campus										
Health Professionals & Science Ctr. And STEM programs	\$ 69,998	\$ 600,000	\$ 667,262	\$ 135,615	\$ 11,990,683		\$ 11,990,683	\$ 11,267,182	\$ (723,501)	
Expand technical workforce training facilities	\$ 11,841	\$ 100,000	\$ 78,051	\$ 46,410	\$ 2,029,652	\$750,000 Workforce	\$ 2,029,652	\$ 2,051,983	\$ 22,331	<i>Approved by Board- Project on Hold 11.22.16</i>
Library and renovate existing space for Cultural Arts Center	\$ 19,493	\$ 250,000	\$ 269,378	\$ 51,105	\$ 4,634,531		\$ 4,634,531	\$ 3,732,378	\$ (902,153)	
Expansion of student services, advising, admissions, and financial services	\$ 5,975	\$ 60,000	\$ 101,372	\$ 17,976	\$ 1,626,443		\$ 1,626,443	\$ 1,162,522	\$ (463,921)	
Expansion of student activities building	\$ 5,831	\$ 60,000	\$ 106,431	\$ 17,516	\$ 1,676,310		\$ 1,676,310	\$ 1,166,402	\$ (509,908)	
Thermal Plant Expansion	\$ 28,207	\$ -	\$ 44,342	\$ 58,665	\$ 5,073,320		\$ 5,073,320	\$ 4,938,772	\$ (134,548)	
Parking & Site Improvements (GMP 1 - 119,800)	\$ 7,135	\$ -	\$ -	\$ 18,558	\$ 3,671,341		\$ 3,671,341	\$ 1,397,789	\$ (2,273,552)	<i>Total Includes Alternates 1-3 Only</i>
Subtotal	\$ 148,480	\$ 1,070,000	\$ 1,266,836	\$ 345,845	\$ 30,702,280		\$ 30,702,280	\$ 25,717,028	\$ (4,985,252)	
Regional Center for Public Safety Excellence - Pharr										
New Regional Center for Public Safety	\$ 22,947	\$ 150,000	\$ 371,977	\$ 42,000	\$ 4,232,338		\$ 4,232,338	\$ 3,655,134	\$ (577,204)	
Parking & Site Improvements	\$ -	\$ -	\$ -	\$ 3,000	\$ 755,185		\$ 755,185	\$ 319,337	\$ (435,848)	
Subtotal	\$ 22,947	\$ 150,000	\$ 371,977	\$ 45,000	\$ 4,987,523		\$ 4,987,523	\$ 3,974,471	\$ (1,013,052)	
STC La Joya Teaching Site (Jimmy Carter ECHS)										
Develop STEM labs and entry level workforce training programs	\$ 8,292	\$ 50,000	\$ 249,100	\$ 16,500	\$ 1,636,156		\$ 1,636,156	\$ 1,436,000	\$ (200,156)	
Subtotal	\$ 8,292	\$ 50,000	\$ 249,100	\$ 16,500	\$ 1,636,156		\$ 1,636,156	\$ 1,436,000	\$ (200,156)	
Total	\$ 932,171	\$ 6,165,000	\$ 8,020,235	\$ 1,903,381	\$ 163,919,237		\$ 163,919,237	\$ 159,028,939	\$ (4,890,298)	<i>Added \$384,219 to Misc. Expense (7/1/16)</i>

COLOR CODES LEGEND
Priority Projects - Fall 2017 & Spring 2018
Non-Bond Projects
Projects with Board Approved Partial GMP's
Bond Program Accountability



**South Texas College
2013 Bond Construction Program
Construction Budget Summary Spreadsheet
Board Meeting of February 28, 2017**



2013 BOND PROJECTS MANAGED BY BROADDUS Program Construction Budget Summary Spreadsheet	Original CCLs	Fixed Assets	IT Duct banks	Revised CCLs GMP Target	Approved GMPs	Board Approved Changes Orders	Adjusted GMP Amount by Approved Change	Projected GMPs	Projected Variance	Current Est. & Approved GMPs	Total Variance CCLs / GMPs	Projected Design Contingency	GMP Design Contingency	GMP Design Contingency Expenditures or Savings	GMP Design Contingency Remaining Balance	Change orders	Projected Construction Contingency	GMP Construction Contingency	Construction Contingency Expenditures or Savings	GMP Contingency Remaining Balance	Expenditures Authorized by Broaddus & Associates	Change orders	Projected Buy-Out Savings @ 3%	Actual Buy-Out Savings To Date	Actual Buy-Out Savings % Based on GMP Buy-Out	Board Approved Expenditures from Savings	Total Balance of Actual Design & Construction Contingency and Buy-Out Savings	Change orders		
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB		
Pecan Campus (PBK/Wilson)																														
1 North Academic	\$ 10,500,000			\$ 10,500,000	\$ 10,951,000	\$ (720,878)	\$ 10,230,122	\$ -	\$ -	\$ 10,230,122	\$ 269,878	\$ 102,301	\$ 104,000	\$ -	\$ 104,000		\$ 150,000	\$ 162,000	\$ -	\$ 162,000	\$ -		\$ 306,904	\$ (720,878)	7%	\$ -	\$ 986,878	C.O. #1		
2 South Academic	\$ 6,800,000			\$ 6,800,000	\$ 6,657,834	\$ -	\$ 6,657,834	\$ -	\$ -	\$ 6,657,834	\$ 142,166	\$ 66,578	\$ 66,500	\$ -	\$ 66,500		\$ 100,000	\$ 98,355	\$ -	\$ 98,355	\$ -		\$ 199,735	\$ -	0%	\$ -	\$ 164,855			
3 STEM Building	\$ 8,500,000			\$ 8,500,000	\$ 10,417,059	\$ -	\$ 10,417,059	\$ -	\$ -	\$ 10,417,059	\$ (1,917,059)	\$ 104,171	\$ 104,000	\$ -	\$ 104,000		\$ 125,000	\$ 153,990	\$ -	\$ 153,990	\$ -		\$ 312,512	\$ -	0%	\$ -	\$ 257,990			
4 Student Activities & Cafeteria	\$ 5,700,000	\$ 585,000		\$ 6,285,000	\$ 6,888,179	\$ -	\$ 6,888,179	\$ -	\$ -	\$ 6,888,179	\$ (603,179)	\$ 68,882	\$ 70,000	\$ -	\$ 70,000		\$ 85,000	\$ 100,000	\$ -	\$ 100,000	\$ -		\$ 206,645	\$ -	0%	\$ -	\$ 170,000			
5 Thermal Plant Expansion	\$ 4,300,000			\$ 4,300,000	\$ 4,194,000	\$ -	\$ 4,194,000	\$ -	\$ -	\$ 4,194,000	\$ 106,000	\$ 41,940	\$ 110,000	\$ (66,695)	\$ 43,305	co 4	\$ 50,000	\$ 50,000	\$ (42,081)	\$ 7,919	\$ (367)	co 2	\$ 125,820	\$ -	0%	\$ -	\$ 51,224			
6 Parking and Site Improvements	\$ 2,000,000		\$ 122,925	\$ 2,122,925	\$ 2,618,800	\$ -	\$ 2,618,800	\$ -	\$ -	\$ 2,618,800	\$ (495,875)	\$ 21,473	\$ 25,000	\$ -	\$ 25,000		\$ 30,000	\$ 37,500	\$ -	\$ 37,500	\$ -		\$ 64,420	\$ -	0%	\$ -	\$ 62,500			
Pecan Campus Subtotal	\$ 37,800,000	\$ 585,000	\$ 122,925	\$ 38,507,925	\$ 41,726,872	\$ (720,878)	\$ 41,005,994	\$ -	\$ -	\$ 41,005,994	\$ (2,498,069)	\$ 405,345	\$ 479,500	\$ (66,695)	\$ 412,805		\$ 540,000	\$ 601,845	\$ (42,081)	\$ 559,764	\$ (367)		\$ 1,216,036	\$ (720,878)		\$ -	\$ 1,693,447			
Nursing/Allied Health Campus																														
7 Campus Expansion (\$12,867,860)	\$ 16,600,000	\$ 375,000		\$ 16,975,000	\$ 17,009,860	\$ -	\$ 17,009,860	\$ -	\$ -	\$ 17,009,860	\$ (34,860)	\$ 170,099	\$ 130,000	\$ -	\$ 130,000		\$ 250,000	\$ 115,000	\$ -	\$ 115,000			\$ 510,296	\$ -	0%	\$ -	\$ 245,000			
8 Structural Pkg. (\$4,142,000)				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above						Incl'd. in the GMP totals above								
9 Thermal Plant Expansion - Bond	\$ -			\$ -	\$ 230,788	\$ -	\$ 230,788	\$ -	\$ -	\$ 230,788	\$ (230,788)	\$ 2,308	\$ 2,200	\$ -	\$ 2,200		\$ -	\$ 3,386	\$ -	\$ 3,386			\$ 6,924	\$ -	0%	\$ -	\$ 5,586			
9a T.P. Expansion - NB (\$3,200,000)							\$ -			\$ -																		\$ -		
10 Parking and Site Improvements	\$ 1,100,000		\$ 321,915	\$ 1,421,915	\$ 2,205,963	\$ -	\$ 2,205,963	\$ -	\$ -	\$ 2,205,963	\$ (784,048)	\$ 22,060	\$ 23,000	\$ -	\$ 23,000		\$ 16,000	\$ 34,207	\$ -	\$ 34,207			\$ 66,179	\$ -	0%	\$ -	\$ 57,207			
Nursing & Allied Health Subtotal	\$ 17,700,000	\$ 375,000	\$ 321,915	\$ 18,396,915	\$ 19,446,611	\$ -	\$ 19,446,611	\$ -	\$ -	\$ 19,446,611	\$ (1,049,696)	\$ 194,466	\$ 155,200	\$ -	\$ 155,200		\$ 266,000	\$ 152,593	\$ -	\$ 152,593			\$ 583,398	\$ -		\$ -	\$ 307,793			
Technology Campus																														
11 Southwest Bldg. Reno Pkg	\$ 12,000,000			\$ 12,000,000	\$ 10,533,587	\$ (1,236,041)	\$ 9,297,546	\$ -	\$ -	\$ 9,297,546	\$ 2,702,454	\$ 92,975	\$ 99,728	\$ (9,106)	\$ 90,622	co 1	\$ 175,000	\$ 152,356	\$ (5,141)	\$ 157,497		co 1	\$ 278,926	\$ (1,221,794)	13%	\$ -	\$ 1,469,913	co 2		
12 Demo. Pkg GMP (\$358,106)				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above						Incl'd. in the GMP totals above								
13 Pkg. & Site Improve.(Incl alt 1,2)	\$ 650,000		\$ 102,575	\$ 752,575	\$ 1,985,820	\$ (422,246)	\$ 1,563,574	\$ -	\$ -	\$ 1,563,574	\$ (810,999)	\$ 15,636	\$ 10,331	\$ (9,105)	\$ 1,226	co 1	\$ 10,000	\$ 15,497	\$ (5,141)	\$ 10,356		co 1	\$ 46,907	\$ (408,000)	26%	\$ -	\$ 419,582	co 3		
14 Demolition Pkg. GMP (\$192,604)	\$ -		\$ -	Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above						Incl'd. in the GMP totals above								
Technology Campus Subtotal	\$ 12,650,000	\$ -	\$ 102,575	\$ 12,752,575	\$ 12,519,407	\$ (1,658,287)	\$ 10,861,120	\$ -	\$ -	\$ 10,861,120	\$ 1,891,455	\$ 108,611	\$ 110,059	\$ (18,211)	\$ 91,848		\$ 185,000	\$ 167,853	\$ (10,282)	\$ 167,853	\$ -		\$ 325,834	\$ (1,629,794)		\$ -	\$ 1,889,495			
Mid Valley Campus (Skanska/ROFA)																														
15 Health Professions & Science	\$ 13,500,000			\$ 13,500,000	\$ 14,453,388	\$ -	\$ 14,453,388	\$ -	\$ -	\$ 14,453,388	\$ (953,388)	\$ 216,801	\$ 193,887	\$ -	\$ 193,887		\$ 201,033	\$ 193,887	\$ -	\$ 193,887			\$ 433,602	\$ -	0%	\$ -	\$ 387,774			
16 Workforce Expansion (EGV/Skanska)	\$ 1,750,000			\$ 1,750,000	\$ -	\$ -	\$ -	\$ 1,750,000	\$ -	\$ 1,750,000	\$ -	\$ 26,250	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -			\$ 52,500	\$ -	0%	\$ -	\$ -			
17 Library - Bond Project	\$ 1,750,000			\$ 1,750,000	\$ 2,462,776	\$ -	\$ 2,462,776	\$ -	\$ -	\$ 2,462,776	\$ (712,776)	\$ -	\$ 34,723	\$ -	\$ 34,723		\$ -	\$ 34,723	\$ -	\$ 34,723			\$ 70,932	\$ -	0%	\$ -	\$ 69,446			
18 Student Services Bldg.	\$ 2,500,000	\$ 325,000		\$ 2,825,000	\$ 3,850,923	\$ -	\$ 3,850,923	\$ -	\$ -	\$ 3,850,923	\$ (1,025,923)	\$ 57,764	\$ 51,049	\$ -	\$ 51,049		\$ 37,000	\$ 51,093	\$ -	\$ 51,093			\$ 115,528	\$ -	0%	\$ -	\$ 102,142			
19 Thermal Plant Expansion +NB Fund	\$ 3,800,000			\$ 3,800,000	\$ 3,787,322	\$ 109,376	\$ 3,896,698	\$ -	\$ -	\$ 3,896,698	\$ (96,698)	\$ 58,450	\$ 61,547	\$ -	\$ 61,547		\$ 61,547	\$ 61,547	\$ -	\$ 61,547			\$ 116,901	\$ -	0%	\$ 109,367	\$ 123,094	co 1		
20 Parking and Site Improvements	\$ 2,000,000		\$ 492,063	\$ 2,492,063	\$ 2,479,153	\$ (109,376)	\$ 2,369,777	\$ -	\$ -	\$ 2,369,777	\$ 122,286	\$ 35,547	\$ 31,731	\$ -	\$ 31,731		\$ 31,731	\$ 31,731	\$ -	\$ 31,731			\$ 71,093	\$ (109,367)	4%	\$ -	\$ 172,829	co 1		
Mid Valley Campus Subtotal	\$ 25,300,000	\$ 325,000	\$ 492,063	\$ 26,117,063	\$ 27,033,562	\$ -	\$ 27,033,562	\$ 1,750,000	\$ -	\$ 28,783,562	\$ (2,666,499)	\$ 394,812	\$ 372,937	\$ -	\$ 372,937		\$ 356,311	\$ 372,981	\$ -	\$ 372,981	\$ -		\$ 860,556	\$ (109,367)		\$ 109,367	\$ 855,285			
Starr County Campus																														
21 Health Professions & Science (7,785,000)	\$ 8,500,000			\$ 8,500,000	\$ 9,521,000	\$ -	\$ 9,521,000	\$ -	\$ -	\$ 9,521,000	\$ (1,021,000)	\$ 95,210	\$ 78,000	\$ -	\$ 78,000		\$ 125,000	\$ 117,000	\$ -	\$ 117,000			\$ 285,630	\$ -	0%	\$ -	\$ 195,000			
22 Structural Pkg. GMP 1 (\$1,736,000)	\$ -			Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above						Incl'd. in the GMP totals above								
23 Workforce Expansion (30% CD Estimate)	\$ 1,600,000			\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ 1,600,000	\$ -	\$ 16,000	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -			\$ 48,000	\$ -	0%	\$ -	\$ -			
24 Library Expansion	\$ 2,800,000			\$ 2,800,000	\$ 3,700,000	\$ -	\$ 3,700,000	\$ -	\$ -	\$ 3,700,000	\$ (900,000)	\$ 37,000	\$ 37,000	\$ -	\$ 37,000		\$ 42,000	\$ 55,500	\$ -	\$ 55,500			\$ 111,000	\$ -	0%	\$ -	\$ 92,500			
25 Student Services Building	\$ 850,000			\$ 850,000	\$ 1,320,000	\$ -	\$ 1,320,000	\$ -	\$ -	\$ 1,320,000	\$ (470,000)	\$ 13,200	\$ 13,000	\$ -	\$ 13,000		\$ 13,000	\$ 19,500	\$ -	\$ 19,500			\$ 39,600	\$ -	0%	\$ -	\$ 32,500			
26 Student Activities Building	\$ 850,000			\$ 850,000	\$ 1,365,000	\$ -	\$ 1,365,000	\$ -	\$ -	\$ 1,365,000	\$ (515,000)	\$ 13,650	\$ 14,000	\$ -	\$ 14,000		\$ 13,000	\$ 21,000	\$ -	\$ 21,000			\$ 40,950	\$ -	0%	\$ -	\$ 35,000			
27 Thermal Plant Expansion + NB Funds	\$ 3,800,000			\$ 3,800,000	\$ 3,911,000	\$ -	\$ 3,911,000	\$ -	\$ -	\$ 3,911,000	\$ (111,000)	\$ 39,110	\$ 39,000	\$ -	\$ 39,000		\$ 55,000	\$ 58,000	\$ -	\$ 58,000			\$ 117,330	\$ -	0%	\$ -	\$ 97,000			
28 Parking and Site Improvements	\$ 1,000,000		\$ 226,820	\$ 1,226,820	\$ 3,496,950	\$ -	\$ 3,496,950	\$ -	\$ -	\$ 3,496,950	\$ (2,270,130)	\$ 34,970	\$ 31,731	\$ -	\$ 31,731		\$ 15,000	\$ 31,731	\$ -	\$ 31,731			\$ 104,909	\$ -	0%	\$ -	\$ 63,462			
29 Partial GMP - Board Approved 6.28.16	\$ -		\$ -	Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above				Incl'd. in the GMP totals above						Incl'd. in the GMP totals above								
Starr County Campus Subtotal	\$ 19,400,000	\$ -	\$ 226,820	\$ 19,626,820	\$ 23,313,950	\$ -	\$ 23,313,950	\$ 1,600,000																						

**South Texas College
Non-Bond Commitments and Expenditures
As of February 28, 2017**

I. Non Bond Commitments				
Project Name - Item Description	Approved Board Dates	Board Approved Expenditures	Not Board Approved Projected Expenditures	Actual GMP/Projected Expenditures
Nursing & Allied Health Campus				
Nursing & Allied Health Campus Thermal Plant				
1 Thermal Plant - Design	10/27/2015	\$ 112,200	\$ -	\$ 112,200
2 Thermal Plant - Construction	11/22/2016	2,867,847	-	2,867,847
3 Thermal Plant - Miscellaneous	10/27/2015	26,000		26,000
4 Thermal Plant - FFE and Technology			60,000	60,000
Nursing & Allied Health Campus Thermal Plant Parking and Site Improvements				
5 Thermal Plant Parking and Site Improvement - Design	10/27/2015	12,000	-	12,000
6 Thermal Plant Parking and Site Improvement - Construction	11/22/2016	229,010	-	229,010
7 Thermal Plant Parking and Site Improvement - Miscellaneous	10/27/2015	5,000	-	5,000
NAH Campus Subtotal		\$ 3,252,057	\$ 60,000	\$ 3,312,057
Mid Valley Campus				
Mid Valley Campus Library Retrofit				
8 Library Retrofit - Design	10/27/2015	\$ 138,213		\$ 138,213
9 Library Retrofit - Construction	11/22/2016	1,123,682		1,123,682
10 Library Retrofit - Miscellaneous	10/27/2015	6,000		6,000
11 Library Retrofit - FFE and Technology			520,000	520,000
Mid Valley Campus Workforce Restroom Retrofit				
12 Workforce Restroom Retrofit		-	100,000	100,000
Mid Valley Campus Subtotal		\$ 1,267,895	\$ 620,000	\$ 1,887,895
Starr County Campus				
13 Workforce Restroom Retrofit		\$ -	\$ 180,000	\$ 180,000
Starr County Campus Subtotal		\$ -	\$ 180,000	\$ 180,000
Regional Center for Public Safety Excellence				
14 Parking and Site Improvements - Design	1/26/2016	\$ 85,000		\$ 85,000
15 Parking and Site Improvements - Construction and Miscellaneous			\$ 915,000	\$ 915,000
Regional Center for Public Safety Excellence Subtotal		\$ 85,000	\$ 915,000	\$ 1,000,000
Total Non-Bond Expenditures		\$ 4,604,952	\$ 1,775,000	\$ 6,379,952

II. Bond Program Budget Deficits - Board Approved - as of January 31, 2017				
<small>(Includes deficits realized after use of Program Contingency Amount)</small>				
Project Name - Item Description	Approved Board Dates	Bond Program Deficits (Savings)		Total Bond & Non Bond
		Bond Budget	Non-Bond Budget	
1 Mid Valley Campus Thermal Plant Alternate 1 & 2	4/26/2016	\$ -	\$ 718,947	\$ 718,947
2 Starr County Campus Thermal Plant Alternate	6/28/2016	-	788,305	788,305
3 Pecan Parking and Site Improvements Contingency Variance	9/27/2016	171,819	-	171,819
4 NAH Campus Parking and Site Improvements GMP Variance	10/27/2016	784,048	-	784,048
5 Starr County Campus Library Expansion GMP Variance	10/27/2016	900,000	-	900,000
6 NAH Campus Thermal Plant GMP Variance	11/22/2016	230,788	-	230,788
7 Starr County Campus Student Services GMP Variance	11/22/2016	470,000	-	470,000
8 Starr County Campus Student Activities GMP Variance	11/22/2016	515,000	-	515,000
9 Mid Valley Campus Library Expansion GMP Variance	11/22/2016	712,776	-	712,776
10 Tech Campus Southwest Renovation Building Deductive Change Order	11/22/2016	(1,115,311)	-	(1,115,311)
11 Starr County Campus Parking and Site Improvement GMP Variance w/ Alternates	11/22/2016	2,270,130	-	2,270,130
12 Pecan Campus North Academic Building Buyout Savings	12/13/2016	(720,878)	-	(720,878)
13 Tech Campus Parking & Site Improvements Buyout Savings	12/13/2016	(400,000)	-	(400,000)
Total Non Bond Funds Required to Cover Bond Budget Deficits		\$ 3,818,372	\$ 1,507,252	\$ 5,325,624

III. Bond Program Budget Deficits - Not Board Approved - as of February 14, 2017				
Project Name - Item Description	Proposed Board Dates	Proposed Bond Budget Deficits (Savings)	Proposed Non-Bond Budget Deficits (Savings)	Total Proposed Bond & Non Bond Deficits
1 Regional Center for Public Safety Excellence Training Facility GMP Variance	2/28/2017	508,926	-	508,926
2 La Joya Center Teaching Site GMP Variance	2/28/2017	63,000	-	63,000
Total Non Bond Funds Required to Cover Bond Budget Deficits		\$ 571,926	\$ -	\$ 571,926

Total Non Bond Expenditures (I, II, and III)	\$ 4,390,298	\$ 7,887,204	\$ 12,277,502
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IV. Additional Projected Deficits CCL/GMP			
Item Description	Proposed Bond Budget Deficits	Non-Bond Budget Deficits	Total Deficits
Additional Projected Deficits CCL/GMP - per Broaddus and Associates	\$ 500,000	\$ -	\$ 500,000

Grand Total Non Bond Expenditures (I, II, III, and IV)	\$ 4,890,298	\$ 7,887,204	\$ 12,777,502
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South Texas College
2013 Bond Construction Program
Tracking Contingency Log
As of February 28, 2017

#	Item Description	Budget Variance	Contingency Balance
1	Original Contingency Balance	\$ -	\$ 9,978,348
Approved GMPs			
2	Pecan Campus North Academic GMP Variance	\$ (451,000)	\$ 9,527,348
3	Pecan South Academic GMP Variance	\$ 142,166	\$ 9,669,514
4	Pecan STEM Bldg. GMP Variance	\$ (1,917,059)	\$ 7,752,455
5	Pecan Campus Student Services GMP Variance	\$ (603,179)	\$ 7,149,276
6	Pecan Thermal Energy Plant GMP Variance	\$ 106,000	\$ 7,255,276
7	Pecan Parking and Site Improvements GMP Variance	\$ (495,875)	\$ 6,759,401
8	NAH Campus Expansion GMP Variance	\$ (34,860)	\$ 6,724,541
9	NAH Campus Parking and Site Improvements GMP Variance	\$ (784,048)	\$ 5,940,493
10	Technology Campus Renovation GMP Variance	\$ 1,466,413	\$ 7,406,906
11	Technology Campus Site & Parking GMP Variance	\$ (1,335,820)	\$ 6,071,086
12	Technology Campus Site & Parking IT Duct Bank	\$ 102,575	\$ 6,173,661
13	Mid Valley Health Professions GMP Variance	\$ (953,388)	\$ 5,220,273
14	Mid Valley Student Services Building Expansion GMP Variance	\$ (1,025,923)	\$ 4,194,350
15	Mid Valley Thermal Energy Plant GMP Variance	\$ (96,698)	\$ 4,097,652
16	Mid Valley Parking & Site Improvements GMP Variance	\$ 122,286	\$ 4,219,938
17	Change Order - Mid Valley Thermal Plant	\$ 109,376	\$ 4,329,314
18	Change Order - Mid Valley Parking and Site Improvements	\$ (109,376)	\$ 4,219,938
19	Starr County Campus Health Professions GMP Variance	\$ (1,021,000)	\$ 3,198,938
20	Starr County Campus Library Expansion GMP Variance	\$ (900,000)	\$ 2,298,938
21	Starr County Thermal Energy Plant GMP Variance	\$ (111,000)	\$ 2,187,938
22	Starr County Campus Student Services GMP Variance	\$ (470,000)	\$ 1,717,938
23	Starr County Campus Student Activities GMP Variance	\$ (515,000)	\$ 1,202,938
24	NAH Campus Thermal Plant (Bond Funded) GMP Variance	\$ (230,788)	\$ 972,150
25	Mid Valley Campus Library Expansion GMP Variance	\$ (712,776)	\$ 259,374
26	Starr County Campus Parking and Site Improvements GMP Variance with Alternates	\$ (2,270,130)	\$ (2,010,756)
27	Regional Center for Public Safety Excellence Training Facility GMP Variance	\$ (508,926)	\$ (2,519,682)
28	La Joya Center Teaching Site GMP Variance	\$ (63,000)	\$ (2,582,682)
Deductive Change Orders - Buyout Savings			
29	Deductive Change Orders-Tech Campus Renovation	\$ 120,730	\$ (2,461,952)
30	Deductive Change Orders-Tech Campus Parking & Site	\$ 22,246	\$ (2,439,706)
31	Deductive Change Orders-Tech Campus Renovation	\$ 1,115,311	\$ (1,324,395)
32	Deductive Change Orders-North Academic	\$ 720,878	\$ (603,517)
33	Deductive Change Orders-Tech Parking & Site Improvements	\$ 400,000	\$ (203,517)
Other Expenditures			
34	A/E Fees	\$ 2,992,085	\$ 2,788,568
35	Chillers Procurement	\$ (2,209,711)	\$ 578,857
36	CMR Preconstruction Services for all projects	\$ (218,000)	\$ 360,857
37	B&A Reimbursable Expense for Travel	\$ (900)	\$ 359,957
38	B&A Additional Services - Includes AV/IT, Wage Scale Survey, BIM FM, Traffic Study	\$ (932,171)	\$ (572,214)
39	FF&E- Portion used for Consultant Fees	\$ 66,186	\$ (506,028)
40	FF&E Consultant-Not in Original Amount	\$ (237,090)	\$ (743,118)
41	Technology	\$ 703,422	\$ (39,696)
42	IT Duct bank-Not in Original Scope	\$ (1,266,298)	\$ (1,305,994)
43	Fixed Kitchen Equipment-Not in Original Scope	\$ (1,285,000)	\$ (2,590,994)
44	OCIP	\$ (1,371,671)	\$ (3,962,665)
45	Miscellaneous Expense Increase	\$ (427,633)	\$ (4,390,298)
Current and Additional Projected Liability Exposure			
46	Current Program Contingency Balance	\$ -	\$ (4,390,298)
47	Mid Valley Workforce Training Center Expansion GMP Variance	\$ -	\$ (4,390,298)
48	Starr County Campus Workforce Training Center Expansion GMP Variance	\$ -	\$ (4,390,298)
49	Regional Center for Public Safety Excellence Parking and Site GMP Variance	\$ (500,000)	\$ (4,890,298)
50	Projected Program Contingency Balance		\$ (4,890,298)

Review and Action as Necessary on Updated Timeline for the Scheduled Guaranteed Maximum Prices (GMPs), Completion Dates and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program is requested.

Purpose

The Board will be asked to review and take action as necessary on the updated scheduled timeline for the upcoming requests to approve the Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program projects.

Justification

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project. The scheduled timeline will confirm that the Program Manager consultant will submit GMPs per the Board approved timeline.

Background

On April 26, 2016 a proposed Guaranteed Maximum Price (GMP) Timeline was presented to the Board for information only. At the May 24, 2016 Board meeting, an updated timeline which included completion dates and occupancy dates was approved and adopted. The current approved GMP Timeline was approved on October 27, 2016.

Broaddus and Associates has prepared an updated timeline to reflect the current construction schedules after consulting with the Construction Managers at Risk.

The timeline includes the following information, for each project in the 2013 Bond Construction Program:

- **Guaranteed Maximum Price (GMP)** indicates the deadline for Broaddus & Associates to submit and recommend Board approval of a GMP.
- **Temporary Certification of Occupancy** – this is the date at which furniture, fixtures, and equipment can be installed, but regular occupancy is not permitted.
- **Completion dates** - including substantial completion and final completion, establish deadlines for the design and construction teams to complete phases of the project.
- **Occupancy dates** - based upon completion dates, above, and indicate when students, faculty, and staff will be able to fully utilize the facilities.

The Temporary Certification of Occupancy (TCO) had been added to this timeline in response to Broaddus & Associates' recommendation that the college consider implementing a phased move-in to those projects which can be delivered prior to benchmark deadlines, but with very little anticipated time to complete the move in before facilities are needed. Broaddus & Associates has now combined the TCO with the Substantial Completion due to insurance needing to be in place prior to the installation of the furniture, fixture, and equipment.

Enclosed Documents

Enclosed is an updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates as provided by Broaddus & Associates.

Presenters

Representatives from Broaddus & Associates will be present at the Board meeting to present the updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates.

At the February 14, 2017 Facilities Committee Meeting, the following items were discussed:

The Committee reviewed the timeline with Ms. Tammy Tijerina and asked about specific projects. Mr. Bill Wilson was also present and responded on behalf of the projects assign to D Wilson Construction Company.

Aside from the Pecan Campus STEM and South Academic Buildings, which had been delayed due to structural steel problems as previously discussed, Bill Wilson asserted that the projects at the Pecan Campus, Nursing & Allied Health Campus, and Starr County Campus were on schedule.

Nobody was present representing Skanska USA and the Mid Valley Campus projects, and the Technology Campus projects were not discussed.

The Facilities Committee did not recommend any Board action.

Broaddus and Associates has asked for additional time to develop a proposed revision to the Board approved timeline of scheduled 2013 Bond Construction Program completion dates and occupancy dates. They have informed staff that they plan to deliver the proposal to the Facilities Committee in March 2017.

No action is requested.

Completion and Occupancy Schedule of 2013 Bond Construction Buildings

#	Projects	TCO/Substantial Completion (Owner Insurance in Place)	Begin Installation of Furniture and Equipment (FF&E)	Final Completion of Move-In	Begin Moving Faculty and Staff into Building	Classes Begin	Academic Semester
Buildings , Expansions and Renovations							
Pecan Campus							
1	North Academic Building	9/15/2017	9/15/2017	12/18/2017	1/8/2018	1/16/2018	SPRING 2018
2	South Academic Building	10/6/2017	10/9/2017	12/24/2017	1/8/2018	1/16/2018	SPRING 2018
3	STEM Building	11/24/2017	11/27/2017	12/29/2017	1/8/2018	1/16/2018	SPRING 2018
4	Student Activities Building and Cafeteria	10/19/2017	10/23/2017	12/24/2017			SPRING 2018
Mid-Valley Campus							
5	Health Professions and Science Building	7/10/2017	7/12/2017	8/10/2017	01/08/2018	1/16/2018	SPRING 2018
6	Library Renovation	10/20/2017	10/23/2017	11/17/2017			FALL 2017
6.1	Library Expansion	10/20/2017	10/23/2017	11/17/2017			FALL 2017
7	Student Services Building Expansion	7/03/2017	7/5/2017	8/15/2017			FALL 2017
8	Workforce Training Center Expansion -						ON HOLD PENDING PROG. VERIFICATION
Starr County Campus							
9	Health Professions and Science Building	9/30/2017	10/2/2017	12/15/2017	01/08/2018	1/16/2018	SPRING 2018
10	Library	11/17/2017	11/20/2017	12/15/2018			FALL 2017
11	Student Activities Building Expansion	9/04/2017	9/6/2017	10/3/2017			FALL 2017
12	Student Services Building Expansion	9/04/2017	9/6/2017	10/3/2017			FALL 2017
13	Workforce Training Center Expansion						ON HOLD PENDING PROG. VERIFICATION
Nursing & Allied Campus							
14	Campus Expansion Package 2	12/1/2017	12/03/2017	12/24/2017	01/08/2018	1/16/2018	SPRING/SUMMER 2018
Technology Campus							
15	Southwest Building Renovation Building Package	07/01/2017	07/3/2017	8/15/2017	8/16/2017	8/28/2017	FALL 2017
Regional Center for Public Safety Excellence							
16	Training Facility	2/1/2018	2/1/2018	4/1/2018	4/1/2018	Summer 2018	SUMMER 2018
La Joya Center							
17	Training Labs Improvements	8/15/2017	7/1/2017	8/15/2017	8/15/2017	8/28/2017	FALL 2017

Dates Not Confirmed by Broaddus
Construction MUST improved 2 mo's for Fall 2017 occupancy
GMP's not approved - dates are tentative until final approval
Revised date based on COC meeting on 11-1-2016
Revised date based on meeting on 11-8-2016
Workforce Training on Hold

Notes:

- 1) Classrooms need to be furnished by Spring 2018 semester start-
- 2) Some classrooms need to be furnished by Spring 2018 semester start-Staff to verify which classrooms are needed
- 3) Welding Labs need to be ready by Fall 2017 semester start
- 4) Library GMP Schedules included in this Feb 2017 Update

Completion and Occupancy Schedule of 2013 Bond Construction Buildings

#	Projects	TCO/Substantial Completion (Owner Insurance in Place)	Begin Installation of Furniture and Equipment (FF&E)	Final Completion of Move-In	Begin Moving Faculty and Staff into Building	Classes Begin	Academic Semester
Buildings , Expansions and Renovations							
Pecan Campus							
1	North Academic Building	9/15/2017	9/15/2017	12/18/2017	1/8/2018	1/16/2018	SPRING 2018
2	South Academic Building	10/6/2017	10/9/2017	12/24/2017	1/8/2018	1/16/2018	SPRING 2018
3	STEM Building	11/24/2017	11/27/2017	12/29/2017	1/8/2018	1/16/2018	SPRING 2018
4	Student Activities Building and Cafeteria	10/19/2017	10/23/2017	12/24/2017			SPRING 2018
Mid-Valley Campus							
5	Health Professions and Science Building	7/10/2017	7/12/2017	8/10/2017	01/08/2018	1/16/2018	SPRING 2018
6	Library Renovation	10/20/2017	10/23/2017	11/17/2017			FALL 2017
6.1	Library Expansion	10/20/2017	10/23/2017	11/17/2017			FALL 2017
7	Student Services Building Expansion	7/03/2017	7/5/2017	8/15/2017			FALL 2017
8	Workforce Training Center Expansion -						ON HOLD PENDING PROG. VERIFICATION
Starr County Campus							
9	Health Professions and Science Building	9/30/2017	10/2/2017	12/15/2017	01/08/2018	1/16/2018	SPRING 2018
10	Library	11/17/2017	11/20/2017	12/15/2018			FALL 2017
11	Student Activities Building Expansion	9/04/2017	9/6/2017	10/3/2017			FALL 2017
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13	Workforce Training Center Expansion						ON HOLD PENDING PROG. VERIFICATION
Nursing & Allied Campus							
14	Campus Expansion Package 2	12/1/2017	12/03/2017	12/24/2017	01/08/2018	1/16/2018	SPRING/SUMMER 2018
Technology Campus							
15	Southwest Building Renovation Building Package	07/01/2017	07/3/2017	8/15/2017	8/16/2017	8/28/2017	FALL 2017
Regional Center for Public Safety Excellence							
16	Training Facility	2/1/2018	2/1/2018	4/1/2018	4/1/2018	Summer 2018	SUMMER 2018
La Joya Center							
17	Training Labs Improvements	8/15/2017	7/1/2017	8/15/2017	8/15/2017	8/28/2017	FALL 2017

Dates Not Confirmed by Broaddus
Construction MUST improved 2 mo's for Fall 2017 occupancy
GMP's not approved - dates are tentative until final approval
Revised date based on COC meeting on 11-1-2016
Revised date based on meeting on 11-8-2016
Workforce Training on Hold

Notes:

- 1) Classrooms need to be furnished by Spring 2018 semester start-
- 2) Some classrooms need to be furnished by Spring 2018 semester start-Staff to verify which classrooms are needed
- 3) Welding Labs need to be ready by Fall 2017 semester start
- 4) Library GMP Schedules included in this Feb 2017 Update

Review and Action as Necessary on Amendment to Agreement to Construction Manager at Risk with D. Wilson Construction for Off-Site Storage of Materials at Non-Bonded Facilities for the 2013 Bond Construction Program

The Board action is asked to take action as necessary regarding a proposed amendment to the Construction Manager-at-Risk Agreement with D. Wilson Construction Company for the 2013 Bond Construction Program projects at the Pecan Campus.

The executed agreement prohibits the storage of construction materials for the 2013 Bond Construction Program at non-bonded off-site facilities. This provision is compliant with the College's procurement policies, which prohibit the College from paying for any construction materials shipped to a non-bonded off-site storage facility.

The agreement did provide for the storage of materials at a bonded warehouse within a set of guidelines designed to protect the College's ability to monitor and audit its construction materials.

D. Wilson Construction Company has asked for the consideration of an amendment to the agreement to allow the use a non-bonded off-site storage facility to store materials, specifically for masonry brick, until they are delivered to the construction sites for the appropriate projects. D. Wilson Construction Company justifies this request due to the limited construction site area for on-site storage.

The off-site storage facility would be provided by the brick manufacturer, and Mr. Bill Wilson agreed that they would implement the same inventory controls that were provided for in the agreement for storing materials at a bonded warehouse.

Staff has offered to designate an on-site storage area at the Pecan Campus for use by D. Wilson Construction Company for the 2013 Bond Construction Pecan Campus projects. D. Wilson Construction Company has not responded to this offer.

South Texas College legal counsel has advised that the College would have the option to hold to the original terms of its agreement with D. Wilson Construction Company or to amend the agreement to allow for payment of the off-site storage of materials, specifically masonry brick, for the 2013 Bond Construction Program as described. If the Board takes no action, the current agreement would prohibit the use of non-bonded facilities for the off-site storage of construction materials, for the 2013 Bond Construction Program.

Legal Counsel has proposed an amendment to the Construction Manager-at-Risk agreement with D. Wilson Construction Company that would authorize Broaddus & Associates to grant case-by-case exceptions to D, Wilson Construction Company for off-

site storage of materials at non-bonded facilities for the 2013 Bond Construction Pecan Campus projects. The agreement is included in the packet for the Board's review.

The Facilities Committee recommended Board approval of the proposed amendment to the Construction Manager-at-Risk agreement with D. Wilson Construction Company that would authorize Broaddus & Associates to grant case-by-case exceptions to D, Wilson Construction Company for off-site storage of materials at non-bonded facilities for the 2013 Bond Construction Pecan Campus projects as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed amendment to the Construction Manager-at-Risk agreement with D. Wilson Construction Company that would authorize Broaddus & Associates to grant case-by-case exceptions to D, Wilson Construction Company for off-site storage of materials at non-bonded facilities for the 2013 Bond Construction Pecan Campus projects as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed amendment to the Construction Manager-at-Risk agreement with D. Wilson Construction Company that would authorize Broaddus & Associates to grant case-by-case exceptions to D, Wilson Construction Company for off-site storage of materials at non-bonded facilities for the 2013 Bond Construction Pecan Campus projects as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

**AMENDMENT TO SOUTH TEXAS COLLEGE – WILSON CONSTRUCTION
MANAGER AT RISK CONTRACT**

The following Amendment is recommended to the STC – D. Wilson Construction Manager at Risk Contract:

Article XIII of the Construction Manager at Risk Contract between South Texas College and D. Wilson Construction, dated May 26, 2016, is amended to include a new Section 13.12.10 to read as follows:

[On a case by case, Contractor may request pre-approval for storage of the materials or equipment other than what is required under Section 13.12.10.

In such event, the Contractor and Subcontractor shall, as a condition as to such storage and subject to Sections 13.2, 13.3 and 13.4, execute a Waiver and Release substantially in the following form:

<p>WAIVER AND RELEASE (Storage of Material or Equipment)</p>	
PROJECT:	The South Texas College construction project, located at _____, Hidalgo County, Texas (the “Project”).
OWNER:	South Texas College
CONTRACTOR:	D. Wilson Construction Co.
FABRICATOR/ MANUFACTURER:	
PROPERTY:	[Description of property], fabricated/manufactured by and currently stored in the possession of Fabricator/Manufacturer for the Project. (the “Fabricated/Manufactured Goods.”)
<p>1. Upon receipt of payment of its outstanding pay application(s) and/or invoice(s), copies of which are attached hereto as Exhibit “A,” the undersigned Prime Contractor and</p>	

Fabricator/Manufacturer hereby release any and all right, claim, or interest, including but not limited to lien and payment bond rights or any other right, lien, or encumbrance, whether based on contract, common law, Federal or State statute or constitution, including any associated remedies prescribed by law, as to the above-described Fabricated/Manufactured Goods currently stored at _____, Hidalgo County, Texas, or such other location at which the Fabricated/Manufactured Goods subject to this agreement may be currently stored.

2. By way of this instrument, Fabricator/Manufacturer does hereby waive, release, satisfy and discharge any and all mechanic's liens, fabricator's liens, warehouse or storage liens, supplier's/materialman's liens, or other liens, bond claims, and all debts, demands, or actions accruing out of or in connection with the Project, Fabricator's/Manufacturer's contract, and the Fabricated/Manufactured Goods.
3. The undersigned warrant that Fabricator/Manufacturer has been fully paid for the Fabricated/Manufactured Goods (less retainage), current and future storage and maintenance costs, and that title and possession of the Fabricated/Manufactured Goods has passed to Owner.
4. The undersigned further warrant that all of its employees, laborers, subcontractors, and suppliers of work, equipment, or materials with respect to the Fabricated/Manufactured Goods identified under this instrument, and stored as provided herein, have been paid in full and that Fabricator/Manufacturer owes no amounts for wages, including fringe benefits, union dues, welfare, pension, or similar deductions or any Federal, State, or other payroll taxes or deductions.
5. The undersigned warrant that no third party, including Fabricator's/Manufacturer's creditors, can claim any right or interest in the Fabricated/Manufactured Goods, and that no judgments, liens, attachment levies, or claims have been or, to the best of undersigned's knowledge, maybe, have been, or are about to be, filed against the Project, Owner, Contractor, Fabricator/Manufacturer, or the Payment Bond, for any funds previously or presently invoiced. The undersigned warrants that the Fabricated/Manufactured Goods held or stored by Fabricator, or under this storage agreement with a third-party, are free of liens, encumbrances, security interests, chattel mortgages, title retention agreements, claims, and the like.
6. The undersigned agrees that should any lien, claim, or attachment be filed by Fabricator/Manufacturer or any third party in contravention of the provisions of this Waiver and Release, Fabricator/Manufacturer and Contractor will each indemnify and defend (including payment of all legal fees and expenses incurred by Owner) Owner, and will immediately take all steps necessary to discharge and remove same, whether by payment, bonding, or otherwise.
7. The undersigned agree, and will take all necessary and appropriate steps, to reasonably identify, segregate, catalogue, visually document (by photograph, video, or film), store and protect the Fabricated/Manufactured Goods while in the possession and control of Fabricator/Manufacturer, or otherwise stored pursuant to its agreement, and agree, upon demand, to promptly surrender and release said Fabricated/Manufactured Goods to the possession of Owner, Contractor, and/or any authorized agent or representative of Owner.
8. An undersigned hereby warrants that he/she is a duly authorized officer or partner of the Contractor, the Fabricator/Manufacturer, is familiar with the facts, and has full authority

to execute this Waiver and Release.

- 9. This Waiver and Release shall be governed by and construed under the laws of the State of Texas, with venue exclusively in Hidalgo County, regardless of where executed, and shall be resolved by proceedings commenced and determined in such jurisdiction. By these presents, Fabricator/Manufacturer agrees to accept such jurisdiction. This Agreement shall be binding upon Fabricator/Manufacturer and its successors and assigns and shall inure to the benefit of Owner and its successors and assigns.
- 10. If any provision of this Waiver and Release shall to any extent be found to be invalid or unenforceable, the remainder hereof shall not be affected thereby, and each provision hereof shall be interpreted in such manner so that it may be construed to be valid and enforceable to the fullest extent permitted by law.

EXECUTED this _____ day of _____, 2017.

CONTRACTOR

By: _____

EXECUTED this _____ day of _____, 2017.

SUBCONTRACTOR (if any):

By: _____

EXECUTED this _____ day of _____, 2017.

FABRICATOR/MANUFACTURER

By: _____

APPROVED:

BROADDUS & ASSOCIATES

By: _____

EXECUTED this _____ day of _____, 2017.

CONTRACTOR

By: _____

SOUTH TEXAS COLLEGE:

By: _____

Review and Action as Necessary on Revised Schematic Design for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements

Approval of the revised schematic design by Dannenbaum Engineering Company-McAllen, LLC for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project is requested.

Purpose

Schematic design is the first phase of basic design services provided by the project design team. In this phase, the design team prepares schematic drawings based on the Owner's project program and design meetings with staff. The approval of this phase is necessary to establish the basis on which the project design team is given authorization to proceed with design development and construction document phases.

Background

The schematic design was previously approved by the Board of Trustees on November 22, 2016. The original approved design included detention ponds located at the west side of the property adjacent to Cage Boulevard (HWY 281).

At the Facilities Committee meeting held on January 17, 2017, Broaddus & Associates noted that the project team had met with the City of Pharr and concluded that the revised location of the detention ponds would function more efficiently and effectively on the east side of the proposed building and future buildings. The relocation of the ponds would allow the building and parking lot to be closer to Cage Blvd. and the following advantages were noted:

- Higher natural grade elevations
- Allowing for the drainage to flow towards the east which follows the natural grading
- Less fill required for the proposed building, future buildings, and proposed parking lots
- Allow for shallower detention pond depths

The Facilities Committee did not accept the proposed location presented by the project team and noted that the ponds would be dividing the College's proposed new facilities and placing the ponds as presented in a prime location of the property would not be in the best interest of the College. The Facilities Committee requested that Broaddus & Associates and the project team provide alternate design options for the location of the detention ponds for review.

Pharr-San Juan-Alamo Independent School District Superintendent Dr. King has offered use of their existing detention ponds and drainage piping infrastructure to the College to save costs, time, and land space. He has also offered the College the option to connect to the existing sanitary sewer line from the PSJA High School located north of the 2013 Bond Construction Regional Center for Public Safety Excellence site. Dannenbaum Engineering Company-McAllen, LLC has provided the College with a proposal to verify use of the existing sanitary sewer line.

Dannenbaum Engineering Company-McAllen, LLC along with Broaddus & Associates and PBK Architects have reviewed alternate locations for the detention ponds and provided options for the Facilities Committee's review.

Reviewers

The proposed revised schematic designs have been reviewed by Broaddus & Associates and College staff.

Enclosed Documents

Revised Schematic Design Layouts for the Parking and Site Improvements

Dannenbaum Engineering provided five design proposal options for the revision of the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project. These options were presented for the Facilities Committee's review and response. Each option included a cost estimate to help the Facilities Committee evaluate the costs and benefits of the various design proposals.

Dannenbaum Engineering noted that the drawings of Option 3 showed a particular portion of the detention pond for Phase I construction, and the remainder would be built in the future as needed. He agreed that the portion of the detention that was closest to the existing drainage would be least expensive to build, to minimize the plumbing required to connect it. Dannenbaum agreed to work with PBK to revise the drawings prior to the Board Meeting to show the portion of the detention pond proposed for Phase I construction.

The Facilities Committee recommended Board approval of schematic design option 3 as proposed for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

Recommendation:

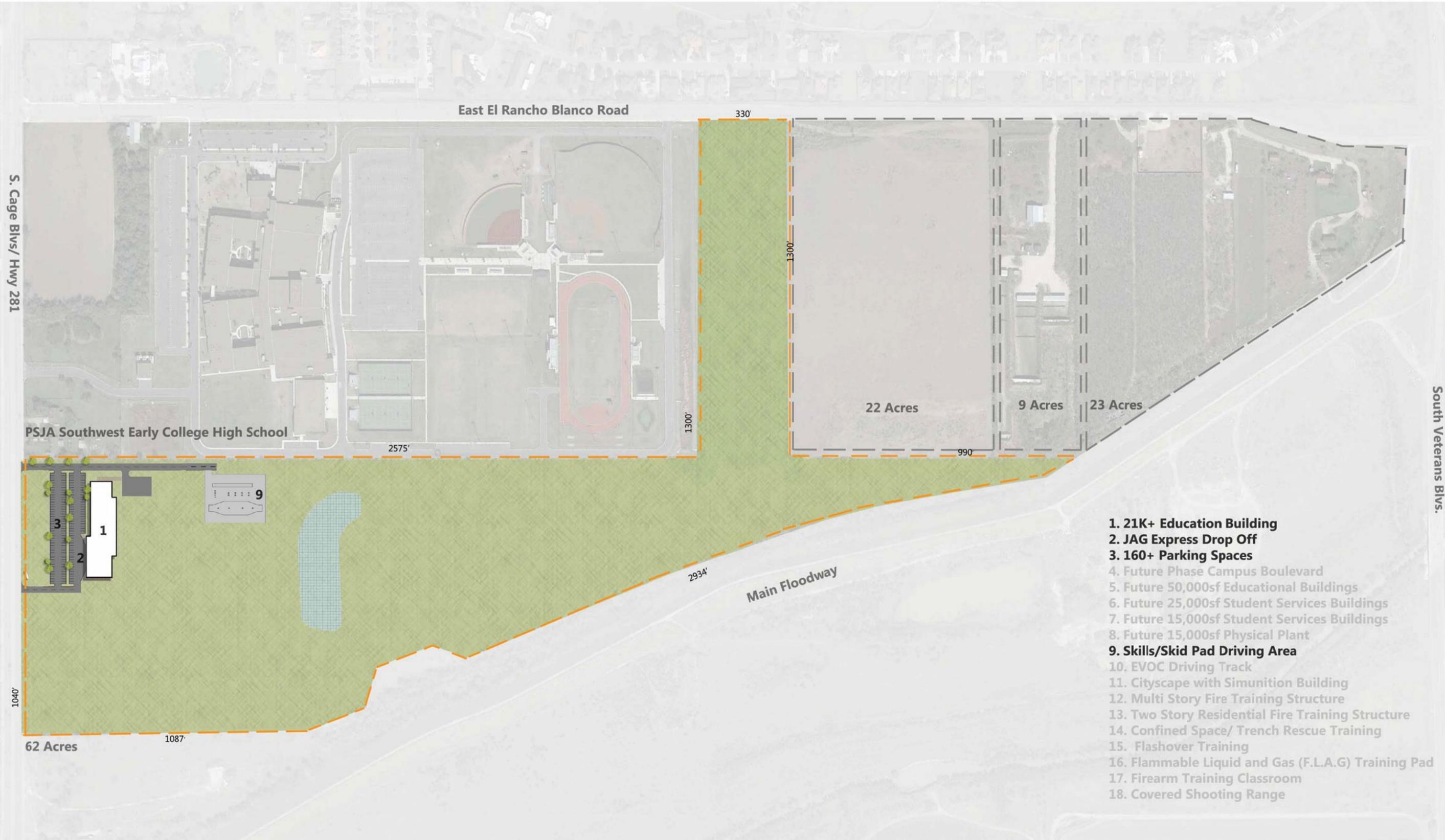
It is recommended that the Board of Trustees of South Texas College approve and authorize schematic design option 3 as proposed for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes schematic design option 3 as proposed for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

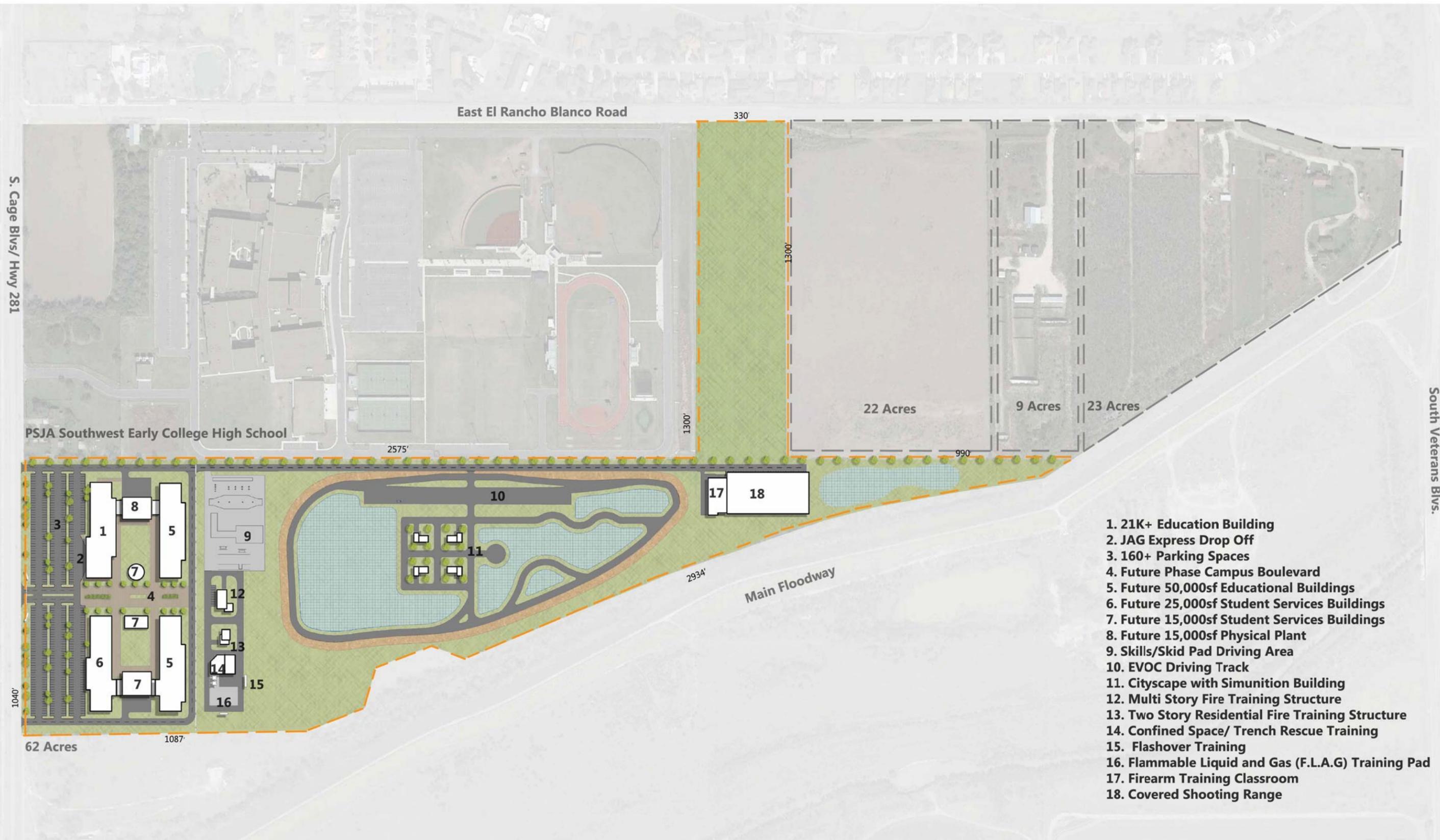
Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



- 1. 21K+ Education Building
- 2. JAG Express Drop Off
- 3. 160+ Parking Spaces
- 4. Future Phase Campus Boulevard
- 5. Future 50,000sf Educational Buildings
- 6. Future 25,000sf Student Services Buildings
- 7. Future 15,000sf Student Services Buildings
- 8. Future 15,000sf Physical Plant
- 9. Skills/Skid Pad Driving Area
- 10. EVOC Driving Track
- 11. Cityscape with Simunition Building
- 12. Multi Story Fire Training Structure
- 13. Two Story Residential Fire Training Structure
- 14. Confined Space/ Trench Rescue Training
- 15. Flashover Training
- 16. Flammable Liquid and Gas (F.L.A.G) Training Pad
- 17. Firearm Training Classroom
- 18. Covered Shooting Range





- 1. 21K+ Education Building
- 2. JAG Express Drop Off
- 3. 160+ Parking Spaces
- 4. Future Phase Campus Boulevard
- 5. Future 50,000sf Educational Buildings
- 6. Future 25,000sf Student Services Buildings
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- 12. Multi Story Fire Training Structure
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- 14. Confined Space/ Trench Rescue Training
- 15. Flashover Training
- 16. Flammable Liquid and Gas (F.L.A.G) Training Pad
- 17. Firearm Training Classroom
- 18. Covered Shooting Range





STC RCPSE - DETENTION POND OPTIONS

2/22/2017

Below are estimates for detention pond option 3 and the original detention pond at STC RCPSE. The estimates are based on excavating ponds and spreading the soil throughout the site. No fencing is included in the estimates. The quantities are approximate, since no drawings were provided at the time of the estimate.

Option 3

	Qty	Unit	Unit Cost		Total Item
Excavation	11587	cy	\$ 3.25	\$	37,657.75
Pipe					
30" RCP	350	lf	\$ 195.00	\$	68,250.00
Manholes	4	ea	\$ 4,000.00	\$	16,000.00
Grate Inlets	6	ea	\$ 3,500.00	\$	21,000.00
Curb Inlets	4	ea	\$ 3,500.00	\$	14,000.00
Total				\$	156,907.75

Assumes spreading soil on site.

Based on a 1.71 acre area and 3' deep pond.

Original

	Qty	Unit	Unit Cost		Total Item
Excavation	2331	cy	\$ 3.25	\$	7,575.75
Pipe					
24" RCP	764	lf	\$ 93.00	\$	71,052.00
36" RCP	345	lf	\$ 175.00	\$	60,375.00
42" RCP	115	lf	\$ 230.00	\$	26,450.00
Manholes	1	ea	\$ 4,000.00	\$	4,000.00
Total				\$	169,452.75

Assumes spreading soil on site.

Based on a 361' x 73', 3' deep pond.

Review and Action as Necessary on Additional Civil Engineering Services with Dannenbaum Engineering Company-McAllen, LLC for 2013 Bond Construction Regional Center for Public Safety Excellence

Approval of additional services with Dannenbaum Engineering Company-McAllen, LLC for additional civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements is requested.

Purpose

Authorization is requested to approve additional services with Dannenbaum Engineering Company-McAllen, LLC for civil design services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements to verify existing sanitary sewer conditions of the adjacent Pharr-San Juan-Alamo ISD high school facility.

Justification

Civil engineering services are needed to verify the existing sanitary sewer lines, sizes, current capacities, future capacities, and planned capacities for the new Regional Center for Public Safety building proposed by the College.

Background

Pharr-San Juan-Alamo ISD has offered the College the option to connect to the existing sanitary sewer line from the PSJA High School located north of the 2013 Bond Construction Regional Center for Public Safety Excellence site. The use of this sanitary sewer connection would provide for savings in construction costs by not having to connect to the existing lift station located on El Rancho Blanco Road.

On January 26, 2016, the Board previously approved additional services to Dannenbaum Engineering Company-McAllen, LLC for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements. The current agreement with Dannenbaum Engineering Company-McAllen allows for additional services to be added to their scope with the College's approval.

Funding Source

Funds are available in the FY 2016 – 2017 Bond Construction budget.

Enclosed Documents

A proposal dated February 3, 2017 from Dannenbaum Engineering Company-McAllen, LLC in the amount of \$1,178.88 is enclosed.

Presenters

Mr. Olivarez informed the Facilities Committee that the additional services would be to verify the current capacity of the existing sanitary sewage line to determine whether it would adequately support the Regional Center for Public Safety Excellence.

Representatives from Broaddus & Associates and Dannenbaum Engineering Company-McAllen, LLC will be present at the Board meeting to address any questions related to the proposed consultant services.

The Facilities Committee recommended Board approval of additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount of \$1,178.88 for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount of \$1,178.88 for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount of \$1,178.88 for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

ADDITIONAL SERVICES PROPOSAL FORM

February 3, 2017

Mr. Ricardo De La Garza
Director of Facilities, Planning, and Construction
South Texas College
3200 W. Pecan Blvd, Bldg N-179
McAllen, Texas 78501

RE: 2013 Bond Program Regional Center for Public Safety Excellence Parking & Site Supplemental No. 1

Gentlemen:

Please refer to the Agreement dated July 15, 2016 (“Agreement”) between South Texas College (“Owner”) and the undersigned (“Engineer”) as amended to the date hereof (such agreement as so modified and amended being hereafter called the “Agreement”) pursuant to which Project Engineer is to perform certain services. The terms which are defined in the Agreement shall have the same meanings when used in this letter.

1. Owner has requested the performance of the services described below which Project Engineer deems to be Additional Services.
 - Perform calculations to verify the existing 12” Sanitary Sewer line connecting to PSJA school can handle the addition from the STC-Regional Center
2. Engineer agrees to perform the Additional Services described above subject to and in accordance with the terms and provisions of the Agreement for a fee which will be determined in accordance with the Agreement but which will not exceed one thousand one hundred seventy eight Dollars and eighty eight cents (\$1,178.88) and for reimbursement of expenses in accordance with the Agreement incurred solely in connection with the performance of such Additional Services, but which reimbursement for expenses will not exceed one thousand one hundred seventy eight Dollars and eighty eight cents (\$1,178.88).
3. Engineer will perform the service in accordance with any schedule attached hereto (attached schedule if applicable), but in any event not later than **xxxxxx (xx)** days after Engineer is authorized to proceed.

If the foregoing is acceptable to you, please so execute by signing below.

Sincerely yours,
Louis H. Jones, Jr., P.E.

By: _____
Name: _____
Title _____

Approved By:

Dr. Shirley A. Reed
President

Review and Action as Necessary Landscape and Irrigation Design Services for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements

Approval of additional services with R. Gutierrez Engineering, Inc. for Landscaping and Irrigation design for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements is requested.

Purpose

Authorization is requested to approve additional services with R. Gutierrez Engineering Inc. for landscape and irrigation design services for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements based on the permit conditions from the City of McAllen.

Justification

Landscaping and irrigation systems are required by the local city codes for new construction projects built in the City of McAllen. R. Gutierrez Engineering Corporation is the current engineer hired by the College to perform civil engineering design services for the project. The College's agreement with the engineer has provisions for additional services that allow for these services.

Background

On April 26, 2016, the Board previously approved additional services to R. Gutierrez Engineering Company for civil engineering services for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements. The City of McAllen, in their permitting plan review, requested landscaping and irrigation for the Nursing and Allied Health Campus Parking and Site Improvements project per city requirements. The current R. Gutierrez Engineering Corporation fees did not include these services in their design scope.

Funding Source

Funds are available in the FY 2016 – 2017 Non-Bond Construction budget.

Enclosed Documents

A proposal dated January 11, 2017 from R. Gutierrez Engineering Corporation in the amount of \$3,604.00 is enclosed as well as the comments from the City of McAllen.

Presenters

Representatives from Broaddus & Associates and R. Gutierrez Engineering Corporation will be present at the Board meeting to address any questions related to the proposed consultant services.

The Facilities Committee recommended Board approval of additional services with R. Gutierrez Engineering Corporation in the amount of \$3,604.00 for landscaping and irrigation services for the Non-Bond Nursing and Allied Health Campus Parking and Site Improvements project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize additional services with R. Gutierrez Engineering Corporation in the amount of \$3,604.00 for landscaping and irrigation services for the Non-Bond Nursing and Allied Health Campus Parking and Site Improvements project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes additional services with R. Gutierrez Engineering Corporation in the amount of \$3,604.00 for landscaping and irrigation services for the Non-Bond Nursing and Allied Health Campus Parking and Site Improvements project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

January 11, 2017

Ricardo de la Garza, Associate, AIA
Senior Project Manager
Facilities Planning & Construction
P.O. Box 9701
McAllen, Texas 78501

RE: PROPOSAL – STC Nursing & Allied Health Campus Thermal Plant - Landscaping

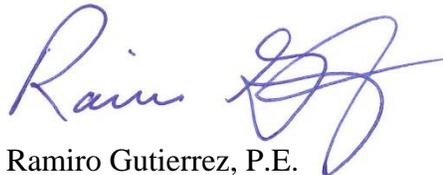
Dear Mr. de la Garza,

Please accept this proposal for providing landscaping and irrigation design services to the Nursing and Allied Health Campus Thermal Plant Site Improvements. The proposal is for performing the landscaping and irrigation improvements design services to satisfy the City of McAllen requirements. Professional services for this scope of work shall include the following:

1. Landscape and irrigation improvements at the new Thermal Plant;
2. Irrigation improvements at the new Thermal Plant.

The proposed fee for providing these services is a fixed fee of \$3,604 which is based upon the attached Landscape Architect proposal of \$3,276 and a 10% administrative and handling fee of \$328 to R. Gutierrez Engineering Corporation for handling this additional work.

Sincerely,



Ramiro Gutierrez, P.E.
President

Encl

cc: Project Files

**STATEMENT OF QUALIFICATIONS
AND PROPOSAL
for
LANDSCAPE ARCHITECTURAL SERVICES
for
Nursing and Allied Health Campus, Pharr Texas
Campus Expansion (Thermal Plant)**

Prepared by:

Stephen P. Walker, L.A.
Landscape Architect No. 01774
McAllen, Texas

9 January 2017

Company Profile

Name of Firm: Stephen P. Walker Architectural Landscape Services

Business Address: McAllen Office
7217 North 30th Street
McAllen, Texas 78504

Telephone Number: Office: (956) 358-6901

Stephen P. Walker Architectural Services is a collection of individuals offering multi-discipline consulting landscape architectural services capable of meeting the technological necessities of our time. As a team, we strive to serve our clients by combining the skills and talents of our professional and technical staff with proven and accepted forms of technology to meet project goals and intricacies. Our team of seasoned professionals has both the experience and innovative skills to produce technically sound practical recommendations and solutions. All of our members possess coordination, communication and technical skills so as to remain focused on our clients concerns and requirements.

Our combined staffs specialize in the disciplines of landscape architecture, project management, graphic illustration and presentation and computer networking. Our group is experienced and inventive enough to offer solutions for both small and large projects. To achieve these goals our members use Micro-station V8. Our services include:

- **Landscape Architecture**
- **Wetland Delineation and Construction documents**
- **Vegetation Management**
- **Model Delineation**

Management and Staffing

Our services will be coordinated with the owner or one of your representatives. Our scope of services is defined by assessing the specific design objectives of the project. Our Project Manager assigned to the project is responsible for the aspects of the project. A principal will be assigned to provide guidance, oversight and review all tasks.

Project Personnel

Key personnel who will be assigned to this project are as follows:

Principal: Stephen P. Walker, L.A.

Task

Landscape Architectural design services for landscape and irrigation improvements at the Nursing and Allied Health Campus, Thermal Plant area in Pharr Texas.

Scheduling

Based on the projected turn-around time of approximately two-weeks after notice to proceed, we propose the following schedule:

PROJECT Thermal Plant Area	HOURS	% OF FEE
Stage A		
<u>1. Base information coordination / drafting</u>	<u>4</u>	<u>10 %</u>
A. Base layout and set up (1"= 30' or 1" = 20' scale)		
Stage B		
<u>1. Schematic landscape design</u>	<u>16</u>	<u>38 %</u>
A. Final Landscape design and layout.	4	
B. Draft Landscape schematic design.	8	
D. Landscape details / general notes.	4	
Stage C		
<u>1. Irrigation design</u>	<u>12</u>	<u>28 %</u>
A. Irrigation design and layout	8	
B. Irrigation details / general notes.	4	
Stage D		
<u>1.Site visit and inspection</u>	<u>10</u>	<u>24 %</u>
A. Inspection of work and materials. (Estimated 2 trips to the site)	8	
B. Review of submittals and cost estimate.	2	

Hourly rate:

\$35.00 (base labor rate) x 2.6 (over head) x 1.2 (profit) = \$78 (Loaded hourly rate)

42 hours x \$78.00 = \$3,276.00

This schedule does not include the following activities;

- Topographic surveying.
- Contract negotiations.

Review and Action as Necessary on Color Boards for the 2013 Bond Construction Projects

- 1) Pecan Campus STEM Building**
- 2) Pecan Campus South Academic Building**

Approval of the colors and finishes for the 2013 Bond Construction projects is requested.

Background

The architects have prepared color boards containing interior paint colors, wall finishes, flooring materials, millwork finishes, and wall tile for review by the Facilities Committee. The colors and finishes have been reviewed with College staff and Broaddus & Associates.

Enclosed Documents

Color boards and renderings are provided for the Board's review.

Presenters

Representatives from Boultinghouse Simpson Gates Architects will be present at the Board meeting to present the color boards.

The Facilities Committee did not take action, and asked the architect to postpone their presentation of the color boards for the Board Meeting so that all Trustees could participate.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the selection of colors and finishes for the 2013 Bond Construction Pecan Campus STEM and South Academic Buildings as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the selection of colors and finishes for the 2013 Bond Construction Pecan Campus STEM and South Academic Buildings as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



SOUTH TEXAS
COLLEGE

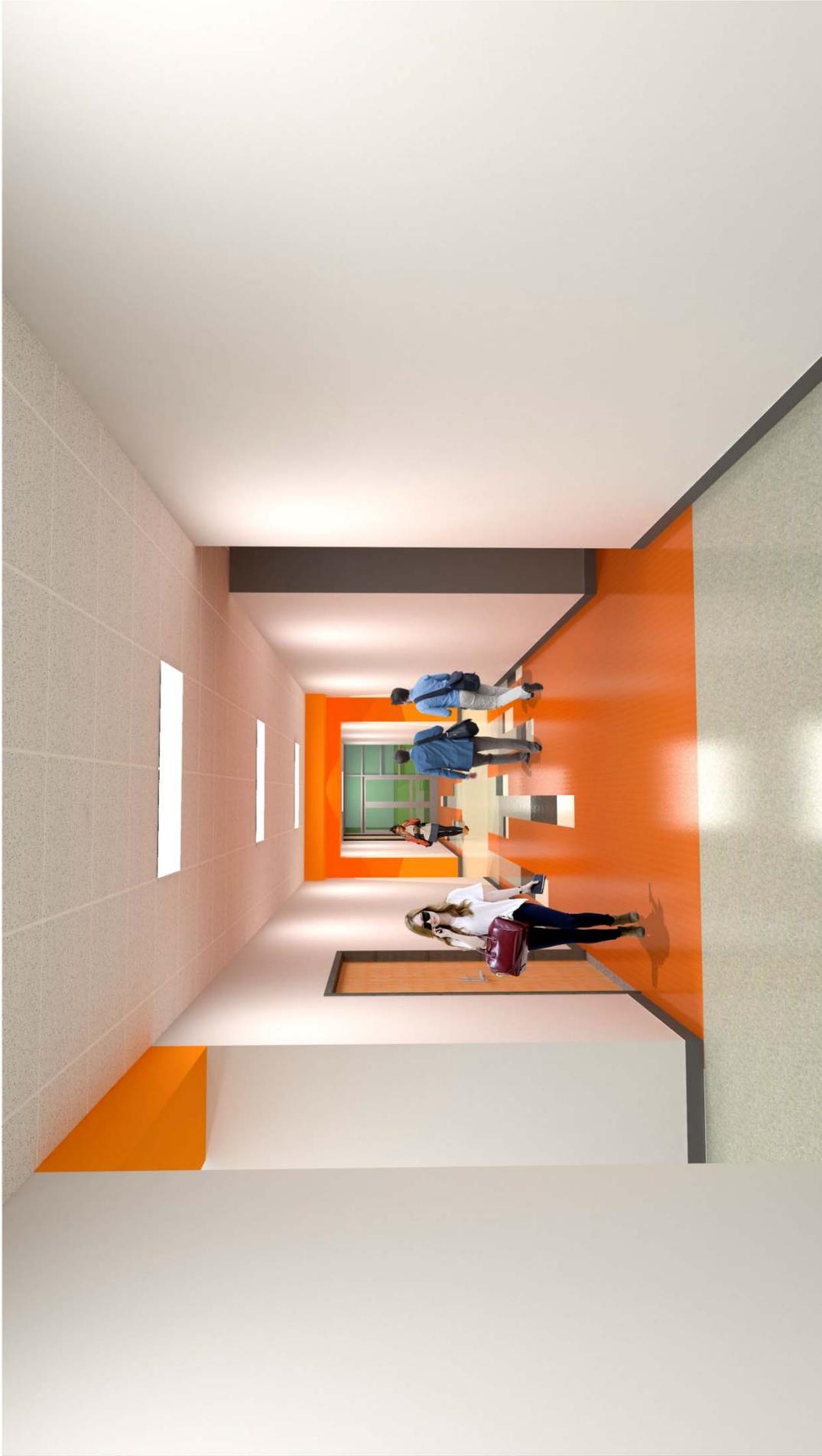
STC SOUTH ACADEMIC BUILDING & STEM
BUILDING
COLOR BOARDS



STC SOUTH ACADEMIC BUILDING – CORRIDOR



STC SOUTH ACADEMIC BUILDING – CORRIDOR



STC SOUTH ACADEMIC BUILDING – CORRIDOR



STC STEM BUILDING – CORRIDOR



STC STEM BUILDING - CORRIDOR



STC STEM BUILDING - CORRIDOR

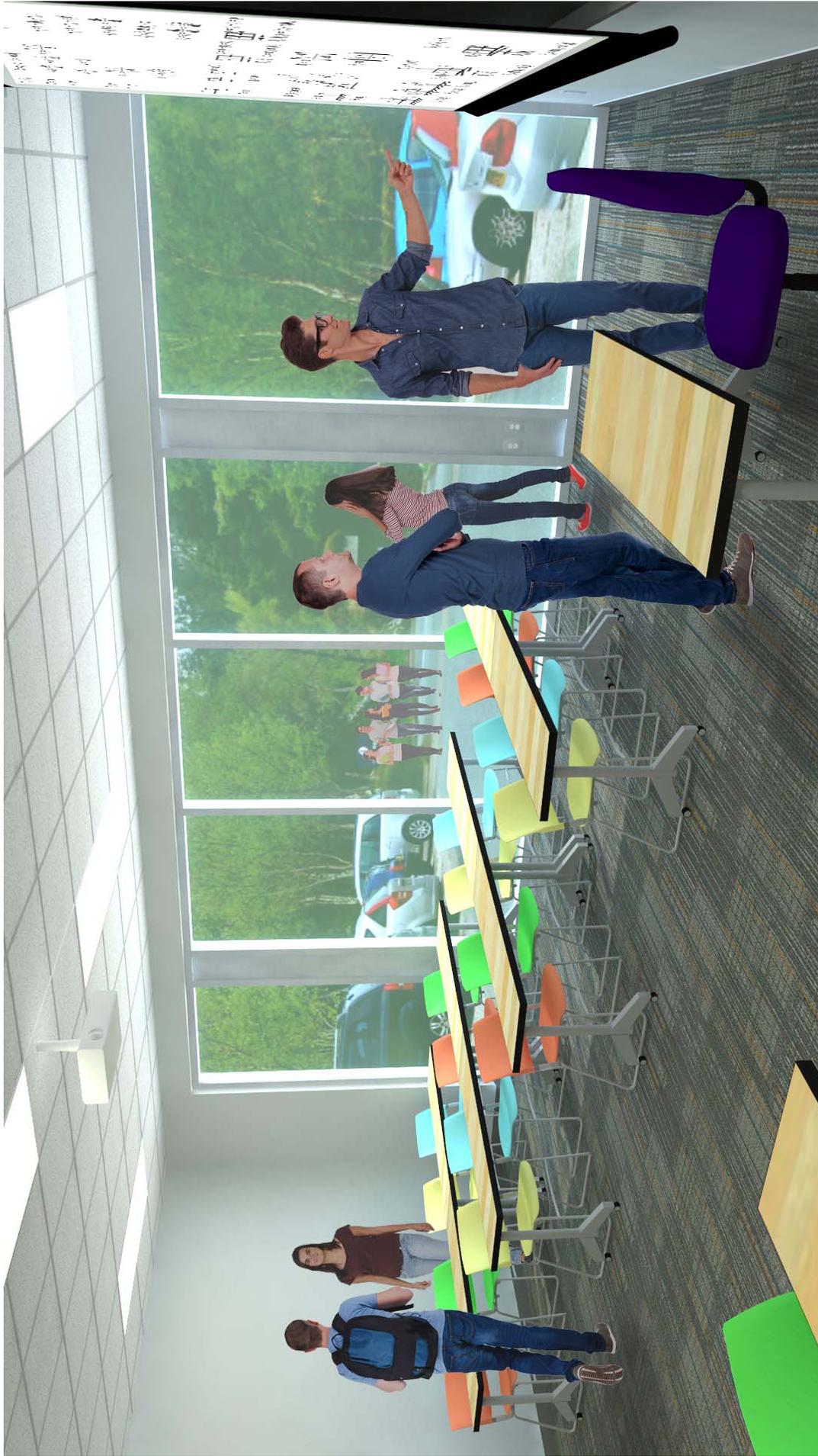


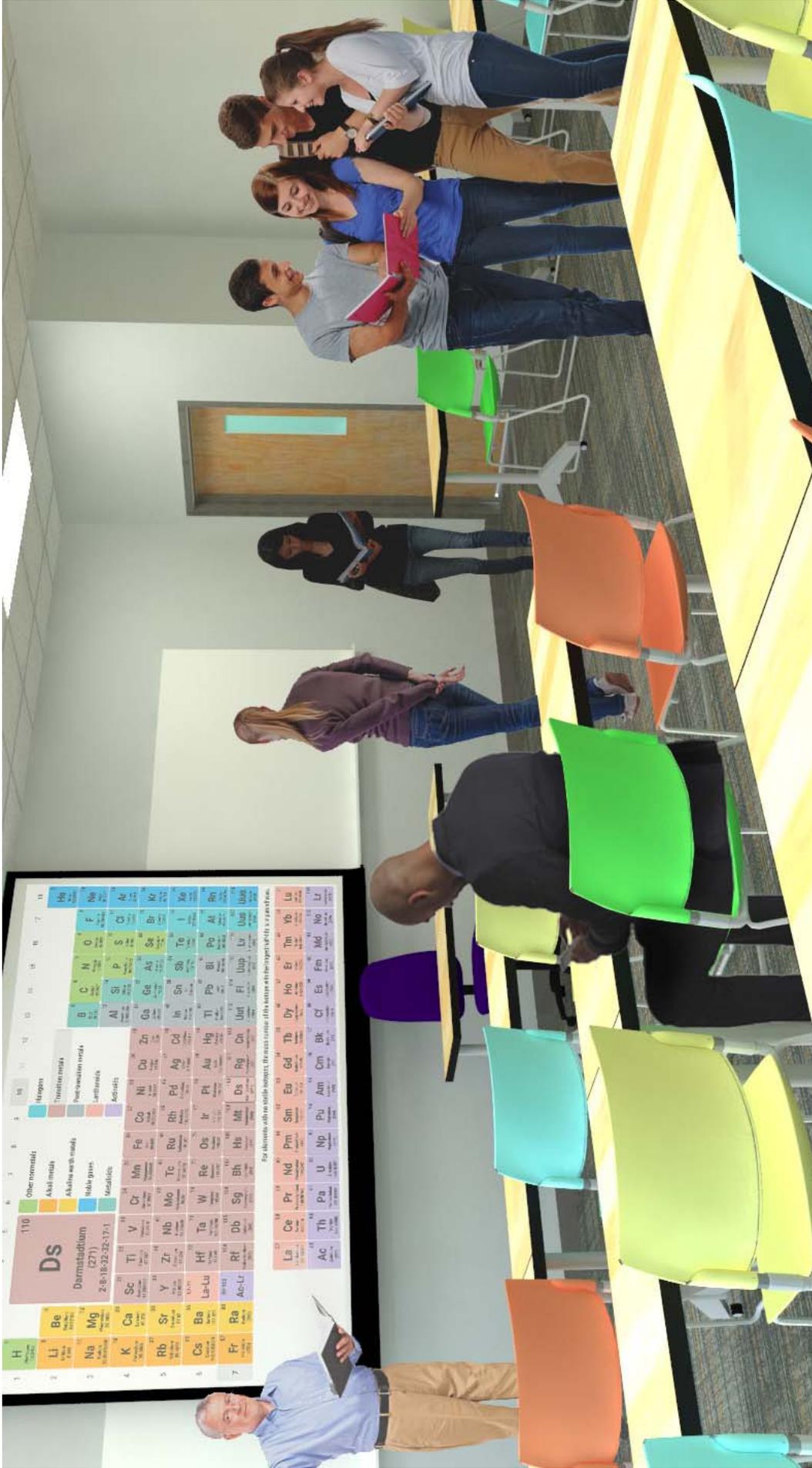


STC STEM BUILDING - TYPICAL LAB



STC STEM BUILDING – TYPICAL LAB







STC SOUTH ACADEMIC BUILDING & STEM
BUILDING – STUDENT AREA









STC SAB CORRIDOR
ACCENT 1 COLOR
SHERWIN WILLIAMS
SW 7008 EXTRA ORANGE

STC SAB & STEM
CORRIDOR
WALL FIELD COLOR
SHERWIN WILLIAMS
SW 7008 EXTRA WHITE

STC SAB & STEM
CORRIDOR
ACCENT 2 COLOR
SHERWIN WILLIAMS
SW 7008 EXTRA WHITE

STC SAB
ACCENT 1 VCT
ESSENTIALS VCT
INDICATOR 118

STC SAB & STEM
ACCENT 3 VCT
ESSENTIALS VCT
DARK BARK 119

TYPICAL CORRIDOR
WALL BASE
JOHNSONITE
20 CHARCOAL W/8



STC STEM CORRIDOR
ACCENT 1 COLOR
SHERWIN WILLIAMS
SW 5251 INDIVIDUAL TILE

STC SAB & STEM
CORRIDOR
ACCENT 3 COLOR
SHERWIN WILLIAMS
SW 5251 INDIVIDUAL TILE

TYPICAL STAIR
RUBBER TILE
JOHNSONITE
GREY 816

STC STEM
ACCENT 1 VCT
ESSENTIALS VCT
HOBSON 120

STC SAB & STEM
ACCENT 2 VCT
ESSENTIALS VCT
GRACIER 122

STC SAB & STEM
FIELD VCT
ESSENTIALS VCT
COOL WHITE 141



TYPICAL LAB
EPOXY RESIN
COUNTERTOP
FLAT BLACK

TYPICAL LAB
STUDENT INSTRUCTOR
DESK & CABINET
H180 OAK

TYPICAL LAB
WALL BASE
JOHNSONITE
40 BLACK B

TYPICAL LAB
FLOORING (BIOSPEC)
HAWKINGTON CONTRACTOR
GILL GREY 15411

STOREFRONT
SLATE BRUSHED
NATURAL ALUMINUM

ALUCOBOND
BLACK

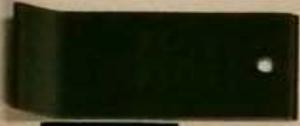
PATINA GREEN
COPING
NATURAL FINISH



TYPICAL LAB & CLASSROOM WALL PAINT
SHERWIN-WILLIAMS
SIV 7162 EUBING SHADOW



TYPICAL FLUSH WOOD DOORS
MARSHFIELD DOOR SYSTEMS
SPECIES - WHITE BIRCH
DESIGNER COLOR - CLEAR 0199



TYPICAL CLASSROOM WALL BASE
JOHNSONITE
20 CHAMCOAL W/3



TYPICAL DOOR FRAME COLOR
SHERWIN - WILLIAMS
SIV 7074 PEPPER CORN



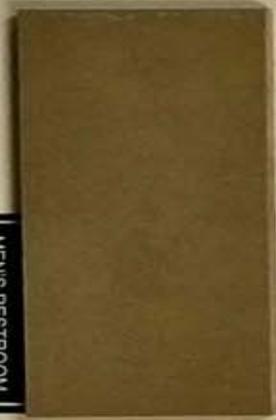
TYPICAL CLASSROOM CARPET
MANNINGTON COMMERCIAL
DUTCH ART COLLECTION
DIRECT CURRENT - 1498



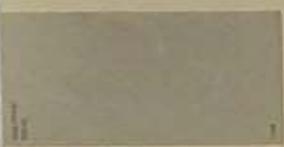
TYP. FAC. OFFICE FLOORING (CARPET)
MANNINGTON COMMERCIAL
ENCHANTMENT 3050



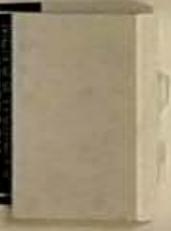
MEN'S RESTROOM BULLNOSE & COVE TILE
STONEPEAK
PARKLAND - ACADIA



MEN'S RESTROOM WALL FIELD TILE
STONEPEAK
SIV 7 - ANDROMY



MEN'S & WOMEN'S RESTROOM WALL PAINT
SHERWIN WILLIAMS
SIV 253 OCCIDENTAL WHITE



RESTROOM COUNTERTOP
VIA SCHAFF
QUARTZ - NIVA 0102



WOMEN'S RESTROOM BULLNOSE & COVE TILE
STONEPEAK
PARKLAND / ARCTIC



MEN'S RR FLOOR TILE & WOMEN'S RR FIELD & FLOOR TILE
STONEPEAK
PARKLAND - SHERWOODH



MEN'S & WOMEN'S RESTROOM MILLWORK KNEE SPACE
FORNICA LAMINATE
BLACK BIRCHWOOD PATH



MEN'S RESTROOM PARTITION
SCHAFFER PRODUCTS
PULSE 17

Review and Action as Necessary on Library Furniture Selections for the 2013 Bond Construction Program

Approval of library furniture selections for the 2013 Bond Construction Program is requested.

Purpose

The College has current furniture standards for the buildings throughout the college district. The College is in need of updating furniture standards for the new 2013 Bond Construction projects and for use in any existing college facilities. The approval of the furniture selections is necessary to establish the standards and to allow for the buildings to be furnished in time for occupancy.

Justification

The standardization of furniture products allows for equity throughout the district and for optimization of cost efficiencies.

Background

On December 15, 2015, the Board of Trustees approved contracting HPG Design Group, LLC for furniture consulting services for the 2013 Bond Construction Program. HPG Design Group, LLC began working with Broaddus & Associates, Facilities Planning & Construction, and College staff to review, develop, and update the furniture standards.

HPG Design Group, LLC has been working with the design teams to provide furniture layouts, cost estimates, furniture selections including fabrics, colors, and material finishes. The types of furniture includes tables, chairs, soft seating, and desks for various spaces within the libraries. The proposed selections will be provided in a mock up setting at Pecan Campus Building A Atrium for the review by the Board on February 28, 2017.

Funding Source

Furniture funds are budgeted in the Bond Construction budget for fiscal year 2016-2017.

Reviewers

The proposed furniture selections have been reviewed by Broaddus & Associates and College staff.

Presenters

Representatives from HPG Design Group, LLC and Broaddus & Associates will be present at the Board meeting to present furniture selections.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed furniture selections by HPG Design Group, LLC for the 2013 Bond Construction Program as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed furniture selections by HPG Design Group, LLC for the 2013 Bond Construction Program as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Building

Approval of a Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Regional Center for Public Safety Excellence building is requested.

Purpose

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification

The submitted GMP is necessary for the CM@R to begin with the work to meet their overall construction schedule. PBK Architects has submitted the 60% set construction documents with enough information regarding the construction work of the project.

Background

PBK Architects has completed the 60% set of construction documents for the project necessary for the CM@R to provide a complete GMP for review by the project team and approval by the College's Board of Trustees. Approval of the GMP will allow for the construction to begin and allow the CM@R to meet their overall construction schedule. The architect has provided the necessary construction documents to Noble Texas Builders Construction Company which has provided the GMP in the amount of \$4,476,926.

This is reduced from the initial GMP presented at the Facilities Committee, which was in the total amount of \$4,777,744. The reduction was made possible through the adoption of the 2009 International Energy Conservation Code (IECC), instead of the 2015 IECC which was initially used.

As described at the Facilities Committee meeting, each of the other 2013 Bond Construction Program projects were completed under the 2009 IECC. Due to its relatively late design, the Regional Center for Public Safety Excellence Building was designed at the recently adopted 2015 IECC.

PBK Architects has researched the issue, and determined that the higher energy conservation standards in 2015 IECC lead to a significant construction cost increase, estimated with Noble Contractors at approximately \$300,000.

PBK also reviewed the City of Pharr's construction requirements, which include that all projects, large and small, meet the International Building Code (IBC) 2012, which addresses life safety requirements and standards.

It is PBK's opinion, expressed in the following memo, that design under either the 2009 IECC or the 2015 IECC is an energy efficiency and performance issue, but is not a life safety issue as outlined in IBC 2012, and the architect is preparing a memo to ask the

City of Pharr to approve the project design in compliance with 2009 IECC and IBC 2012 as appropriate.

Exclusions

All of the items below were shown during the Schematic Design presentation by PBK Architects on November 22, 2016, and have been excluded from the GMP as presented.

1. Add Approximately 850 Square Feet of brick in the interior of the building in the lobby/pre-function space and replace with gypsum board (\$17,500)
2. Removed 2 showers (One from each restroom) and the corresponding Square Feet (\$12,200)
3. Remove 2 Water Fountains and a bottle filter (Not needed per code) (\$7,500)
4. Replaced built in millwork at the entrance to administration suite and reception area with standardized furniture to be purchased from the FFE Budget (\$9,800)

The Board has the option at this time to add any of these items back into the project at the listed cost for each.

Funding Source

2013 Bond Construction Program CCL	\$2,800,000
PSJA ISD Contributions	825,000
Non-Bond Unexpended Budget	<u>343,000</u>
Total Construction Cost Limitation (CCL)	<u>\$3,968,000</u>

Less:

Total Proposed GMP	<u>4,476,926</u>
Budget Deficit Variance	<u>(\$ 508,926)</u>

The current Construction Cost Limitation (CCL) for the 2013 Bond Construction Regional Center for Public Safety Excellence building is \$3,968,000. Funds are budgeted in the Bond Construction budget for fiscal year 2016-2017 and in the Non-Bond Construction budget for fiscal year 2016-2017. In addition, funds from Pharr-San Juan-Alamo ISD are to be used.

Additional funds are required from the Non-Bond Construction budget in the amount of \$508,926 to cover the budget shortfall. This amount will be added to the College's projected non-bond expenditure commitment to fund current budget shortfalls. Broaddus and Associates has previously stated that future bond buy out savings and unexpended design and construction contingency funds could be used to cover budget shortfalls. However, those savings are not yet realized at this time and currently the College's risk exposure is unknown.

Reviewers

The GMP has been reviewed by Broaddus and Associates, and concurs with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents

A memorandum from Broaddus and Associates, a description of the GMP submitted by Noble Texas Builders Construction Company, and the PBK memo are enclosed.

Presenters

Representatives from Broaddus and Associates, PBK Architects, and Noble Texas Builders Construction Company will be present at the Board meeting to present the proposed Guaranteed Maximum Price.

The Facilities Committee did not take action, and asked the project team to postpone their presentation of the proposed GMP for the Board Meeting so that all Trustees could participate.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Guaranteed Maximum Price (GMP) in the amount of \$4,476,926 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the Guaranteed Maximum Price (GMP) in the amount of \$4,476,926 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



MEMORANDUM

To: Ricardo de la Garza, Associate AIA, Senior Project Manager, FP&C
From: Gilbert Gallegos AIA, Senior Vice President
Date: February 22, 2017
Subject: Bond Regional Center for Public Safety Excellence Building (GMP) from Noble Texas Builders
Re: 2013 South Texas College Bond Construction Program – Bond Regional Center for Public Safety Excellence Building

Broaddus & Associates is pleased to request approval of Guaranteed Maximum Price (GMP) for the STC Bond Regional Center for Public Safety Excellence Building. The GMP includes all work to build a new 9 Classroom building with administration and a firearm simulation room. This will be the first phase of a 20-year master plan. The GMP for Regional Center for Public Safety Excellence Building Project includes all the materials and labor for the project scope. The pricing is based on a 60% drawings designed by PBK Architects.

Broaddus & Associates has reviewed the GMP for the Regional Center for Public Safety Excellence Building Project and concurs with the pricing in the Construction Manager-at-Risk's proposal. We therefore request that the Facilities Committee consider recommending to the Board of Trustees approval of this proposal as presented.



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas

60% CD Set

Estimate date February 9, 2017

Revised Estimate date February 13, 2017

Estimator: Juan Delgado

Div	Description	19,375 sf	sf	Comments
00	Procurement & Contracting Requirements	\$ -	-	Not applicable
01	General Requirements	\$ 28,501	1.47	
02	Existing Conditions	\$ -	-	None
03	Concrete	\$ 216,270	11.16	
04	Masonry	\$ 154,800	7.99	
05	Metals	\$ 440,150	22.72	
06	Wood, Plastic, & Composites	\$ 34,125	1.76	
07	Thermal & Moisture Protection	\$ 497,994	25.70	
08	Openings	\$ 296,360	15.30	
09	Finishes	\$ 548,072	28.29	
10	Specialties	\$ 84,331	4.35	
11	Equipment	\$ -	-	
12	Furnishings	\$ 95,185	4.91	
14	Conveying Equipment	\$ -	-	None
21	Fire Suppression	\$ 49,300	2.54	
22	Plumbing	\$ 130,000	6.71	
23	HVAC	\$ 528,500	27.28	Based 2009 IECC
25	Integrated Automation	\$ -	-	In HVAC
26	Electrical	\$ 515,000	26.58	Based 2009 IECC
27	Communications(Voice and Data rough-in in elect)	\$ 175,340	9.05	
28	Electronic Safety & Security	\$ -	-	In Electrical
31	Earthwork	\$ -	-	
32	Exterior Improvements	\$ 156,063	8.05	
33	Utilities	\$ -	-	In Site Package
		\$ -	-	In Site Package
	Subtotal	\$ 3,949,992	\$ 203.87	
	Contractor's Construction Contingency	2.00% \$ 89,538.52	\$ 4.62	
	Contractor's Design Contingency	1.52% \$ 68,049	\$ 3.51	
	Subtotal	\$ 4,107,580	\$ 212.00	
	General Conditions 4.75% x GMP	4.75% \$ 212,653.99	\$ 10.98	
	Subtotal	\$ 4,320,234	\$ 222.98	
	Construction Managers Fee 3.5% x GMP	3.50% \$ 156,692	\$ 8.09	
	Total	\$ 4,476,926	\$ 231.07	

Estimate based on 2009 Energy Code.

CCL **\$ 3,968,000**
 Overage/Savings **\$ 508,926**



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017
Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375 sf

3,949,992

3,949,992

3,949,992

19,375 sf

3,949,992

3,949,992

3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
01	GENERAL REQUIREMENTS							
	Current Building Cleanup	12	mos	\$ 920.00	\$ 11,040			
	Layout and dimensional controls	2	mos	\$ 8,730.72	\$ 17,461			
	General Requirements				\$ 28,501		\$ 28,501	
02	EXISTING CONDITIONS							
03	CONCRETE							
	5" SOG Foundation (Concrete)	443	cy	\$ 98.00	\$ 43,414			3000 psi
	Beams and Footings	262	cy	\$ 98.00	\$ 25,676			3000 psi
	5" SOG Foundation (Labor)	19,400	sf	\$ 3.75	\$ 72,750			
	Reinforcement Steel	17	Tns	\$ 1,800.00	\$ 30,600			
	Concrete Accessories	1	ls	\$ 19,680.00	\$ 19,680			
	Concrete Pump	2	Pr	\$ 3,200.00	\$ 6,400			
	Termite Control	19,400	sf	\$ 0.35	\$ 6,790			
	Housekeeping Pads							
	Housekeeping - Chiller	1	ea	\$ 5,400.00	\$ 5,400			
	Interior Equipment Pads	7	ea	\$ 480.00	\$ 3,360			
	AEP Transformer Pad							
	Transformer Pad	1	ea	\$ 2,200.00	\$ 2,200			
	CONCRETE				\$ 216,270		\$ 216,270	
04	MASONRY							
	Building							
	Texas Collection Brick	1	ls	\$ 154,800.00	\$ 154,800			Texas Collection Brick
	MASONRY				\$ 154,800		\$ 154,800	
05	METALS							



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017

Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375

sf

3,949,992

3,949,992

3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
	Structural Steel	19,375	ls	\$ 18.00	\$ 348,750			
	Base Plates				incl			
	Columns				incl			
	Beams				incl			
	Joist and Bridging				incl			
	Deck Angle				incl			
	A/C Frames				incl			
	Roof Decking (1.5 22ga type B Galv.)				incl			
	Exterior exposed steel structure at high area				incl			
	Trash gates				incl			
	Pipe bollards @ Dumpster area				incl			
	Erection of Structural Steel				incl			
	Standing Seam Soffits	1	ls	\$ 12,500.00	\$ 12,500			Panels located only at west elevation windows.
	Galvanized Perforated Metal Panels	1,200	sf	\$ 22.00	\$ 26,400			
	Steel Allowance	15	Tn	\$ 3,500.00	\$ 52,500			
						\$ 440,150	\$ 440,150	
06	WOOD, PLASTICS, AND COMPOSITES							
	METALS							
	Rough Carpentry							
	Roof Blocking	7,850	bf	\$ 3.25	\$ 25,513			
	Interior Blocking	2,650	bf	\$ 3.25	\$ 8,613			
	Rough Carpentry					\$ 34,125		
							\$ 34,125	
07	WOOD, PLASTICS, AND COMPOSITES							
	THERMAL AND MOISTURE PROTECTION							
	THERMAL INSULATION							
	Fluid Applied	14,399	sf	\$ 3.25	\$ 46,797			Included in Thermal Insulation
	Flexible Flashings	-		\$ -	\$ -			Included in Thermal Insulation
	Joint Sealants	-		\$ -	\$ -			Included in Thermal Insulation
	2" Rigid Insulation	1	ls	\$ -	\$ -			Included in Thermal Insulation
	THERMAL INSULATION					\$ 46,797		
	Berridge Metal Panels	4,404	sf	\$ 16.50	\$ 72,666			
	Berridge Metal Panels					\$ 144,735		



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017
Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375 sf

3,949,992

3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
	Roofing							
	Garland Roof with Metal coping at Building Entrance	24,237	sf	\$ 12.50	\$ 302,963			3.5" Insulation in lieu of 4.5" insulation due to IECC 2009 Code
	Roof Hatch	1	ea	\$ 3,500.00	\$ 3,500	\$ 306,463		
	THERMAL AND MOISTURE PROTECTION							
08	OPENINGS							
	Hollow Metal Doors & Frames							
	HM Frames							
	Single HM frames	43	ea	\$ 180.00	\$ 7,740			
	Double HM frames	2	ea	\$ 225.00	\$ 450			
	HM Doors	2	ea	\$ 250.00	\$ 500			
	HM Frames				\$ 8,690		\$ 497,994	
	Flush Wood Doors							
	Wood doors	41	ea	\$ 300.00	\$ 12,300	\$ 12,300		
	Flush Wood Doors							
	Installation							
	Installation of doors and hardware	47	ea	\$ 260.00	\$ 12,220	\$ 12,220		
	Finished Hardware							
	Finished Hardware	47	sets	\$ 650.00	\$ 30,550	\$ 30,550		
	Aluminum Entrances and Storefronts							
	Storefront	1	ls	\$ 232,600.00	\$ 232,600			
	Interior Mirrors	1	sf					
	Mirrors at Gym	1	sf					
	Aluminum Entrances and Storefronts	-	sf	\$ 12.00	\$ -	\$ 232,600		Included in Glazing
	FINISHES							
	OPENINGS							
							\$ 296,360	



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017
Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375 sf

3,949,992 3,949,992 3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
	Gypsum Board	1	ls	\$ 238,700.00	\$ 238,700			
	Drywalls- Interior	56,240	sf					
	Drywalls- Exterior	10,720	sf					
	GYP ceilings	1,783	sf					
	Gypsum Board				\$ 238,700			
	Acoustical Ceilings	12,486	sf	\$ 3.25	\$ 40,580			
	Acoustical Ceiling				\$ 40,580			
	Acoustical Panels at Firearm Simulation Room							
	Acoustical Panels	680	sf	\$ 18.00	\$ 12,240			2" Thick Fabric Wrapped Panels at Walls
	Acoustical Panels at Firearm Simulation Room				\$ 12,240			
	Acoustical Baffles							
	Acoustical Baffles	32	ea	\$ 650.00	\$ 20,800			Acoustical Baffles at South Corridor
	Acoustical Baffles				\$ 20,800			
	Soffits							
	Plaster Soffits	308	sf	\$ 16.00	\$ 4,928			
	Soffits				\$ 4,928			
	Flooring							
	VCT	4,150	sf	\$ 3.05	\$ 12,658			Mid Grade
	Carpet Tile	1,388	sy	\$ 38.00	\$ 52,744			Mannington
	Tile and Accessories	5,440	sf	\$ 15.00	\$ 81,600			Emser (Citadel)
	Sealed Concrete	1,342	sf	\$ 2.00	\$ 2,684			
	Rubber flooring	882	sf	\$ 9.88	\$ 8,714			Centaur Floor Systems
	Cove Base	3,154	lf	\$ 1.25	\$ 3,943			Roppee, Johnsonote of Flexco
	Thresholds	67	lf	\$ 10.00	\$ 670			
	Flooring				\$ 163,012			
	Painting	19,375	sf	\$ 3.50	\$ 67,813			
	Painting				\$ 67,813			
	FINISHES							\$ 548,072



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017
Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375 sf

3,949,992 3,949,992 3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
	Signage							
	Interior Signage, door identification	42	ea	\$ 150.00	\$ 6,300			
	Building Plaque	1	ea	\$ 1,200.00	\$ 1,200			
						\$ 7,500		
	Plastic Compartments							
	Hiny Hiders Plastic Compartments	4	ea	\$ 1,500.00	\$ 6,000			
	Urinal Screens	2	ea	\$ 220.00	\$ 440			
	Hiny Hiders Plastic Compartments (H/C)	2	ea	\$ 1,850.00	\$ 3,700			
	Hiny Hiders Plastic Compartments Showers	6	ea	\$ 2,800.00	\$ 16,800			
	Hiny Hiders Plastic Compartments Showers (H/C)	2	ea	\$ 3,650.00	\$ 7,300			
	Install	1	ls	\$ 5,520.00	\$ 5,520			
						\$ 39,760		
	Plastic Compartments							
	Accessories							
	Surface Mtd. Toilet Paper Dispenser	6	ea	\$ 60.00	\$ 360			
	36" Straight Grab Bar	2	ea	\$ 37.00	\$ 74			
	42" Staright Grab Bar	2	ea	\$ 42.00	\$ 84			
	SS Channel Frame Mirror 18" x 36"	8	ea	\$ 70.00	\$ 560			
	Sanitary Napkin Disposal	4	ea	\$ 40.00	\$ 160			
	Tank Sur-Mt Soap Dispenser	6	ea	\$ 40.00	\$ 240			
	Staright Grab Bar 48"	2	ea	\$ 55.00	\$ 110			
	Straight Grab Bar 24"	2	ea	\$ 35.00	\$ 70			
	Folding Shower Seat, Solid Phenolic Rev. for LH or RH	2	ea	\$ 350.00	\$ 700			
	42" x 72" Shower curtain hooks	6	ea	\$ 30.00	\$ 180			
	Shower curtain 70" x 72"	2	ea	\$ 30.00	\$ 60			
	Shower curtain rod 36"	6	ea	\$ 32.00	\$ 192			
	shower curtain rod 60"	2	ea	\$ 40.00	\$ 80			
	Shower curtain hook - curtain rods	66	ea	\$ 1.50	\$ 99			
	Towel Disp & Waste Recep	2	ea	\$ 98.00	\$ 196			
	Mob Holder - 4 Holder	1	ea	\$ 95.00	\$ 95			
	Fire Extinguisher and Cabinet	7	ea	\$ 265.00	\$ 1,855			
	Accessories Installation	1	ls	\$ 5,520.00	\$ 5,520			
	Vented Box Lockers (18" x 12" x 36")	42	ea	\$ 180.00	\$ 7,560			Hallowell U33228-2A premium Locker
	Locker installation	1	ls	\$ 2,208.00	\$ 2,208			
	Locker Room Aluminum Bench	2	ea	\$ 750.00	\$ 1,500			12' long
	Bench Installation	2	ea	\$ 184.00	\$ 368			



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017
Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375 sf

3,949,992 3,949,992 3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
	Accessories					22,271		
	Marker Boards (8' x 4')	18	ea	\$ 650.00	\$ 11,700			
	Glass Markerboards (2' x 3')	1	ea	\$ 600.00	\$ 600			
	Stainless Steel Corner Guards	20	ea	\$ 125.00	\$ 2,500	14,800.00	\$ 84,331	
	SPECIALTIES							
	EQUIPMENT							
	Projection Screens							
	Projection Screens-- Automatic	-	ea	\$ 6,800.00	\$ -			In Communications
	Projection Screens--Manual	-	ea	\$ 850.00	\$ -			In Communications
	Installation	-	ea	\$ 552.00	\$ -			In Communications
	Projection Screens							
	Gymnasium Wall Padding	7	pd	\$ 250.00	\$ 1,750	1,750.00		At Gym Area.
	Gymnasium Wall Padding							
	CONVEYING EQUIPMENT							
	Interior Architectural Woodwork							
	Public Restroom sinks with Quartz	26	If	\$ 350.00	\$ 9,100			P-Lam with Quartz
	Reception with Quartz Solid Surface	-	If	\$ 350.00	\$ -			This will be part of FFE per meeting held or
	Workroom Copy/Fax	19	If	\$ 480.00	\$ 9,120			P-Lam with Quartz
	Workroom table/cabinet in copy room	28	If	\$ 350.00	\$ 9,800			P-Lam with Quartz
	Staff Restroom with Quartz Solid Surface	6	If	\$ 350.00	\$ 2,100			P-Lam with Quartz
	Adjunt Staff with Quartz solid surface	21	sf	\$ 350.00	\$ 7,350	37,470		P-Lam with Quartz
	Interior Architectural Woodwork							
	Folding Partioitns							
	Fabric Manual Folding Partitions	2	ea	\$ 19,000.00	\$ 38,000	38,000		2 ea. (32' x 12') Manual Folding Partitions
	Folding Partioitns							
	Mini Blinds	2,450	sf	\$ 6.50	\$ 15,925			Roller Shades at Driving and Firearm Simu
	Roller Window Shades	170	sf	\$ 12.00	\$ 2,040	17,965		
							\$ 95,185	



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017
Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375 sf

3,949,992 3,949,992 3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
	CONVEYING EQUIPMENT							
21	FIRE SUPPRESSION							
No specs	WET-PIPE SPRINKLER SYSTEMS	1	ls	\$ 49,300.00	\$ 49,300			
	Wet Pipe Fire Protection System							
	WET-PIPE SPRINKLER SYSTEMS					\$ 49,300		
	FIRE SUPPRESSION						\$ 49,300	
22	PLUMBING							
22 00 00	Plumbing System	1	ls	\$ 130,000.00	\$ 130,000			
	PLUMBING						\$ 130,000	
23	HVAC							
	HVAC system	1	ls	\$ 528,500.00	\$ 528,500			Based on 2009 Energy Code
	HVAC						\$ 528,500	
26	ELECTRICAL							
	Electrical system	1	ls	\$ 515,000.00	\$ 515,000			Based on 2009 Energy Code
	Data system to manhole							Open Lighting Specifications and Lighting (
	Data system to manhole							
	Lightning protection							
	ELECTRICAL						\$ 515,000	
27	COMMUNICATIONS							
27 05 00	Voice/Data and Access Control	1	ls	\$ 175,340.00	\$ 175,340			In Electrical
	COMMUNICATIONS						\$ 175,340	
28	ELECTRONIC SAFETY AND SECURITY							
	Electronic Safety and Security Systems							In Electrical
28 31 00	Fire Alarm and Smoke Detection							
	ELECTRONIC SAFETY AND SECURITY						\$ -	
31	EARTHWORK							
	Building excavation	5,446	cy	\$ 3.00	\$ 16,338			



STC Regional Center for Public Safety Excellence - Building

Pharr, Texas
60% CD Set

Estimate date February 9, 2017
Revised Estimate date February 13, 2017

Estimator: Juan Delgado

19,375 sf

3,949,992 3,949,992 3,949,992

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
	Building fill	10,350	cy	\$ 13.50	\$ 139,725			
	EARTHWORK							
32	Exterior improvements				\$ 156,063	\$ 156,063	\$ 156,063	
	Exterior improvements							
33	UTILITIES							
	UTILITIES				\$ -	\$ -	\$ -	
Direct Cost Subtotal					\$ 3,949,992	\$ 3,949,992	\$ 3,949,992	
				\$ -	-			Check = 0
				\$ -	-			Check = 0



STC RCPSE - Additional Finish Options



2/22/2017

Add aprx. 850 SqFt of brick in the interior of the building in the lobby/pre-function space and replace with gyp board

\$17,500

Removed 2 showers (one from each restroom) and the corresponding Sq.Ft

\$12,200

Removed 2 water fountains and a bottle filter (not needed per code)

\$7,500

Replaced built in millwork at entrance to admin suite and reception area with standardized furniture to be purchased from the FFE budget.

\$9,800



Date-02/10/2017

To: Gilbert Gallegos – Broaddus and Associates
From: Cliff Whittingstall – Partner, Director of Higher Education

Memorandum

To Whom It May Concern,

Per the City of Pharr, Tx and Broaddus and Associates request, PBK had reviewed impact on life safety issues for the Regional Center for Public Safety Excellence. To our knowledge, the model building code in effect for the project, together with NFPA 101, establishes all life safety considerations. In this jurisdiction, the model building code is the IBC 2012. We believe the 2015 IECC and the 2009 IECC direct energy efficiency and performance considerations but not life safety.

We note the following from the introduction to the IECC 2015:

, “(the) energy conservation code addressing (es) the design of energy-efficient building envelopes and installation of energy-efficient mechanical, lighting and power systems through requirements emphasizing performance.” with similar language also being provided in the IECC 2009 energy code.

The City of Pharr requires all new construction meet the IBC (International Building Code) 2012 which addresses the life safety requirements and standards as outlined in the introduction to the code:

“(a) building code addressing the design and installation of building systems through requirements emphasizing performance. The *International Building Code*, in this 2012 edition, is designed to meet these needs through model code regulations that safeguard the public health and safety in all communities, large and small.”

Furthermore, it is our understanding that South Texas College is considering utilizing 2009 IECC in lieu of the 2015 IECC. We will address this issue in a forthcoming memo.

Please call if you have any questions or concerns.

A handwritten signature in blue ink that reads 'Cliff Whittingstall'.

Cliff Whittingstall, AIA, LEED AP BC+D,
Partner, Director of Higher Education

CC: Sarah Bustamante
Scott Adams
David Iglesias
Tammy Tijerina
Brian Fruge

Review and Action as Necessary on Partial Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements

Approval of a Partial Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements is requested.

Purpose

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification

The submitted partial GMP is necessary for the CM@R to begin with the work to meet their overall construction schedule. Dannenbaum Engineering Company-McAllen, LLC has submitted the 60% set construction documents with enough information regarding the proposed construction work of the project. A partial GMP is being requested at this time in order to complete the construction of the Vehicle Skills Pad portion of the work by August 31, 2017. The funds for this work are provided by the Texas Department of Public Safety which requires the money to be used by that date.

Background

Dannenbaum Engineering Company-McAllen, LLC has completed the 60% set of construction documents for the project necessary for the CM@R to provide a partial GMP for review by the project team and approval by the College's Board of Trustees. Approval of the partial GMP will allow for the construction to begin and is in an effort for the CM@R to meet their overall construction schedule. Noble Texas Builders Construction Company has provided the GMP in the amount of \$1,140,000 specifically for the Vehicle Skills Pad. This amount is to provide a vehicle skills pad sized at 240 feet x 324 feet.

TxDPS Budget - Vehicle Skills Pad	\$1,140,000
Proposed Partial GMP	<u>1,140,000</u>
Budget Deficit Variance	<u><u>(\$0)</u></u>

Funding Source

The current Construction Cost Limitation (CCL) for the vehicle skills pad for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvement project is \$1,140,000. Funds are budgeted in the Non-Bond Construction budget from the Texas Department of Public Safety for fiscal year 2016-2017.

Reviewers

The GMP has been reviewed by Broaddus and Associates, and concurs with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents

A memorandum from Broaddus and Associates and a description of the GMP submitted by Noble Texas Builders Construction Company is enclosed.

Presenters

Representatives from Broaddus and Associates, Dannenbaum Engineering Company-McAllen, LLC Engineering, and Noble Texas Builders Construction Company will be present at the Board meeting to present the proposed Guaranteed Maximum Price.

The Facilities Committee recommended Board approval of the Partial Guaranteed Maximum Price (GMP) in the amount of \$1,140,000 with Noble Texas Builders Construction Company as presented for the 2013 Bond Construction Regional Center for Public Safety Excellence Vehicle Skills Pad.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Partial Guaranteed Maximum Price (GMP) in the amount of \$1,140,000 with Noble Texas Builders Construction Company as presented for the 2013 Bond Construction Regional Center for Public Safety Excellence Vehicle Skills Pad.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the Partial Guaranteed Maximum Price (GMP) in the amount of \$1,140,000 with Noble Texas Builders Construction Company as presented for the 2013 Bond Construction Regional Center for Public Safety Excellence Vehicle Skills Pad.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President



MEMORANDUM

To: Ricardo de la Garza, Associate AIA, Senior Project Manager, FP&C

From: Gilbert Gallegos AIA, Senior Vice President

Date: February 22, 2017

Subject: Bond Regional Center for Public Safety Excellence Parking and Site Improvements – Skills Pad Partial (GMP) from Noble Texas Builders

Re: 2013 South Texas College Bond Construction Program – Bond Regional Center for Public Safety Excellence Parking and Site Improvements – Skills Pad

Broaddus & Associates is pleased to request approval of Partial Guaranteed Maximum Price (GMP) for the STC Bond Regional Center for Public Safety Excellence Parking and Site Improvements – Skills Pad. The GMP includes all work to build a new 6.5” Reinforced Concrete Slab of 240’ x 324’. The GMP for Regional Center for Public Safety Excellence Parking and Site Improvements – Skills Pad Project includes all the materials and labor for the project scope. The pricing is based on a 60% drawings designed by Dannebaum Engineering.

Broaddus & Associates has reviewed the GMP for the Regional Center for Public Safety Excellence Building Parking and Site Improvements – Skills Pad and concurs with the pricing in the Construction Manager-at-Risk’s proposal. We therefore request that the Facilities Committee consider recommending to the Board of Trustees approval of this proposal as presented.



Regional Center for Public Safety Excellence -Skills Pad
Pharr, Texas
60% CD - Skills Skid Pad 240' x 324'

Estimate date February 3, 2017

Revised: February 8, 2017

Estimator: Juan Delgado

Div	Description	82,120 sf	sf	Comments
00	Procurement & Contracting Requirements			
01	General Requirements	\$ -		
02	Existing Conditions	\$ 71,974	0.88	
03	Concrete	\$ -		
04	Masonry	\$ -		none
05	Metals	\$ -		none
06	Wood, Plastic, & Composites	\$ -		none
07	Thermal & Moisture Protection	\$ 45,934	0.56	none
08	Openings	\$ -		none
09	Finishes	\$ -		none
10	Specialties	\$ -		none
11	Equipment	\$ -		none
12	Furnishings	\$ -		none
13	Special Construction	\$ -		none
14	Conveying Equipment	\$ -		none
21	Fire Suppression	\$ -		
22	Plumbing	\$ -		none
23	HVAC	\$ -		none
25	Integrated Automation	\$ -		none
26	Electrical	\$ -		none
27	Communications(Voice and Data rough-in in elect)	\$ -		Communication Ductbank
28	Electronic Safety & Security	\$ -		none
31	Earthwork	\$ 887,914	10.81	
32	Exterior Improvements	\$ -		
33	Utilities	\$ -		
		\$ -		
	Subtotal	\$ 1,005,822	12.25	
	Contractor's Construction Contingency	2.00% \$ 22,800	0.28	
	Contractor's Design Contingency	1.52% \$ 17,328	0.21	
	Subtotal	\$ 1,045,950	12.74	
	General Conditions 4.75% x GMP	54,149.99 \$	0.66	
	Subtotal	\$ 1,100,100	13.40	
	Construction Managers Fee 3.5% x GMP	39,900 \$	0.49	
	Total \$	1,140,000 \$	13.88	



Regional Center for Public Safety Excellence -Skills Pad
Pharr, Texas

Estimate date February 3, 2017

Revised: February 8, 2017

Estimator: Juan Delgado

82,120 sf

1,005,822

1,005,822

1,005,822

-

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
01	GENERAL REQUIREMENTS							
	Current Site Cleanup	4	mos	\$ 3,680.00	\$ 14,720			
	Layout and dimensional controls	4	mos	\$ 10,913.40	\$ 43,654			
	Final Cleanup	1	ls	\$ 13,600.00	\$ 13,600			
	General Requirements				\$ 71,974			
	GENERAL REQUIREMENTS						\$ 71,974	
02	EXISTING CONDITIONS							
	EXISTING CONDITIONS							
03	CONCRETE							
	CONCRETE							
04	MASONRY							
	MASONRY							
05	METALS							
	METALS							
06	WOOD, PLASTICS, AND COMPOSITES							
	WOOD, PLASTICS, AND COMPOSITES							
07	THERMAL AND MOISTURE PROTECTION							
	Joint Sealants at Expansion Joints	10,808	If	\$ 4.25	\$ 45,934			
	THERMAL AND MOISTURE PROTECTION							
	THERMAL AND MOISTURE PROTECTION							
08	OPENINGS							
	OPENINGS							
09	FINISHES							
	FINISHES							
10	SPECIALTIES							
	SPECIALTIES							
						\$ 45,934		
							\$ 45,934	



Regional Center for Public Safety Excellence -Skills Pad
Pharr, Texas

Estimate date February 3, 2017

Revised: February 8, 2017

Estimator: Juan Delgado

82,120 sf

1,005,822

1,005,822

1,005,822

-

Div. Specification	Description	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
11	EQUIPMENT					\$	-	
12	FURNISHINGS					\$	-	
13	SPECIAL CONSTRUCTION					\$	-	
14	CONVEYING EQUIPMENT					\$	-	
17	FIRE SUPPRESSION					\$	-	
22	PLUMBING					\$	-	
23	HVAC					\$	-	
26	ELECTRICAL					\$	-	
27	COMMUNICATIONS					\$	-	
28	ELECTRONIC SAFETY AND SECURITY					\$	-	
31	EARTHWORK					\$	-	
	Skills/Skid Pad							
	Strip 3"	1,555	cy	\$ 3.35	\$ 5,208			
	Lime Treat 8"	12,100	sy	\$ 4.30	\$ 52,030			
	Lime	175	Tn	\$ 190.00	\$ 33,261			
	Skills and Road Fill	12,920	cy	\$ 15.50	\$ 200,260			
	Concrete Pavement (Reinforced 6.5")	82,120	sf	\$ 7.00	\$ 574,840			
	Concrete Curb and Gutter	220	lf	\$ 13.00	\$ 2,860			
	Saw Cutting	10,808	lf	\$ 1.80	\$ 19,454			



Regional Center for Public Safety Excellence -Skills Pad
Pharr, Texas

Estimate date February 3, 2017

Revised: February 8, 2017

Estimator: Juan Delgado

82,120 sf

1,005,822

1,005,822

1,005,822

-

Div. Specification	Description	Skills/Skid Pad	Quantity	Unit	Unit Cost	Item Total	Section Total	Division Total	Remarks
32	EXTERIOR IMPROVEMENTS	EARTHWORK					\$ 887,914	\$ 887,914	
		EXTERIOR IMPROVEMENTS					\$ -	\$ -	
33	UTILITIES	UTILITIES					\$ -	\$ -	
Direct Cost Subtotal						\$ 1,005,822	\$ 1,005,822	\$ 1,005,822	

\$ - Check = 0
\$ - Check = 0

Review and Action as Necessary on Agreement with La Joya Independent School District for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center

Approval of the agreement with the La Joya Independent School District for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center is requested.

Purpose

Authorization is requested to approve the agreement with La Joya ISD that describes the obligations of La Joya ISD and South Texas College relating to the construction improvements made to the La Joya Jimmy Carter High School Teaching Center in La Joya, Texas.

Justification

The agreement is required to describe the obligations of La Joya ISD and South Texas College for the improvements and to allow South Texas College to proceed with awarding the construction project to the contractor.

Background

South Texas College is currently leasing classroom space at the La Joya Jimmy Carter High School facility. As part of the 2013 Bond Construction program, South Texas College has proposed improvements to the La Joya Jimmy Carter High School to serve students. The College has issued a Request for Competitive Sealed proposal and received four proposals. The College will be funding improvements that can be removed and all items that are to remain permanently will be funded by La Joya ISD. La Joya ISD and the College have requested a formal document that describes this agreement between the two parties.

Under the agreement, the College will secure the contractor's services, and the school district shall deposit their portion of the contractor's fees with the College, for disbursement to the contractor.

Enclosed Documents

The draft agreement prepared by the College's legal counsel is enclosed.

The Facilities Committee recommended Board approval of the proposed draft agreement with the La Joya Independent School District describing the obligations of La Joya ISD and South Texas College for the construction improvements for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center, contingent with approval by La Joya ISD, as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed draft agreement with the La Joya Independent School District describing the obligations of La Joya ISD and South Texas College for the construction improvements for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center, contingent with approval by La Joya ISD, as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed draft agreement with the La Joya Independent School District describing the obligations of La Joya ISD and South Texas College for the construction improvements for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center, contingent with approval by La Joya ISD, as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President

AGREEMENT

Agreement between South Texas College (the “College” and “Lessee” under the Lease described below) and La Joya Independent School District (the “District” and “Lessor” under the Lease described below).

This Agreement is entered into by and between College and District, for the purpose of describing their obligations relating to improvements to be undertaken by them at the Leased Premises as set out in that lease agreement between the parties, dated _____, 2017.

Lessee shall undertake and complete all improvements to the Leased Premises as set out in the Construction Contract which has been awarded by the College to 5 Star Construction (the “Contractor”), dated _____, a copy of which is attached hereto as Exhibit “A” (“Lessee’s Work”). The Lessee’s estimated costs for Lessee’s Work is the sum of \$_____, as set out in Exhibit “C” attached hereto.

Upon execution hereof, Lessor shall deposit with Lessee, the sum of \$372,500, which constitutes the Lessor’s share of the total cost to complete the Lessee’s Work, which consists primarily of electrical work, as set out in more detail in Exhibit “B” attached hereto. Any costs reduction in the Lessee’s Work allocated to Lessor, resulting from change orders or savings, shall be, after audit thereof, be refunded to Lessor.

Approved this _____ day of _____, 2017.

SOUTH TEXAS COLLEGE

By: _____

LA JOYA INDEPENDENT SCHOOL DISTRICT

By: _____

**EXHIBIT "A"
TO
AGREEMENT**

**EXHIBIT "B"
TO
AGREEMENT**

**EXHIBIT "C"
TO
AGREEMENT**

Review and Action as Necessary on Contracting Construction Services for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center

Approval to contract construction services for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project is requested.

Purpose

The procurement of a contractor will provide for construction services necessary for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project.

Background

On September 23, 2014, the Board of Trustees approved design services with EGV Architects to prepare plans and specifications for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project. The design team at EGV Architects worked with Broaddus & Associates and College staff in preparing and issuing the necessary plans and specifications for the solicitation of competitive sealed proposals.

Solicitation of competitive sealed proposals for this project began on January 5, 2017. A total of thirteen (13) sets of construction documents were issued to general contractors and sub-contractors, plan rooms, and a total of four (4) proposals were received on January 27, 2017.

Timeline for Solicitation of Competitive Sealed Proposals	
January 5, 2017	Solicitation of competitive sealed proposals began.
January 27, 2017	Four (4) proposals were received.

Broaddus & Associates, EGV Architects, and College staff reviewed and evaluated the competitive sealed proposals and recommend 5 Star Construction as the highest ranked in the amount of \$1,535,500.

In a separate agenda item, the College's legal counsel has presented a draft agreement to designate the financial responsibilities between South Texas College and La Joya Independent School District. Under this agreement, the recommendation of the contractor will be contingent on final approval of the agreement between both parties.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal 5 Star Construction	Budget Variance
2013 Bond Construction CCL	\$1,100,000	\$1,163,000	(\$63,000)
La Joya ISD-Alternate #1	377,135	372,500	4,635
Total Amount	\$1,477,135	\$1,535,500	(\$58,365)

The current Construction Cost Limitation (CCL) for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project is \$1,100,000. Funds are budgeted in the 2013 Bond Construction budget for fiscal year 2016-2017. Additional funds are required from the Non Bond Construction budget in the amount of \$63,000 to cover the budget shortfall. This amount will be added to the College's projected non-bond expenditure commitment to fund current budget shortfalls.

Broaddus and Associates has previously stated that future bond buy out savings and unexpended design and construction contingency funds could be used to cover budget shortfalls. However, those savings are not yet realized at this time and currently the College's risk exposure is unknown.

In addition, items listed in the construction documents noted as Alternate #1 were estimated at a cost of \$377,135 by EGV Architects and Broaddus & Associates. La Joya Independent School District is responsible for funding Alternate #1.

Reviewers

The proposals have been reviewed by Broaddus & Associates, EGV Architects, and College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

Enclosed Documents

Staff evaluated these proposals and prepared the enclosed proposal summary. It is recommended that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with 5 Star Construction in the amount of \$1,535,500 for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project as presented, contingent on final approval of the agreement with La Joya ISD.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize contracting construction services with 5 Star Construction in the amount of \$1,535,500 for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project as presented, contingent on final approval of the agreement with La Joya ISD, as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes contracting construction services with 5 Star Construction in the amount of \$1,535,500 for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project as presented, contingent on final approval of the agreement with La Joya ISD, as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President

**SOUTH TEXAS COLLEGE
BOND CONSTRUCTION LA JOYA JIMMY CARTER TEACHING SITE
PROJECT NO. 16-17-1029**

VENDOR		5 Star Construction	NM Contracting, LLC.	Tri-Gen Construction, LLC.	Vision Construction Company
ADDRESS		3209 Melody Ln	2022 Orchid Ave	509 E Pike	4242 Woodcock Dr Ste 230
CITY/STATE/ZIP		Mission, TX 78574	McAllen, TX 78504	Weslaco, TX 78596	San Antonio, TX 78228
PHONE		956-867-5040	956-631-5667	956-447-1048	210-299-0707
FAX		956-599-9055	956-627-3959	956-447-2003	210-299-0800
CONTACT		Alan Oakley	Noel Munoz, Jr.	Juan J Gonzalez	Noel Flores
#	Description	Proposed	Proposed	Proposed	Proposed
1	Base Bid: Bond Construction La Joya Jimmy Carter Teaching Site	\$ 1,163,000.00	\$ 967,600.00	\$ 923,573.00	\$ 1,618,876.00
2	Alternate 1: Additional Infrastructure including electrical, mechanical, plumbing, painting, doors, and miscellaneous equipment.	\$ 372,500.00	\$ 228,400.00	\$ 608,295.00	\$ 238,586.25
3	Begin Work Within	15 Working Days	10 Working Days	10 Working Days	15 days
4	Completion of Work Within	153 Consecutive Calendar Days	180 Consecutive Calendar Days	120 Consecutive Calendar Days	Allotted time in specifications
TOTAL PROPOSAL AMOUNT		\$ 1,535,500.00	\$ 1,196,000.00	\$ 1,531,868.00	\$ 1,857,462.25
TOTAL EVALUATION POINTS		82.75	81.2375	79.5375	67.55
RANKING		1	2	3	4

**SOUTH TEXAS COLLEGE
BOND CONSTRUCTION LA JOYA JIMMY CARTER TEACHING SITE
PROJECT NO. 16-17-1029
EVALUATION SUMMARY**

VENDOR		5 Star Construction	NM Contracting, LLC.	Tri-Gen Construction, LLC.	Vision Construction Company			
ADDRESS		3209 Melody Ln	2022 Orchid Ave	509 E Pike	4242 Woodcock Dr Ste 230			
CITY/STATE/ZIP		Mission, TX 78574	McAllen, TX 78504	Weslaco, TX 78596	San Antonio, TX 78228			
PHONE		956-867-5040	956-631-5667	956-447-1048	210-299-0707			
FAX		956-599-9055	956-627-3959	956-447-2003	210-299-0800			
CONTACT		Alan Oakley	Noel Munoz, Jr.	Juan J. Gonzalez	Noel Flores			
1	The Respondent's price proposal. (up to 45 points)	35.1	45	45	35.1	35.1	28.8	28.8
		35.1	45	45	35.1	35.1	28.8	
		35.1	45	45	35.1	35.1	28.8	
		35.1	45	45	35.1	35.1	28.8	
		35.1	45	45	35.1	35.1	28.8	
		35.1	45	45	35.1	35.1	28.8	
		35.1	45	45	35.1	35.1	28.8	
		35.1	45	45	35.1	35.1	28.8	
2	The Respondent's experience and reputation. (up to 10 points)	10	8	7.0625	9	7.6875	9	8
		9	6	7.0625	7	7.6875	8	
		9	7	7.0625	8.5	7.6875	8	
		9	8	7.0625	8	7.6875	8	
		9	7	7.0625	8	7.6875	7	
		7	8	7.0625	8	7.6875	8	
		9	6.5	7.0625	6	7.6875	8	
		9	6	7.0625	7	7.6875	8	
3	The quality of the Respondent's goods or services. (up to 10 points)	9	5	5.4375	9	7.25	9	7.9375
		9	5	5.4375	7	7.25	8	
		8.5	6	5.4375	8.5	7.25	7.5	
		8	5	5.4375	3	7.25	8	
		9	5.5	5.4375	8	7.25	7	
		9	6	5.4375	9	7.25	8	
		9	5	5.4375	5.5	7.25	8	
		8	6	5.4375	8	7.25	8	
4	The Respondent's safety record (up to 5 points)	5	4	4	5	3.9375	5	3.9375
		4	4	4	4	3.9375	4	
		5	3	4	3	3.9375	2.5	
		4	5	4	4	3.9375	5	
		4	4	4	3	3.9375	3	
		5	5	4	5	3.9375	5	
		3.5	3	4	3.5	3.9375	3	
		4	4	4	4	3.9375	4	
5	The Respondent's proposed personal. (up to 8 points)	8	6	5.375	7	6.625	8	6.6875
		7	5	5.375	6	6.625	5.5	
		7	5	5.375	7	6.625	6.5	
		7	5	5.375	7	6.625	7	
		6.5	5.5	5.375	6.5	6.625	6	
		8	6	5.375	7	6.625	7	
		7	5.5	5.375	5.5	6.625	6.5	
		7	5	5.375	7	6.625	7	
6	The Respondent's financial capability in relation to the size and the scope of the project. (up to 9 points)	9	6	5.25	7	7.0625	8	7.5
		7	5	5.25	6	7.0625	7	
		8.5	5	5.25	8	7.0625	8	
		7	5	5.25	7	7.0625	8	
		8	5	5.25	7.5	7.0625	7	
		8	6	5.25	8	7.0625	8	
		8	5	5.25	6	7.0625	7	
		7	5	5.25	7	7.0625	7	

**SOUTH TEXAS COLLEGE
 BOND CONSTRUCTION LA JOYA JIMMY CARTER TEACHING SITE
 PROJECT NO. 16-17-1029
 EVALUATION SUMMARY**

VENDOR		5 Star Construction		NM Contracting, LLC.		Tri-Gen Construction, LLC.		Vision Construction Company	
7	The Respondent's organization and approach to the project. (up to 6 points)	6	5.375	4	4.3125	5	4.875	4	4.6875
		5		3		4		5	
		5.5		4		5		5	
		5		5		5		5	
		5		4.5		4.5		3.5	
		6		5		6		5	
		5.5		4		4.5		5	
		5		5		5		5	
8	The Respondent's time frame for completing the project. (up to 7 points)	5.4	5.4	4.8	4.8	7	7	0	0
		5.4		4.8		7		0	
		5.4		4.8		7		0	
		5.4		4.8		7		0	
		5.4		4.8		7		0	
		5.4		4.8		7		0	
		5.4		4.8		7		0	
		5.4		4.8		7		0	
TOTAL EVALUATION POINTS		82.75		81.2375		79.5375		67.55	
RANKING		1		2		3		4	

Review and Action as Necessary on Renewal of Lease Agreement with City of Edinburg

Approval of the renewal of the facility lease agreement with the City of Edinburg for use of the Edinburg Fire Department Training facility by South Texas College is requested.

Purpose

Authorization is requested to renew the current facility lease agreement for use by the fire science program.

Justification

The continuation of the lease of this facility is needed to continue to accommodate fire science programs being offered by South Texas College.

Background

At the November 24, 2015 Board meeting, the Board approved the initial facility lease agreement with the City of Edinburg for the period of September 1, 2015 to May 31, 2016 with the option to renew for three successive terms. Since then, at the April 26, 2016 Board meeting, the Board approved to renew the lease until May 31, 2017. Staff from the fire science program has express interest in continuing to lease this space. Staff recommends approval of the renewal of the facility lease agreement for use starting September 1, 2017 to May 31, 2018.

Facility	Initial Term	Optional Renewal Periods	Lease Cost
City of Edinburg	9/1/15 – 5/31/16	9/1/16-5/31/17 9/1/17-5/31/18 9/1/18-5/31/19	Up to \$13,000 per academic semester plus materials used

Funding Source

Funds for these expenditures are budgeted in the Facilities Lease budget for FY 2016-2017.

The Facilities Committee recommended Board approval of the proposed classroom lease agreement with the City of Edinburg for use of the Edinburg Fire Department by South Texas College for the period of September 1, 2017 to May 31, 2018 as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed classroom lease agreement with the City of Edinburg for use of the Edinburg Fire Department by South Texas College for the period of September 1, 2017 to May 31, 2018 as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed classroom lease agreement with the City of Edinburg for use of the Edinburg Fire Department by South Texas College for the period of September 1, 2017 to May 31, 2018 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President

**Review and Action as Necessary on Substantial Completion of the
 Following Non-Bond Construction Projects**

- 1) Technology Campus Building B Door Replacement and Workforce Building Conference Room**
- 2) Technology Campus General Motors (GM) Car Storage**

Approval of substantial and/or final completion for the following non-bond construction projects is requested.

	Projects	Substantial Completion	Documents Attached
1.	Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room Architect: ROFA Architects Contractor: NM Contracting, LLC	Recommended	Substantial Completion
2.	Technology Campus General Motors (GM) Car Storage Engineer: R. Gutierrez Engineering Contractor: Roth Excavating, Inc.	Recommended	Substantial Completion

1. Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room

It is recommended that substantial completion for this project with NM Contracting, LLC be approved.

ROFA Architects and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on January 23, 2017. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project. A copy of the Substantial Completion Certificate is enclosed.

NM Contracting, LLC will continue working on the punch list items identified and will have thirty (30) days to complete before final completion can be recommended for approval. It is anticipated that final acceptance of this project will be recommended for approval at the March 2017 Board meeting.

2. Technology Campus General Motors (GM) Car Storage

It is recommended that substantial completion for this project with Roth Excavating, Inc. be approved.

R. Gutierrez Engineering and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on January 27, 2017. Substantial

Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project. A copy of the Substantial Completion Certificate is enclosed.

Roth Excavating, Inc. will continue working on the punch list items identified and will have thirty (30) days to complete before final completion can be recommended for approval. It is anticipated that final acceptance of this project will be recommended for approval at the March 2017 Board meeting.

The Facilities Committee recommended Board approval of substantial completion of the projects as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize substantial completion of the projects as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes substantial completion of the projects as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



AIA Document G704™ – 2000

Certificate of Substantial Completion

PROJECT:
(Name and address)
 STC Technology Campus
 Building C - New Conference
 Room
 Building B - Door and Frame
 Replacement

PROJECT NUMBER: 2015.10/
CONTRACT FOR: General Construction
CONTRACT DATE:

OWNER:
 ARCHITECT:
 CONTRACTOR:
 FIELD:
 OTHER:

TO OWNER:
(Name and address)
 South Texas College
 P.O. Box 9701
 McAllen, Texas 78502

TO CONTRACTOR:
(Name and address)
 NM Contracting, LLC
 2022 Orchid Avenue
 McAllen, Texas 78501

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

This substantial Completion is for the entire project based on contract documents

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty	Date of Commencement
1 year	January 22, 2017

Rike Ogden Figueroa Allex
 Architects Inc.

_____	_____	_____
ARCHITECT	BY	DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$0.00

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

NM Contracting, LLC

_____	_____	_____
CONTRACTOR	BY	DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at (time) on (date).

South Texas College

_____	_____	_____
OWNER	BY	DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Certificate of Substantial Completion

FEB 7 2017 AM 3:0

PROJECT: STC TECHNOLOGY CAMPUS GM CAR STORAGE AREA UPGRADE
PROJECT NUMBER: ENG16.001
OWNER: SOUTH TEXAS COLLEGE
CONTRACTOR: ROTH EXCAVATING, INC.

The Work performed under this Contract has been reviewed and found, to the Engineer's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below: Construction time is stopped at the day of Issuance.

Ramiro Gutierrez, P.E. Ramiro Gutierrez 01/27/2017
Engineer By: Date of Issuance

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

The Contractor will complete or correct the Work on the list of items attached hereto and complete the work by February 26, 2017.

Roth Excavating, Inc. [Signature] 2-6-17
Contractor By: Date

The Owner accepts the Work or designated portion as substantially complete and will assume full possession thereof, in accordance with the contract documents.

SOUTH TEXAS COLLEGE _____
Owner By: Date

Update on Status of Non-Bond Program Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the Board.

CONSTRUCTION PROJECTS PROGRESS REPORT - February 07, 2017

Project number	PROJECT DESCRIPTION	Project Development				Design Phase				Construction Phase				Project Manager	Architect/Engineer	Contractor						
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start				30%	50%	75%	95% Substantial Comp	100%	Final Completion
Pecan Campus and Pecan Plaza																						
15-1-006	Pecan - Library Study Rooms Additions																		Robert	N/A		TBD
	Pecan - Infrastructure for Portable Buildings - Phase II																		Robert	Sigma HN Engineering		Zilo Electric
15-1-017	Pecan - Building K Enrollment Center																		David	Boullinghouse Simpson Gales Architects		NM Contracting
15-1-R03	Pecan - Arbor Brick Columns Repair & Replacement (RR)	N/A	N/A																David	N/A		5 Star Construction
16-1-004	Pecan - Library Compact Shelving & Furniture	N/A	N/A																Robert	Library Staff		
16-1-014	Pecan - Sand Volleyball Courts																		David			
16-1-001	Pecan - Building A Sign Replacement (RR)	N/A	N/A																Robert	Public Relations		
15-1-001	Pecan Plaza - GED Entrance and Office Area Improvements	N/A	N/A																Robert	M&O		
15-1-003	Pecan Plaza - Emergency Generator and Wiring	N/A	N/A																Sam	DBR Engineering		TBD
16-1-016	Pecan Plaza - Parking Area for Police Vehicles	N/A	N/A																David	R. Gutierrez Engineering		TBD
	Pecan - G Fume Hoods - Phase II																		Robert	Sigma HN Engineering		NM Contracting
Mid Valley Campus																						
16-2-007	MV - Covered Walkway for Building G																		Sam	on hold		TBD
Technology Campus																						
15-3-004	TC - Building B Doors and Frame Replacement																		Robert	ROFA		NM Contracting
15-3-005	TC - GM Car Storage Area Upgrade																		David	R. Gutierrez Engineers		Roth Excavating, Inc.
15-3-014	TC - Workforce Building Conference Room																		Robert	ROFA		NM Contracting
16-2-011	TC - Ford Lab Exhaust System																		Sam	TBD		TBD
15-3-002	TC - Building D Exterior Metal Siding Repairs (RR)	N/A	N/A																Sam	N/A		TBD
15-3-003	TC - Repair Concrete Floor Mechanical Room (RR)	N/A	N/A																David	CLH Engineering		TBD
15-3-008	TC - Building B Concrete Floor Repairs (RR)	N/A	N/A																David	CLH Engineering		TBD
16-2-013	TC - Building B Domestic/Fire Sprinkler Lines (RR)																		Sam	Half Associates		TBD
Nursing and Allied Health Campus																						
16-4-R16	NAH - Resurface Parking Lot #2 (RR)																		Robert	PCE		Mid Valley Paving
Starr County Campus																						
15-5-005	Starr - Building E & J Crisis Mgt Center Generator																		Sam	DBR Engineering		TBD
16-4-R18	Starr - Building F Site Grading & Sidewalk Replacement(RR)																		Sam	Melden and Hunt		TBD
District Wide Improvements																						
13-6-003	DW - Automatic Doors Phase III																		Robert	TBD		TBD
14-6-010	DW - Building to Building ADA Compliance Ph I II																		Robert	Dannenbaum Engineering		TBD
14-6-013	DW - La Joya Monument Sign	N/A	N/A																David	N/A		TBD
14-6-R014	DW - Marker Boards Replacement (RR)	N/A	N/A																Sam	N/A		TBD
15-6-001	DW - Outdoor Furniture	N/A	N/A																Rick	N/A		TBD
15-6-002	DW - Directional Signage	N/A	N/A																David	N/A		TBD
16-6-017	DW - Surveillance Cameras & Poles Campus Entrances	N/A	N/A																David	DPS		TBD
16-6-R19	DW - Walkway LED Lighting Upgrade Ph I (RR)	N/A	N/A																Rick	M&O		TBD

For FY 2016-2017, 25 non-bond projects are currently in progress, 5 have been completed and 40 pending start up - 70 Total

Status of Non-Bond Construction Projects in Progress January 2017

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Campus								
Library Additional Study Rooms	15%	April 2017	1. Construction Phase 2. Bidding in Progress	\$ 54,000.00	TBD	TBD	\$ -	TBD
Infrastructure for Relocation of Portable Buildings-Phase II	100%	August 2016	1. Construction Phase 2. Construction Complete	\$ 350,000.00	\$ 372,337.93	\$ (22,337.93)	\$ 372,337.93	\$ -
Student Services Building K Enrollment Center	50%	January 2017	1. Construction Phase 2. Construction in Progress	\$ 490,000.00	\$413,431	\$ 76,568.52	\$ 355,666.41	\$ 57,765.07
Arbor Brick Columns Repair and Replacement	5%	July 2017	1. Construction Phase 2. Construction in Progress	\$ 20,000.00	TBD	TBD	\$ -	TBD
Library Compact Shelving and Furniture	85%	April 2017	1. Construction Phase 2. Bidding in Progress	\$ 400,000.00	\$ 394,652.08	\$ 5,347.92	\$ 394,652.08	\$ -
Sand Volleyball Courts	10%	May 2017	1. Project Development 2. Design in Progress	\$ 50,000.00	TBD	TBD	\$ -	TBD
Building A Sign Replacement	75%	July 2017	1. Design Phase 2. Design in Progress	\$ 10,000.00	TBD	TBD	\$ -	TBD
Pecan Plaza GED Entrance and Office Area Improvements	100%	August 2016	1. Construction Phase 2. Construction Complete	\$ 70,000.00	\$ 9,624.62	\$ 60,375.38	\$ 9,624.62	\$ -
Pecan Plaza Police Department Emergency Generator	5%	October 2016	1. Design Phase 2. Design in Progress	\$ 40,000.00	\$ 36,000.00	\$ 4,000.00	\$ -	\$ 36,000.00
Pecan Plaza Parking Area for Police Vehicles	5%	July 2017	1. Construction Phase 2. Construction in Progress	\$ 250,000.00	TBD	TBD	\$ -	TBD
Pecan Campus Total				\$ 1,759,000.00	\$ 1,226,046.11	\$ 123,953.89	\$ 1,132,281.04	\$ 93,765.07

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Mid Valley Campus								
Covered Walkway for Building G	10%	August 2017	1. Project Development 2. Design in Progress	\$ 12,000.00	TBD	TBD	\$ -	TBD
Mid Valley Campus Total				\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Technology Campus								
Building B Main Door and Frame Replacement	90%	January 2017	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	\$ 37,133.00	\$ 12,867.00	\$ 18,237.31	\$ 18,895.69
GM Car Storage Area Upgrade	80%	February 2017	1. Construction Phase 2. Construction in Progress	\$ 275,000.00	\$ 262,500.00	\$ 12,500.00	\$ 53,247.50	\$ 209,252.50
Building C Conference Room Addition	90%	January 2017	1. Construction Phase 2. Construction in Progress	\$ 60,000.00	\$ 77,767.00	\$ (17,767.00)	\$ 39,856.95	\$ 37,910.05
Ford Lab Exhaust System	5%	January 2017	1. Project Development 2. Design in Progress	\$ 100,000.00	TBD	TBD	\$ -	TBD
Building D Exterior Metal Siding Repairs	75%	January 2017	1. Project Development 2. Design in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Repair Concrete Floor Mechanical Room	30%	January 2017	1. Design Phase 2. Design in Progress	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Building B Concrete Floor Repairs	0%	February 2017	1. Construction Phase 2. Bidding in Progress	\$ 10,000.00	\$ 4,750.00	\$ 5,250.00	\$ -	\$ 4,750.00
Building B Domestic/Fire Sprinkler Lines	90%	January 2017	1. Design Phase 2. Design in Progress	\$ 700,000.00	TBD	TBD	\$ -	TBD
Technology Campus Total				\$ 1,221,000.00	\$ 383,150.00	\$ 12,850.00	\$ 111,341.76	\$ 271,808.24
Nursing and Allied Health Campus								
Resurface Parking Lot 2	100%	July 2016	1. Construction Phase 2. Construction Complete	\$ 250,000.00	\$ 98,367.30	\$ 151,632.70	\$ 98,367.30	\$ -
Nursing and Allied Health Campus Total				\$ 250,000.00	\$ 98,367.30	\$ 151,632.70	\$ 98,367.30	\$ -

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Starr County Campus								
Bldg E & J Crisis Management Center with Generator	30%	February 2017	1. Design Phase 2. Design in Progress	\$ 40,000.00	\$ 36,000.00	\$ 4,000.00	\$ -	\$ 36,000.00
Bldg F Site Grading and Sidewalk Replacement	5%	February 2017	1. Design Phase 2. Design in Progress	\$ 1,500.00	\$ 7,755.00	\$ (6,255.00)	\$ -	\$ 7,755.00
Starr County Campus Total				\$ 41,500.00	\$ 43,755.00	\$ (2,255.00)	\$ -	\$ 43,755.00
District Wide								
Automatic Doors Phase III	5%	November 2016	1. Construction Phase 2. Construction in Progress	\$ 65,000.00	TBD	TBD	\$ -	TBD
Building to Building ADA Accessibility Improvements Phase	100%	September 2016	1. Construction Phase 2. Construction Complete	\$ 400,000.00	\$ 468,170.04	\$ (68,170.04)	\$ 468,170.04	\$ -
La Joya Monument Sign	100%	August 2016	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
Marker Boards Replacement	50%	February 2017	1. Design Phase 2. Design in Progress	\$ 200,000.00	TBD	TBD	TBD	TBD
Outdoor Furniture	0%	January 2017	1. Design Phase 2. Design in Progress	\$ 25,000.00	TBD	TBD	TBD	TBD
Directional Signage Updates	50%	October 2016	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	TBD	TBD	TBD	TBD
Surveillance Cameras and Poles Campus Entrances	50%	January 2017	1. Construction Phase 2. Bidding in Progress	\$ 203,000.00	\$ 158,020.00	\$ 44,980.00	\$ -	\$ 158,020.00
Walkway LED Lighting Upgrade	50%	July 2017	1. Construction Phase 2. Construction in Progress	\$ 25,000.00	\$ 17,730.10	\$ 7,269.90	\$ -	\$ 17,730.10
District Wide Total				\$ 968,000.00	\$ 643,920.14	\$ (15,920.14)	\$ 468,170.04	\$ 175,750.10
Non-Bond Construction Project Total				\$ 4,251,500.00	\$ 2,395,238.55	\$ 270,261.45	\$ 1,810,160.14	\$ 585,078.41
For FY 2016 - 2017, 31 non-bond projects are currently in progress, 5 have been completed and 34 pending start up - 70 Total								

Consideration and Approval of Checks and Financial Reports

Board action is requested to approve the checks for release and the financial reports for the month of January 2017. The approval is for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will provide a review of the Financial Report for the month of **January 2017**, and will respond to questions posed by the Board.

The checks and the financial reports submitted for approval are included in the Board packet under separate cover.

Recommendation:

It is recommended that the Board of Trustees approve the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of January 2017.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610 and the financial reports submitted for the month of January 2017.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- A. Release of Checks for \$25,000.00 to less than \$125,000.00
Released Prior to Board Approval for January 2017
- B. Release of Checks for \$125,000.00 and Above
Board of Trustees Approval Required for January 2017
- C. Release of Checks for \$125,000.00 and Above
Released Prior to Board Approval (Policy 5610) for January 2017
- D. Release of Construction Fund Checks for January 2017
- E. Quarterly Investment Report for January 2017
- F. Summary of Revenue for January 2017
- G. Summary of State Appropriations Income for January 2017
- H. Summary of Property Tax Income for January 2017
- I. Summary of Expenditures by Classification for January 2017
- J. Summary of Expenditures by Function for January 2017
- K. Summary of Auxiliary Fund Revenues and Expenditures for January 2017
- L. Summary of Grant Revenues and Expenditures, January 2017
- M. Summary of Bid Solicitations
- N. Check Register for January 2017

FINANCIAL REPORTS

The Financial Reports are included in your Board packet under separate cover.

**Update and Action as Necessary Regarding Cause No. 7:16-CV-00658;
Lisa Scherff vs South Texas College**

Legal action was taken against the College by Lisa Scherff. The lawsuit was submitted to the College's insurance carrier, TASB. TASB assigned Edward Garza from Esparza & Garza, L.L.P to handle the case.

Mr. Garza will provide an update in executive session.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize any action as necessary regarding Cause No. 7:16-CV-00658; Lisa Scherff vs South Texas College.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes any action as necessary regarding Cause No. 7:16-CV-00658; Lisa Scherff vs South Texas College.

Approval Recommended:

**Shirley A. Reed, M.B.A., Ed.D.
President**

President's Report

South Texas College's Library is celebrating the contributions and achievements made by African Americans by hosting lectures and film series in commemoration of Black History Month throughout the month of February. The South Texas College Pecan Campus, Mid Valley Campus, Starr County, and Technology Campus Libraries hosted a film series throughout the month of February to celebrate Black History Month: *Loving*, *Southside With You*, *The Good Lie*, and *Think Like A Man*:

Movie Showing
Loving
Feb 20 | 1 PM
Rainbow Room

Black History Month Film Series

Movie Showing
Southside With You
Feb 21 | 10 AM
Rainbow Room



Black History Month Film Series

Movie Showing
The Good Lie
Feb 22 | 12 PM
CLE A105



Movie Showing
Think Like A Man
Feb 21 | 12 PM
F 1.500



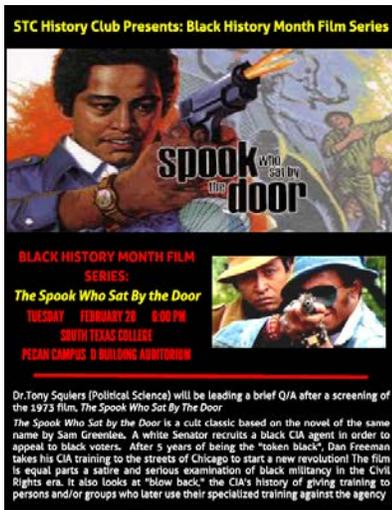
STC History Club Presents: Black History Month Film Series

spook who sat by the door

BLACK HISTORY MONTH FILM SERIES:
The Spook Who Sat By the Door
TUESDAY FEBRUARY 20 6:00 PM
SOUTH TEXAS COLLEGE
PECAN CAMPUS D BUILDING AUDITORIUM

Dr. Tony Squelers (Political Science) will be leading a brief Q/A after a screening of the 1973 film, *The Spook Who Sat By the Door*.

The Spook Who Sat by the Door is a cult classic based on the novel of the same name by Sam Greenlee. A white Senator recruits a black CIA agent in order to appeal to black voters. After 5 years of being the "token black", Dan Freeman takes his CIA training to the streets of Chicago to start a new revolution! The film is equal parts a satire and serious examination of black militancy in the Civil Rights era. It also looks at "blow back", the CIA's history of giving training to persons and/or groups who later use their specialized training against the agency.



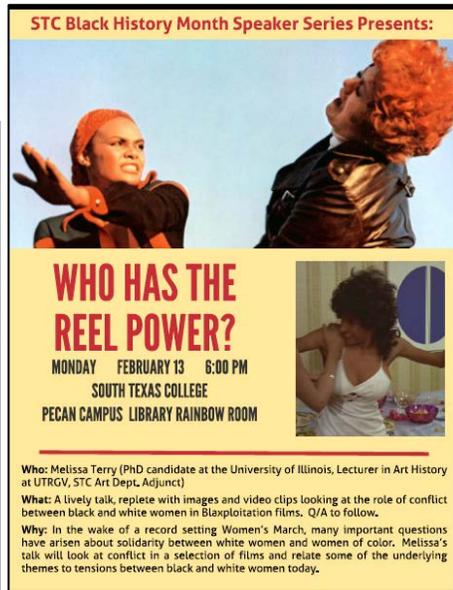
STC Black History Month Speaker Series Presents:

WHO HAS THE REEL POWER?
MONDAY FEBRUARY 13 6:00 PM
SOUTH TEXAS COLLEGE
PECAN CAMPUS LIBRARY RAINBOW ROOM

Who: Melissa Terry (PhD candidate at the University of Illinois, Lecturer in Art History at UTRGV, STC Art Dept., Adjunct)

What: A lively talk, replete with images and video clips looking at the role of conflict between black and white women in Blaxploitation films. Q/A to follow.

Why: In the wake of a record setting Women's March, many important questions have arisen about solidarity between white women and women of color. Melissa's talk will look at conflict in a selection of films and relate some of the underlying themes to tensions between black and white women today.



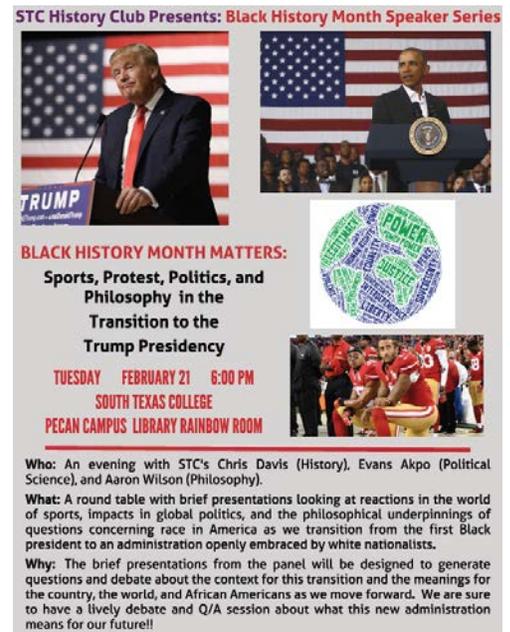
STC History Club Presents: Black History Month Speaker Series

BLACK HISTORY MONTH MATTERS: Sports, Protest, Politics, and Philosophy in the Transition to the Trump Presidency
TUESDAY FEBRUARY 21 6:00 PM
SOUTH TEXAS COLLEGE
PECAN CAMPUS LIBRARY RAINBOW ROOM

Who: An evening with STC's Chris Davis (History), Evans Akpo (Political Science), and Aaron Wilson (Philosophy).

What: A round table with brief presentations looking at reactions in the world of sports, impacts in global politics, and the philosophical underpinnings of questions concerning race in America as we transition from the first Black president to an administration openly embraced by white nationalists.

Why: The brief presentations from the panel will be designed to generate questions and debate about the context for this transition and the meanings for the country, the world, and African Americans as we move forward. We are sure to have a lively debate and Q/A session about what this new administration means for our future!

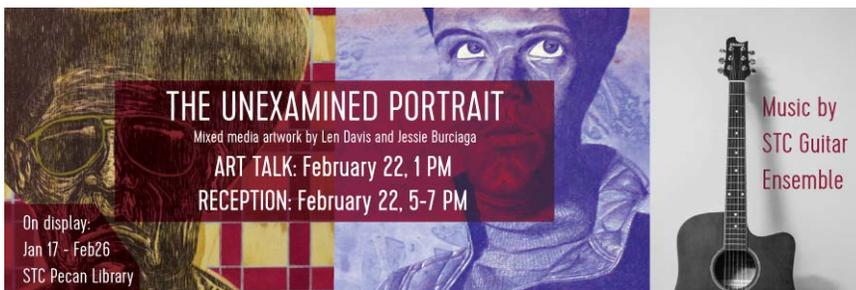


THE UNEXAMINED PORTRAIT
Mixed media artwork by Len Davis and Jessie Burciaga

ART TALK: February 22, 1 PM
RECEPTION: February 22, 5-7 PM

On display:
Jan 17 - Feb 26
STC Pecan Library

Music by
STC Guitar Ensemble



The Office of Career and Employer Services also hosted District-wide “Backpack to Briefcase” workshops, commencing February 22nd thru April 29, 2017. Services included resume writing and interviewing workshops. All students and alumni were invited to attend.

Career & Employer Services		
Spring 2017 Workshop and Information Booth Schedule		
BACKPACK TO BRIEFCASE		
Backpack to Briefcase workshops helps students transition from the campus life into the workforce providing information from creating a professional image, proper communication and how to advance in your career.		
February 22 nd	Starr County Campus Bldg. E Auditorium	6:00 – 7:30 pm
February 23 rd	Technology Campus Bldg. C-128	6:00 – 7:30 pm
April 11 th	Pecan Campus Building K 2.926	2:00 – 3:30 pm
April 12 th	Mid-Valley Campus Building G Auditorium Rm. 191	2:00 – 3:30 pm
April 28 th	Nursing and Allied Health Campus Lab 2.424	6:00 – 7:30 pm

Representatives from the following higher education institutions were on hand during the month of February to meet with students interested in transfer opportunities:

- Texas A&M University College of Nursing
- Texas A&M University – Kingsville: RGV Engineering Initiative
- Texas A&M University – Corpus
- UTRGV
- Wayland Baptist University




ON CAMPUS RECRUITMENT

Texas Department of Public Safety
Learn about current and future job opportunities.
Thursday, February 9
Mid-Valley Campus, Bldg. G Lobby
10:00am-2:00pm
#JaguarsGetHired
#HireAJaguar

The Office of Career and Employer Services held **On Campus Recruitment** event on February 9th for the **Texas Department of Public Safety**. Interested students were encouraged to visit with the representatives available to learn about the careers available upon graduation.

South Texas College’s Medical and Health Services Management Program presented “Let’s Live A Little Longer,” a series of lectures, demonstrations, and lifestyle coaching aimed at helping reduce diseases such as cancer, heart, and other chronic conditions. All faculty and staff were encouraged to attend.



Let's Live a Little Longer
(how about 101?)

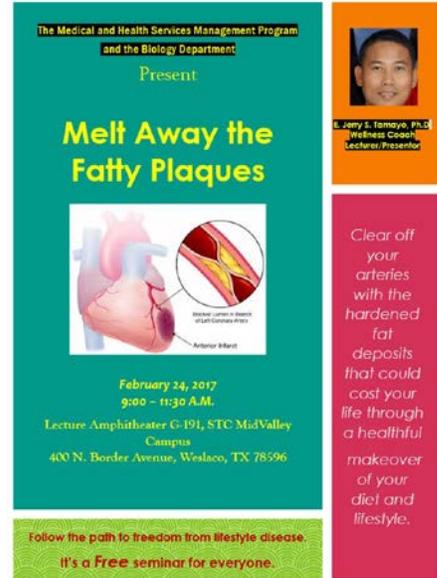
The primary causes of disability and early death among our faculty and staff at STC are Cancer, Heart Disease, and other chronic conditions linked to unhealthy lifestyles. The average age at death is in the 50's.
How long before we do something about it?

Let's do it now!!

The “NewStart” Program

A 10-week series of lectures, demonstrations, and lifestyle coaching designed to help you reduce **YOUR** risk factors for these diseases and prolong your longevity and quality of life for many years to come!! Sponsored by the Medical and Health Services Management Program. **It's FREE!** Starts Wednesday February 15 at 12:00 to 1:00 PM at Pecan Campus, Bldg. G, Room 201. **Presenter: Dr. John W. Santana DrPH, MPH**
Register now by calling Norma at 872-7272 or Linda at 872-2672.

On February 24th, South Texas College's Medical & Health Services Management Program, and the Biology Program, presented "Melt Away the Fatty Plaques," by Dr. Jerry S. Tamayo, Wellness Coach, Lecturer/Presenter. The event was held at the Mid Valley Campus Lecture Amphitheater. The event was free and open to the public.



February 17-Communicating at STC through ASL.....	2 PM-4 PM, Thelma Jackson
February 24-ABC's & Numbers.....	2:30 PM-4:30 PM, Priscilla Garcia
March 3-Working with the Deaf and Interpreters at STC.....	9 AM-11 AM, Elizabeth Munoz
March 10-Tips for Teaching Deaf/Hard of Hearing Students.....	2 PM-4 PM, Thelma Jackson
March 21-Signs for food in ASL.....	3 PM-5 PM, Monica Flores
April 4-Signs for Travel, Cities and States.....	3 PM-5 PM, Monica Flores
April 7-Simple Phrases and Emergency Signs/Phrases.....	9 AM-11 AM, Elizabeth Munoz
April 21-Assistive Technology for the Deaf.....	2:30 PM-4:30 PM, Priscilla Garcia

South Texas College's COUNSELING & STUDENT DISABILITY SERVICES on the Pecan Campus held Spring 2017 **American Sign Language Workshops** that included *Working with the Deaf and Interpreters at STC*, *Teaching Deaf/Hard of Hearing Students*, *Signs for Food in ASL*, just to name some of the workshops. All students, faculty and staff.

The Office of Human Resources held an event for those interested in learning about the steps toward retirement through TRS/ORP.



Are you thinking about retirement?

- If so, please contact The Office of Human Resources so we may guide you through the process.
- There are several steps you need to take to be ready to retire through TRS/ORP.
- Retirement doesn't have to be difficult, we are here to help.
- Contact us for more information.

The Office of Human Resources
2501 W. Pecan Blvd.
McAllen, Texas 78501
361/973-4448
361/973-3840 Fax

South Texas College's Nursing & Allied Health Counseling Center held a "Whole Person Wellness" event in February, and will continue these events through March and April 2017.

The South Texas College Health & Wellness Center has announced its hours of operation for Spring 2017 as well as the schedule for Group Fitness Classes.



**KINESIOLOGY DEPARTMENT
HEALTH & WELLNESS CENTER
(956) 872-3838**

GROUP FITNESS CLASS AT PECAN PLAZA*			
MONDAY	TUESDAY	WEDNESDAY	THURSDAY
4:30 p.m.	4:30 p.m.	4:30 p.m.	4:30 p.m.
Circuit Training	Jag Camp	Circuit Training	Jag Camp
5:30 p.m.	5:30 p.m.	5:30 p.m.	5:30 p.m.
Spinning	Dance Fitness	Yoga	Kickboxing
6:30 p.m.	6:30 p.m.	6:30 p.m.	6:30 p.m.
Abs	Abs	Abs	Abs

Class Description *Classes are subject to change.
Abs - Work your way up to 1,000 abdominal exercises by May! Every 2 weeks we increase repetitions by 250!
Circuit Training - A selection of 10 machines will put you through a great overall body workout.
Dance Fitness - Join this fast paced Latin dance party! Burn calories, sweat and have fun!
Jag Camp - 1-mile run, 100 push-ups, 250 core exercises, 100 pull-ups. YOU CAN DO IT!!
Kickboxing - Learn how to punch and kick while increasing your level of cardiovascular endurance.
Spinning - Classes are held on stationary bikes. You can burn up to 500 calories in 30 minutes!
Yoga - Build your strength, balance and flexibility through different poses and postures. Be prepared to decompress and relax.



Whole Person Wellness

February 2017

Thursday the 2nd -An Apple A Day *Workshop* NAH Room 2.420 9:00 am-10:00 am
 Wednesday the 8th -Walking Does Wonders *Workshop* NAH Room 101 3:30 pm-4:30 pm
 Tuesday the 28th - Eating Disorder *Screening* NAH Lobby 1st floor 11:30 am-1:00 pm

March 2017

Friday the 3rd - Love Thy Body *Workshop* NAH Room 4.406 12:00 pm -1:00 pm
 Monday the 6th -Muscle=Man=Myth *Workshop* NAH Room 401 10:00 am -11:00 am
 Monday the 13th -17th -SPRING BREAK***** BE SAFE*****

April 2017

Thursday the 6th - Alcohol *Screening-Info Table* NAH Lobby 1st Floor 11:30 am -1:00 pm
 Wednesday the 19th - What's All The BUZZ *Workshop* NAH Room 101 2:30 pm -3:30 pm
 Thursday the 27th -Appreciating Our Diverse World *Workshop* NAH Room 4.406 10:30 am-11:30am

**KINESIOLOGY DEPARTMENT
HEALTH & WELLNESS CENTER**

Spring 2017 – Hours of Operation

Mid-Valley Monday – Thursday 3 p.m. – 7 p.m.	Pecan Monday – Thursday 4 p.m. – 7 p.m. Friday 10 a.m. – 1 p.m.
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Visit us online at www.southtexascollege.edu/health-wellness for more information!




The Office of Human Resources coordinated the **2017 Everything's Fitter in Texas Challenge**. All state employees were invited to achieve a minimum of 150 minutes of physical activity per week for at least six of the challenge's 10 weeks. It all began on Monday, February 6 and continuing to Sunday, April 16. Participants were asked to log their weekly physical activity time at the Challenge home page: www.wellness.state.tx.us/Challenge.htm Each participant's achievement went toward the agency where they are employed.

The Office of Student Activities held Valentine's Day events at all South Texas College campuses on February 14, 2017.



Valentine's Day ... catch the spirit of love, JOIN US TO CELEBRATE THIS DAY!
VALENTINE'S DAY CELEBRATION

FEBRUARY 14TH

NURSING & ALLIED HEALTH CAMPUS
West Wing Atrium
11:00 a.m. - 1:00 p.m.

PECAN CAMPUS
Bldg H - Courtyard
11:00 a.m. - 1:00 p.m.

TECHNOLOGY CAMPUS
West Building Bldg B - Atrium
11:00 a.m. - 1:00 p.m.

STARR ED CAMPUS
Student Activities Center Bldg H - Student Lounge
11:00 a.m. - 1:00 p.m.

MID-VALLEY CAMPUS
Student Services Building Bldg F - Lobby
11:00 a.m. - 1:00 p.m.

FEBRUARY-14, 2017

For more information contact (956) 872-3528
STC Student Activities and Wellness



The Dating Game

Hosted by Alberto Coria "The Love Doctor"

Play the game and get a chance to win prizes

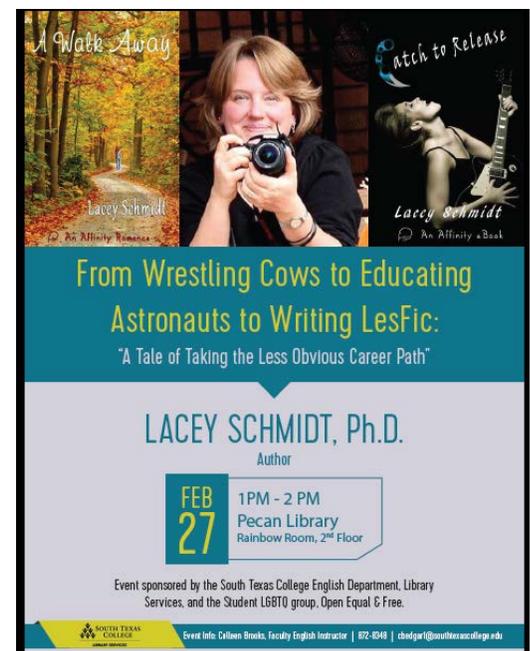
Pecan Campus – Bldg. H Courtyard - February 14, 2017
11:30am – 1:00pm

CPR/First-Aid Training was provided on Friday, February 24th at the South Texas College Starr County Campus, Building D. Seats were limited and on a first come, first served basis.

The Department of Public Safety conducts free CPR and First Aid training throughout the year and encourages South Texas College employees to attend this training and receive an American Heart Association training completion certificate at the conclusion of the session.

South Texas College English Department, Library Services, and the Student LGBTQ group, Open Equal & Free presented Dr. Lacey Schmidt.

Lacey L. Schmidt, Ph.D. is an Industrial-Organizational Psychology consultant who specializes in team building and leadership assessment and development. She conducts individual assessments as well as designs and implements assessment centers and work samples to help clients make key hiring, promotion, and training and development decisions. She also conducts organizational development assessments and provides coaching to leaders. All were invited to attend this event which took place on Monday, February 27, 2017 at 1:00 pm in the Pecan Campus Library 2nd floor.



A Wake Away
Catch to Release
Lacey Schmidt
An Affinity Book

From Wrestling Cows to Educating Astronauts to Writing LesFic:
"A Tale of Taking the Less Obvious Career Path"

LACEY SCHMIDT, Ph.D.
Author

FEB 27 1PM - 2 PM
Pecan Library
Rainbow Room, 2nd Floor

Event sponsored by the South Texas College English Department, Library Services, and the Student LGBTQ group, Open Equal & Free.

Event Info: Callan Brooks, Faculty English Instructor | 872-8248 | chadgaf@southtexascollege.edu

The Office of Conflict Resolution held Part II of its Student Academy sessions for February.

**SPRING 2017 CONFLICT RESOLUTION
STUDENT ACADEMY**

Session Dates and Topics:



<p>PART I</p> <p>Session 1—Jan. 20, 2017 11:00 AM—12:30 PM: Building Self-Esteem and Self-Confidence 12:30 PM—1:00 PM: Lunch will be provided 1:00 PM—2:30 PM: Understanding Individual Differences</p> <p>Session 2—Jan. 27, 2017 11:00 AM—12:30 PM: Developing Group Work Skills and Group Problem Solving 12:30 PM—1:00 PM: Lunch will be provided 1:00 PM—2:30 PM: Resolving Conflicts with Others</p> <p>Session 3—Feb. 3, 2017 11:00 AM—12:30 PM: Learning to Listen 12:30 PM—1:00 PM: Lunch will be provided 1:00 PM—2:30 PM: Conflict Resolution Strategies</p>	<p>PART II</p> <p>Session 1—Feb. 17, 2017 11:00 AM—12:30 PM: Intercultural Conflict Style Inventory and Diversity Awareness Profile 12:30 PM—1:00 PM: Lunch will be provided 1:00 PM—2:30 PM: Communication Style</p> <p>Session 2—Feb. 24, 2017 11:00 AM—12:30 PM: Perception and Individual Decision Making 12:30 PM—1:00 PM: Lunch will be provided 1:00 PM—2:30 PM: Skills for the Digital World</p> <p>Session 3—March 3, 2017 11:00 AM—12:30 PM: Becoming an Effective Leader 12:30 PM—1:00 PM: Lunch will be provided 1:00 PM—2:30 PM: Motivation and Motivating Others</p>
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ALL SESSIONS WILL BE HELD AT THE FOLLOWING TIME AND LOCATION. LUNCH WILL BE PROVIDED AT EACH SESSION.

TIME
11:00 AM—2:30 PM

LOCATION
Pecan Campus
Building 1, Room 1.306

TO SIGN UP PLEASE CONTACT
OFFICE OF STUDENT RIGHTS AND RESPONSIBILITIES
PECAN CAMPUS BLDG. K 2.1106
PHONE: 956-872-2180
EMAIL: cro@SOUTHTEXASCOLLEGE.EDU

Office of the

Ombudsperson

STC Sociology Club Presents
COURAGEOUS DIALOGUE

COFFEE WITH A MUSLIM

February 28th, 11:30 AM – 12:30 PM
Pecan Campus, Court Yard (by the cafeteria)



Dr. Tamer Balci is Associate Professor of Modern Middle East history at University of Texas Rio Grande Valley. He received his B.A. degree in history from Istanbul University and his M.A. and Ph.D. degrees in history from Claremont Graduate University. He teaches various history courses including World history surveys, History of the Ottoman Empire, Early Middle East history, Modern Middle East history, and Women in the Middle East, as well as graduate courses on the Islamic Movements in the Middle East and Theories of Nationalism. His research focuses on the development of intellectual ideas in the modern Middle East. Majority of his publications are available at <https://utrgv.academia.edu/TamerBalci>

The Sociology Club, in their effort to enhance the educational experience of all students at STC, will be sponsoring and promoting the "Courageous Dialogue" series. The purpose of the dialogue is to create an opportunity for students, faculty, and community to engage each other in an honest and respectful manner about important issues that impact and influence their lives.

The College's Sociology Club is presenting a series titled: **"Courageous Dialogue."** The first event "Coffee with a Muslim" with Dr. Tamer Balci, UTRGV, was held on February 28th at the Pecan Campus Courtyard. All students, faculty and staff were invited to attend.

I was pleased to announce that Dr. David C. Plummer has been selected to serve as the Vice President of Information Services, Planning, Performance and Strategic Initiatives at South Texas College. Faculty, staff, and students were asked to attend open forums with Dr. Plummer, as I believe that broad-based participation leads to better decision-making and greater acceptance of institutional decisions.



- Dr. Plummer has served as the Interim Vice-President of Information Services, Planning & Strategic Initiatives as well as the Assistant Vice-President of Strategic Initiatives at South Texas College and has over 18 years of higher education experience. In previous higher education roles, he served as Dean of Administrative Services, Chief Project Officer and as Director over workforce training. In addition to higher education, Dr. Plummer served for over 20 years in the military as an Infantry Officer including a tour of duty in Afghanistan and worked as a Senior Business Analyst in a corporate environment. Dr. Plummer has an Ed.D. in Educational Leadership from Texas A&M–Kingsville, an MBA and a BBA in Computer Information Systems from the University of Texas–Pan American.
- Travelled to Austin to attend joint legislative meetings with the Community College Association of Texas Trustees/Texas Association of Community Colleges, a Campus Carry Workshop for community college presidents, and to attend **Community Day** and **RGV Day** at the Texas State Capitol. It was a great opportunity for South Texas College students to visit with state Senators and Representatives at the Capitol, and to let their voices be heard on issues that impact their lives.



Met with Mayor Ambrosio Hernandez, City of Pharr and Dr. Daniel King, Superintendent, PSJA ISD to discuss the upcoming groundbreaking ceremony for the Regional Center for Public Service Excellence, as well as discuss a proposal to seek special State appropriations from the 85th Legislative Session to assist the College with the expense of an Enclosed Shooting Range worth \$3.1 million.

- South Texas College held its semi-annual College-Wide Professional and Organizational Development Day on Friday, February 10, 2017. The morning activities were held at the Embassy Suites, McAllen Convention Center for the Student Affairs and Information Services & Planning, Performance, and Strategic Initiatives Divisions. They enjoyed presentations on the *Oz Principle* by Tom Himmer, Regional Vice President, Executive Facilitator, Partners In Leadership®. The Academic Affairs Division gathered at the Edinburg Convention Center at Doctors Hospital @ Renaissance and enjoyed a session with Dr. Rob Johnstone. Dr. Johnstone is the founder and President of the National Center for Inquiry & Improvement. The afternoon was devoted to division meetings at their respective sites.
- Coordinated a meeting with Dr. Daniel King, Superintendent, PSJA ISD and key South Texas College Nursing Program staff to discuss the pilot dual nursing program. All parties agreed to revisit the design of the pilot and committed to an even stronger model program.
- Met with Markeisha Grant, Research Associate | Teachers College, Columbia University. Researchers from The Community College Research Center conducted interviews with administrators as part of an evaluation of the iPASS implementation at South Texas College. The purpose of the interview was to learn about the structure of current advising and support services, related student success initiatives and reforms, reasons for adopting iPASS, and factors that influence anticipated costs and benefits.
- Attended a ribbon cutting on February 14th for the newly renovated and state of the art Pecan Campus Student Enrollment Center designed by Boultinghouse Simpson Gates Architects and completed by NM Contracting, LLC. The new admissions center will feature a one-stop open concept model to eliminate long lines. The center will also utilize software that will allow students to enroll via a virtual queuing process using their mobile phone, website or on-site kiosk.



- Invited Dr. Mike Flores, President of Palo Alto College, to be a keynote speaker on the need for “*Intentional Pathways*” at the College’s upcoming Summit on College and Career Readiness, taking place Monday, April 3, 2017.
- Invited Rebecca Hartzler, Strategic Program Development Lead, Mathematics, Higher Education at the Charles A. Danna Center in Austin, to present on “*Math Matters*” at the College’s upcoming Summit on College and Career Readiness.
- South Texas College administrative staff and I attended the State of City Address in Rio Grande City.
- Provided a welcome at the Texas Regional STEM Degree Accelerator Consortium Meeting (Group 1) held Thursday morning, February 16th in the Rainbow Room on the Pecan Campus. This Institute is a major component of the Texas Regional STEM Degree Accelerator grant funded by Educate Texas.
 - Cohort I graduated 51 faculty members in July.
 - Cohort II has 65 faculty in progress. They will graduate June 9th.
 - Cohort III will begin in late July and we look forward to their continued support.
- Together with South Texas College Administrative Staff, I participated in Equal Employment Opportunity Training provided by the Dallas District Office of the U.S. Equal Employment Opportunity Commission (EEOC). This two hour session by EEO provided an overview of gender identity and a one hour session on Title VII investigations. The training was coordinated by Brenda Balderaz, Director of Human Resources at South Texas College.
- Travelled to San Francisco, CA February 20th thru Thursday, February 23, 2017 to participate in the 2017 DREAM Institute (Achieving the Dream’s Annual Institute on Student Success).
- Coordinated the agendas and back-up materials for the Facilities, Education and Workforce Development, and Finance and Human Resources Committee meetings, as well as the February 28, 2017 Regular Board meeting.
- Continue to meet with South Texas College’s President’s Cabinet to:
 - facilitate administrative planning on a weekly basis;
 - review and address issues of concern;
 - formulate strategic direction and problem solving; and
 - provide communication and feedback among the President and the Vice Presidents
 - finalize FY 2016-2017 revenue projections, budget, staffing plan, and operational plan
- Continue to meet with South Texas College’s President’s Administrative Staff. The purpose of the President’s Administrative Staff is to communicate information to all administrative staff and to provide the opportunity for discussion on areas of concern regarding the leadership and strategic direction for the College.

- Continue to meet with the College's Vice Presidents, Administrators, Planning and Development Council, Coordinated Operations Council, and other Councils to address immediate concerns and issues facing the College. Topics covered from February 1-28, 2017 included:
 - Census Day Report: Spring 2017 Student Enrollment
 - Update on Development of Proposed New Marketing Strategies to Increase Student Enrollment
 - Update on Implementation of Mandatory Advising for FTIC Students
 - Update on Merriment in Austin:
 - State Budget
 - Community College Funding
 - South Texas College: Initial State Appropriations Projected for FY 2018-2019
 - Further Discussion on Designated Gun Free Zones
 - Update on Board Action Regarding Personnel Policies
 - Revision of Policy #4115: Personnel Appointments
 - Revision of Policy #4118: Provision of Faculty Letter of Appointment and Name Change to Provision of Letter of Appointment: Faculty, Administrative, or Executive Employee
 - Revision of Policy #4911: Disciplinary Documentation Procedures For Non-Annual Employees and Non-Renewal of Annual Employees and Name Change to Disciplinary Action Procedures
 - New Policy #4901: Standards of Conduct
 - New Online Catalog – Description of Updated Process and Demonstration
 - Announcement of Equal Employment Opportunity Commission (EEOC) Training in Lieu of PAS: February 17, 2017 - Location TBD
 - Review and Discussion of M&O Tax Related Equipment and Supplies Purchases
 - Review and Discussion of FY 2017 and FY 2018 Construction Improvement Projects
 - Review and Discussion of Updated Master Timeline for Bond Construction Projects
 - Review and Discussion of the FY2018 Proposed Bond Related Position Hire Date
 - Review and Discussion of Mid Valley and Starr County Campus Workforce Buildings
 - Update on Rio Grande Valley Legislative Visit and Community College Day
 - Update on “Fresh Start” Strategy with PSJA
 - Discussion on Dual Credit:
 - Mission
 - Goals
 - Strategies
 - Metrics
 - Discussion and Feedback on Professional Development Day Activities
 - Discussion of Dr. Rob Johnstone's New Initiative
 - Discussion of Policy Revisions Related to Gun Free Zones
 - Discussion of State Hiring Freeze
 - Update on Legislative Activity
 - Increased Concern Regarding Transfer Issues
 - Developmental on the Radar

- Discussion of Rio Grande City State of the City Address
- Discussion of Eliminating/Waiving Distance Education Fees for Dual Credit Students
- Discussion of Team Building Options with PSJA ISD
- Discussion and Review of Plan for Fall Enrollment Strategies
- Discussion of SACSCOC Call for Proposals

*Education and Workforce
Development Committee
Minutes
February 14, 2017*

**South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, February 14, 2017 @ 3:30 p.m.**

MINUTES

The Education and Workforce Development Committee Meeting was held on Tuesday, February 14, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:40 p.m. with Dr. Alejo Salinas, Jr. presiding.

Members present: Dr. Alejo Salinas, Jr. and Mr. Gary Gurwitz

Other Trustees present: None

Members absent: Mrs. Graciela Farias and Mr. Jesse Villarreal

Also present: Dr. Shirley A. Reed, Dr. Anahid Petrosian, Dr. Kristina Wilson, Ms. Delia Magdaleno, Ms. Jovonne Delgado, and Mr. Andrew Fish

Approval of Minutes for Tuesday, January 17, 2017 Committee Meetings

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Minutes for the Education and Workforce Development Committee meetings of Tuesday, January 17, 2017 were approved as written. The motion carried.

Review and Action as Necessary to Offer a Deaf Support Specialist Certificate

The Education and Workforce Development Committee was asked to recommend Board approval to offer a Deaf Support Specialist Certificate.

The Deaf Support Specialist Certificate would allow graduates to advocate, educate, and promote community awareness on the issues that pertain to the Deaf, hard-of-hearing, and hearing communities. Careers in this field include assisting Deaf and hard-of-hearing populations with the development of independent-living skills and helping them coordinate with community services and understanding their rights under the Americans with Disabilities (ADA) Act. Graduates would also be able to support Deaf and hard-of-hearing individuals in finding and incorporating assistive technology.

All credits earned as part of this certificate program could be applied toward the completion of an Associates of Applied Science degree in Deaf Support Specialization, already offered at South Texas College.

Prospective employment opportunities for graduates within this program include Labor Relations Specialists, Teaching Assistants, Social and Human Services Assistants, or positions with agencies and organizations that directly support deaf and hard-of-hearing communities.

The packet included the Program Development Summary:

1. Program Development Checklist;
2. Program Summary and Demand;
3. Enrollment Management Plan, including Marketing and Retention Strategies;
4. Enrollment and Graduation Projections;
5. Proposed Curriculum;
6. Instructional and Operating Cost Projections; and
7. South Texas College Program Evaluation Plan.

The program operating and instructional cost estimates were provided after the Program Development Brief.

Dr. Kristina Wilson, Associate Dean of Curriculum and Student Learning, reviewed the proposed new program and the development process with the Committee and was joined by Ms. Jovonne Delgado, Sign Language Interpret Instructor, and Ms. Delia Magdaleno, Chair of the World Language Department, in responding to questions.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Education and Workforce Development Committee is asked to recommend Board approval to offer a Deaf Support Specialist Certificate as presented.

Adjournment

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 3:55 p.m.

I certify that the foregoing are the true and correct Minutes of the February 14, 2017 Education and Workforce Development Committee of the South Texas College Board of Trustees.

Mrs. Graciela Farias
Presiding

*Facilities Committee
Minutes
February 14, 2017*

**South Texas College
Board of Trustees
Facilities Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, February 14, 2017 @ 4:00 PM**

MINUTES

The Facilities Committee Meeting was held on Tuesday, February 14, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 4:00 p.m. with Mr. Gary Gurwitz presiding.

Members present: Mr. Gary Gurwitz, Dr. Alejo Salinas, Jr., and Mr. Roy de León

Members absent: Mrs. Graciela Farias, Mr. Jesse Villarreal, Ms. Rose Benavidez, and Mr. Paul R. Rodriguez

Also present: Dr. Shirley A. Reed, Mr. Chuy Ramirez, Mrs. Mary Elizondo, Mr. Ricardo de la Garza, Mr. George McCaleb, Dr. Ali Esmaeili, Dr. Enriqueta Cortez, Mr. Gilbert Gallegos, Ms. Tammy Tijerina, Mr. Bill Wilson, Mr. Doug Jowell, Mr. Eddie Vela, Mr. Robert Seitz, Mr. Juan Delgado, Mr. Nathaniel Olivarez, Mr. Ramiro Gutierrez, Mr. Scott Adams, Mr. John Gates, Mr. Joey Yzaguirre, Mr. Trey Murray, and Mr. Andrew Fish.

Approval of Facilities Committee Meetings Minutes

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Minutes for the following Facilities Committee meeting were approved as written:

1. January 17, 2017 Facilities Committee Meeting.

The motion carried.

**Update on Status of the 2013 Bond Construction Program and Status of Project
and Program Accountability**

Broaddus & Associates provided the enclosed documents on the current status of the 2013 Bond Construction program.

- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress; and
- Project Scorecards

Broaddus & Associates also provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;

In addition, the College administration provided the following documents to reflect the 2013 Bond Construction Program budget shortfalls:

- Non-Bond Commitments and Expenditures worksheet
- Tracking Contingency Log

As of February 9, 2017, the total budget shortfall was estimated to be at \$5,191,116 with the use of buyout savings and design and construction contingency. The increase to the budget shortfall was contributed to a \$63,000 variance in the La Joya Teaching Site GMP and \$809,744 variance in the Regional Center for Public Safety GMPs.

Funding for any shortfall net of buyout savings and use of design and construction contingency would be covered by non-bond funds.

Mr. Brian Fruge was unable to attend the meeting and asked Ms. Tammy Tijerina to deliver the update to the Facilities Committee in his stead.

Drone Flyover Video

Ms. Tijerina shared a video showing construction sites at various 2013 Bond Construction Program project sites. She also shared photographs of the Pecan Campus South Academic Building and Pecan Campus STEM Building to show the construction progress since the drone video was recorded a week previously.

Administration noted that the Starr County Campus Student Activities Building Expansion, Student Services Building Expansion, and Library projects were not included in the videos.

Buyout Savings

Ms. Tijerina announced that there had been approximately \$2.4M in buyout savings to date, and that Broaddus & Associates anticipated that there would be additional buyout savings to bring the cumulative total to \$3.8M program-wide.

Owner Insite

Ms. Tijerina reported that 2013 Bond Construction Program project actual costs were being entered into the system. This would give Broaddus & Associates and College administration powerful tools to monitor and report on the budgets and to keep the Board informed of progress.

Fire at Pecan Campus Thermal Plant Chiller #4

Ms. Tijerina informed the Committee that there had been a fire at the newly installed Chiller #4, part of the Pecan Campus Thermal Plant project. Johnson Controls responded quickly after it was determined that a control panel may have been responsible. Johnson Controls was still investigating and Broaddus & Associates was unable to positively identify the source of the fire or whether there was still a concern. Broaddus & Associates confirmed that the associated repairs would be completed at no cost to the College.

Administration stated that the response from Johnson Controls had been satisfactory.

Wave Panels for Thermal Plant

Mr. Bill Wilson, D Wilson Construction Company, responded to questions related to the removal and subsequent reincorporation of wave panels to the Pecan Campus Thermal Plant project. Mr. Wilson asserted that at the time the panels were removed, as a line item in the Board-approved GMP, the enclosure was redesigned. Reincorporation of the wave panels was taking additional engineering, and the costs submitted to Broaddus & Associates had been rejected as too high.

While Mr. Wilson asserted that the removal of the wave panel was included as a deductive line item in the approved GMP, the line item was not adequately descriptive and the Board was not adequately informed of its significance when the GMP was presented for Board action. The Committee asked Mr. Wilson to continue working with Broaddus & Associates to determine how to reincorporate the wave panels at an acceptable cost.

Steel for Pecan Campus STEM and South Academic Building Projects

Mr. Bill Wilson responded to questions about the delay at the Pecan Campus STEM and South Academic Building Projects. He updated the Committee on the delays, which involved discrepancies between construction drawings received from the architectural and engineering teams. The discrepancies required collaboration to re-engineer the support beams while utilizing the steel ordered for the project.

The main design issue had been resolved and construction was underway. D Wilson Construction Company had arranged for the subcontractors to be on site working weekends to make up for lost time. While the schedule had been set back to during the process, there was no fiscal impact to the College.

No action was requested.

Review and Action as Necessary on Updated Timeline for the Scheduled Guaranteed Maximum Prices (GMPs), Completion Dates, and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program would be reviewed and discussed at the February 28, 2017 Board meeting.

Purpose

The Board would be asked to review and take action as necessary on the updated scheduled timeline for the upcoming requests to approve the Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program projects.

Justification

A Guaranteed Maximum Price was the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project. The scheduled timeline would confirm that the Program Manager consultant would submit GMPs per the Board approved timeline.

Background

On April 26, 2016 a proposed Guaranteed Maximum Price (GMP) Timeline was presented to the Board for information only. At the May 24, 2016 Board meeting, an updated timeline which included completion dates and occupancy dates was approved and adopted. The current approved GMP Timeline was approved on October 27, 2016.

Broaddus and Associates prepared an updated timeline to reflect the current construction schedules after consulting with the Construction Managers at Risk.

The timeline included the following information, for each project in the 2013 Bond Construction Program:

- **Guaranteed Maximum Price (GMP)** indicates the deadline for Broaddus & Associates to submit and recommend Board approval of a GMP.
- **Temporary Certification of Occupancy** – this is the date at which furniture, fixtures, and equipment can be installed, but regular occupancy is not permitted.
- **Completion dates** - including substantial completion and final completion, establish deadlines for the design and construction teams to complete phases of the project.
- **Occupancy dates** - based upon completion dates, above, and indicate when students, faculty, and staff will be able to fully utilize the facilities.

The Temporary Certification of Occupancy (TCO) had been added to this timeline in response to Broaddus & Associates' recommendation that the college consider implementing a phased move-in to those projects which can be delivered prior to benchmark deadlines, but with very little anticipated time to complete the move in before facilities are needed. Broaddus & Associates combined the TCO with the Substantial Completion due to insurance needing to be in place prior to the installation of the furniture, fixture, and equipment.

Enclosed Documents

The packet included an updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates as provided by Broaddus & Associates.

Presenters

Representatives from Broaddus & Associates were present at the Facilities Committee meeting to present the updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates.

The Committee reviewed the timeline with Ms. Tammy Tijerina and asked about specific projects. Mr. Bill Wilson was also present and responded on behalf of the projects assign to D Wilson Construction Company.

Aside from the Pecan Campus STEM and South Academic Buildings, which had been delayed due to structural steel problems as previously discussed, Bill Wilson asserted that the projects at the Pecan Campus, Nursing & Allied Health Campus, and Starr County Campus were on schedule.

Nobody was present representing Skanska USA and the Mid Valley Campus projects, and the Technology Campus projects were not discussed.

No action was taken.

Review and Recommend Action on Amendment to Construction Manager at Risk Agreement with D. Wilson Construction Company for Off-Site Storage of Materials at Non-Bonded Facilities for the 2013 Bond Construction Program

The Facilities Committee was asked to recommend Board action as necessary regarding a proposed amendment to the Construction Manager-at-Risk Agreement with D. Wilson Construction Company for the 2013 Bond Construction Program projects at the Pecan Campus.

The executed agreement prohibited the storage of construction materials for the 2013 Bond Construction Program at non-bonded off-site facilities. This provision was compliant with the College's procurement policies, which prohibited the College from paying for any construction materials shipped to a non-bonded off-site storage facility.

The agreement did provide for the storage of materials at a bonded warehouse within a set of guidelines designed to protect the College's ability to monitor and audit its construction materials.

D. Wilson Construction Company asked for the consideration of an amendment to the agreement to allow the use a non-bonded off-site storage facility to store materials, specifically for masonry brick, until they were delivered to the construction sites for the appropriate projects. D. Wilson Construction Company justified this request due to the limited construction site area for on-site storage.

Staff offered to designate an on-site storage area at the Pecan Campus for use by D. Wilson Construction Company for the 2013 Bond Construction Pecan Campus projects. D. Wilson Construction Company had not responded to this offer.

South Texas College legal counsel advised that the College would have the option to hold to the original terms of its agreement with D. Wilson Construction Company or to amend the agreement to allow for payment of the off-site storage of materials, specifically masonry brick, for the 2013 Bond Construction Program as described. If the Board took no action, the current agreement would prohibit the use of non-bonded facilities for the off-site storage of construction materials, for the 2013 Bond Construction Program.

A letter from legal counsel and a draft Payment Bond Waiver and Release prepared by legal counsel were provided for the Committee's review. An amendment to the agreement with the Construction Manager at Risk was also be prepared by legal counsel.

Brick Storage

Mr. Bill Wilson informed that Committee that the brick manufacturer maintained a storage yard in Pharr, Texas, and had offered sufficient space for D Wilson Construction Company to use that yard for staging of masonry brick until his company was ready to use it for construction projects. This space would be offered at no cost to the CMR or the College. Mr. Wilson also asserted that the inventory controls that would be required at a

bonded warehouse would also be used at the storage yard, if the Board approved the requested amendment.

Payment for Delivered Brick

Mr. Wilson also mentioned that his firm had ordered a large amount of brick to receive a volume discount of approximately \$500,000, and was now receiving the brick more quickly than they could use it at the construction sites. The vendor was asking for payment as the brick was delivered, and the CM@R contract as executed would delay that payment until the brick was delivered to a bonded warehouse or the campus where it would be installed.

Storage of Other Materials

The Committee asked Mr. Wilson if there were any other anticipated construction materials that might require a similar amendment, and Mr. Wilson confirmed that there might be similar need for HVAC ducting, roofing materials, and other fabricated equipment moving forward.

On-Site Storage

Staff advised the Committee that they had offered storage space on-site, and could make space available either on the North Campus, adjacent to the existing Casso residence, or on College-owned land north of the JagExpress "Park & Ride" lot. The Committee asked whether either location was viable, and Mr. Wilson stated that he had not yet visited those sites, but might use them if they were suitable.

Risk and Legal Counsel

Legal Counsel and the Committee members discussed the risks associated with the proposed use of a non-bonded warehouse and generally agreed that there was no greater risk using the manufacturer's offered storage yard versus a bonded warehouse due to the insurance policies in place that would cover any loss prior to use of the masonry bricks.

Legal Counsel also noted that the agreement would need to specifically allow the College to make payment for items received under any amendment.

Amendment Allowing Case-by-Case Exceptions

The Committee discussed an amendment allowing specific exemptions to the executed contract, on a case-by-case basis, and vesting Broaddus & Associates with the authority to grant the exceptions as needed.

The Committee asked staff if they thought that authority should be delegated to Broaddus & Associates, and staff asserted that the authority should not be vested with the CMR, and that a request for exceptions could be presented instead to the Facilities Committee and Board for approval. The Committee stated that the authority to grant such exceptions should rest with Broaddus & Associates, and they would be responsible to report exceptions to the Facilities Committee and the Board.

Further Discussion and Revisions to Contract Amendment

The Facilities Committee asked D Wilson Construction Company, Broaddus & Associates, Legal Counsel, and staff time to revisit the option of using on-site storage as discussed, and then for Legal Counsel to make any revisions to the proposed contract amendment as needed.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Facilities Committee recommended Board approval of an amendment to the Construction Manager-at-Risk agreement with D. Wilson Construction Company for off-site storage of materials, on a case-by-case basis as approved by Broaddus & Associates and reported to the Facilities Committee and Board of Trustees, pending the outcome of further discussions by Broaddus & Associates, D Wilson Construction Company, Legal Counsel, and staff.

Review and Recommend Action on Revised Schematic Design for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements

Approval of the revised schematic design by Dannenbaum Engineering Company-McAllen, LLC for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project would be requested at the February 28, 2017 Board meeting.

Purpose

Schematic design is the first phase of basic design services provided by the project design team. In this phase, the design team prepares schematic drawings based on the Owner's project program and design meetings with staff. The approval of this phase is necessary to establish the basis on which the project design team is given authorization to proceed with design development and construction document phases.

Background

The schematic design was previously approved by the Board of Trustees on November 22, 2016. The original approved design included detention ponds located at the west side of the property adjacent to Cage Boulevard (HWY 281).

At the Facilities Committee meeting held on January 17, 2017, Broaddus & Associates noted that the project team had met with the City of Pharr and concluded that the revised location of the detention ponds would function more efficiently and effectively on the east side of the proposed building and future buildings. The relocation of the ponds would allow the building and parking lot to be closer to Cage Blvd. and the following advantages were noted:

- Higher natural grade elevations
- Allowing for the drainage to flow towards the east which follows the natural grading
- Less fill required for the proposed building, future buildings, and proposed parking lots
- Allow for shallower detention pond depths

The Facilities Committee did not accept the proposed location presented by the project team and noted that the ponds would be dividing the College's proposed new facilities and placing the ponds as presented in a prime location of the property would not be in the best interest of the College. The Facilities Committee requested that Broaddus & Associates and the project team provide alternate design options for the location of the detention ponds for review.

Pharr-San Juan-Alamo Independent School District Superintendent Dr. King offered use of their existing detention ponds and drainage piping infrastructure to the College to save costs, time, and land space. He has also offered the College the option to connect to the existing sanitary sewer line from the PSJA High School located north of the 2013 Bond Construction Regional Center for Public Safety Excellence site. Dannenbaum Engineering Company-McAllen, LLC provided the College with a proposal to verify use of the existing sanitary sewer line.

Dannenbaum Engineering Company-McAllen, LLC along with Broaddus & Associates and PBK Architects reviewed alternate locations for the detention ponds and have provided options for the Facilities Committee's review.

Noble Texas Builders Construction Company reviewed the preliminary design drawings indicating the location options and has provided estimated costs associated to the options for the committee's review.

Reviewers

The proposed revised schematic designs were reviewed by Broaddus & Associates and College staff.

Enclosed Documents

Revised Schematic Design Layouts for the Parking and Site Improvements

Presenters

Dannenbaum Engineering provided five design proposal options for the revision of the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project. These options were presented for the Facilities Committee's review and response. Each option included a cost estimate to help the Facilities Committee evaluate the costs and benefits of the various design proposals.

Broaddus & Associates presented these options without a recommendation, and would respond to the Committee's questions regarding the costs and benefits of each. Administration was involved in the design process and was also available to respond to questions as needed.

Mr. Scott Adams with PBK Architects and Mr. Nathaniel Olivarez with Dannenbaum Engineering discussed the proposed options, focusing on their recommendation of Option 3.

This option included placing a shallow detention pond within the Emergency Vehicle Operations Course (EVOC) driving track and connecting it to an existing storm drainage line from PSJA's adjacent property to a Drainage District storm sewer line.

Mr. Olivarez agreed with administration that this was a good solution and could save cost, could maximize the use of prime real-estate closer to the 281-facing boundary of the campus, and the detention ponds could be broad and shallow enough that they wouldn't require fencing, which would provide additional maintenance and landscaping costs. Mr. Olivarez reported that they had verbal confirmation from the Drainage District and PSJA ISD that they could tie into the existing drainage system, and were working to get the approvals in writing so that they could move forward.

Mr. Adams reported that the proposed detention pond would not interfere with the EVOC track. The Master Plan included a preliminary design, but that could be adjusted around any existing detention pond requirements when engineering for the EVOC track was ready to begin.

Dannenbaum Engineering noted that the drawings of Option 3 showed a particular portion of the detention pond for Phase I construction, and the remainder would be built in the future as needed. He agreed that the portion of the detention that was closest to the existing drainage would be least expensive to build, to minimize the plumbing required to connect it. Dannenbaum would work with PBK to revise the drawings prior to the Board Meeting to show the portion of the detention pond proposed for Phase I construction.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Facilities Committee recommend Board approval of the schematic design option 3 as proposed for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project. The motion carried.

**Review and Recommend Action on Additional Civil Engineering Services with
Dannenbaum Engineering Company-McAllen, LLC for the
2013 Bond Construction Regional Center for Public Safety Excellence Parking and
Site Improvements**

Approval of additional services with Dannenbaum Engineering Company-McAllen, LLC for additional civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements would be requested at the February 28, 2017 Board meeting.

Purpose

Authorization was requested to approve additional services with Dannenbaum Engineering Company-McAllen, LLC for civil design services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements to verify existing sanitary sewer conditions of the adjacent Pharr-San Juan-Alamo ISD high school facility.

Justification

Civil engineering services were needed to verify the existing sanitary sewer lines, sizes, current capacities, future capacities, and planned capacities for the new Regional Center for Public Safety building proposed by the College.

Background

Pharr-San Juan-Alamo ISD offered the College the option to connect to the existing sanitary sewer line from the PSJA High School located north of the 2013 Bond Construction Regional Center for Public Safety Excellence site. The use of this sanitary sewer connection would provide for savings in construction costs by not having to connect to the existing lift station located on El Rancho Blanco Road.

On January 26, 2016, the Board previously approved additional services to Dannenbaum Engineering Company-McAllen, LLC for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements. The current agreement with Dannenbaum Engineering Company-McAllen allows for additional services to be added to their scope with the College's approval.

Funding Source

Funds were available in the FY 2016 – 2017 Bond Construction budget.

Enclosed Documents

A proposal dated February 3, 2017 from Dannenbaum Engineering Company-McAllen, LLC in the amount of \$1,178.88 was enclosed.

Presenters

Representatives from Broaddus & Associates and Dannenbaum Engineering Company-McAllen, LLC were present at the Facilities Committee meeting to address any questions related to the proposed consultant services.

Mr. Olivarez informed the Committee that the additional services would be to verify the current capacity of the existing sanitary sewage line to determine whether it would adequately support the Regional Center for Public Safety Excellence.

The Facilities Committee noted that the original agreement for engineering services with Dannenbaum Engineering Company-McAllen included the scope of work of designing a sanitary sewer line extending to the existing lift station located on El Rancho Blanco Road, and asked whether the better option of connecting to the existing PSJA sanitary sewage lines would reduce the original agreement scope and result in a commensurate reduction of fees.

Dannenbaum Engineering was not able to respond to the question.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Facilities Committee recommended Board approval of additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount of \$1,178.88 for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented. The motion carried.

Review and Recommend Action on Additional Landscape and Irrigation Design Services for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements

Approval of additional services with R. Gutierrez Engineering, Inc. for Landscaping and Irrigation design for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements would be requested at the February 28, 2017 Board meeting.

Purpose

Authorization was requested to approve additional services with R. Gutierrez Engineering Inc. for landscape and irrigation design services for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements based on the permit conditions from the City of McAllen.

Justification

Landscaping and irrigation systems were required by the local city codes for new construction projects built in the City of McAllen. R. Gutierrez Engineering Corporation was the current engineer hired by the College to perform civil engineering design services for the project. The College's agreement with the engineer had provisions for additional services that allowed for these services.

Background

On April 26, 2016, the Board previously approved additional services to R. Gutierrez Engineering Company for civil engineering services for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements. The City of McAllen, in their permitting plan review, requested landscaping and irrigation for the Nursing and Allied Health Campus Parking and Site Improvements project per city requirements. The current R. Gutierrez Engineering Corporation fees did not include these services in their design scope.

Funding Source

Funds were available in the FY 2016 – 2017 Non-Bond Construction budget.

Enclosed Documents

A proposal dated January 11, 2017 from R. Gutierrez Engineering Corporation in the amount of \$3,604.00 was enclosed as well as the comments from the City of McAllen.

Presenters

Representatives from Broaddus & Associates and R. Gutierrez Engineering Corporation were present at the Facilities Committee meeting to address any questions related to the proposed consultant services.

Mr. Ramiro Gutierrez, R. Gutierrez Engineering Corporation, confirmed that the City of McAllen was requiring landscaping for the Thermal Plant Parking and Site Improvements project, separate from the landscaping that his firm was designing for the campus expansion project.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Facilities Committee recommended Board approval of additional services with R. Gutierrez

Engineering Corporation in the amount of \$3,604.00 for landscaping and irrigation services for the Non-Bond Nursing and Allied Health Campus Parking and Site Improvements project as presented. The motion carried.

The Facilities Committee postponed the following item until the Regular Board Meeting:

Review and Recommend Action on Color Boards for the Bond Construction Projects

- 1. Pecan Campus STEM Building**
- 2. Pecan Campus South Academic Building**

Review and Discussion on Change Order for 2013 Bond Construction Pecan Campus Thermal Plant

Broaddus & Associates had informed the Facilities Committee on January 17, 2017 that they would be providing a cost proposal for installing the designed wave motif for the Facilities Committee review and recommendation to the Board of Trustees at the February 14, 2017 meeting.

Broaddus & Associates was working with the D. Wilson Construction Company and Halff Associates to provide a proposal for installation of the metal wave design that was originally presented during the schematic design. They were still reviewing costs and options for installing the wave design and will present a proposal at the next Facilities Committee meeting in March.

Mr. Bill Wilson, D Wilson Construction Company, presented on this item during the 2013 Bond Construction Program status update agenda item. There was no action presented for the Committee.

No action was taken.

The Facilities Committee postponed the following item until the Regular Board Meeting:

Review and Recommend Action on Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Building

Review and Recommend Action on Partial Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements

Approval of a Partial Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements would be requested at the February 28, 2017 Board meeting.

Purpose

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification

The submitted partial GMP was necessary for the CMR to begin with the work to meet their overall construction schedule. Dannenbaum Engineering Company-McAllen, LLC has submitted the 60% set construction documents with enough information regarding the proposed construction work of the project. A partial GMP was requested at this time in order to complete the construction of the Vehicle Skills Pad portion of the work by August 31, 2017. The funds for this work were provided by the Texas Department of Public Safety which required the money to be used by that date.

Background

Dannenbaum Engineering Company-McAllen, LLC completed the 60% set of construction documents for the project necessary for the CM@R to provide a partial GMP for review by the project team and approval by the College's Board of Trustees. Approval of the partial GMP would allow for the construction to begin and was an effort for the CM@R to meet their overall construction schedule. Noble Texas Builders Construction Company provided the GMP in the amount of \$1,140,000 specifically for the Vehicle Skills Pad. This amount was to provide a vehicle skills pad sized at 240 feet x 320 feet.

TxDPS Budget - Vehicle Skills Pad	\$1,140,000
Proposed Partial GMP	<u>1,140,000</u>
Budget Deficit Variance	<u><u>(\$0)</u></u>

Funding Source

The current Construction Cost Limitation (CCL) for the vehicle skills pad for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvement project was \$1,140,000. Funds are budgeted in the Non-Bond Construction budget from the Texas Department of Public Safety for fiscal year 2016-2017.

Reviewers

The GMP was reviewed by Broaddus and Associates, and concurs with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents

A memorandum from Broaddus and Associates and a description of the GMP submitted by Noble Texas Builders Construction Company was enclosed.

Presenters

Representatives from Broaddus and Associates, Dannenbaum Engineering Company-McAllen, LLC Engineering, and Noble Texas Builders Construction Company were present at the Facilities Committee meeting to present the proposed Guaranteed Maximum Price.

Ms. Tijerina, Broaddus & Associates, provided an updated GMP, which would provide for a skills pad 240 feet by 324 feet, an increase from 240 x 320. This increase of 960 square feet could be delivered at no additional cost to the College, through the removal of curb work in the initial pricing, which would not be needed.

Upon a motion by Mr. Roy de León and a second by Mr. Gary Gurwitz, the Facilities Committee recommended Board approval of the Partial Guaranteed Maximum Price (GMP) in the amount of \$1,140,000 with Noble Texas Builders Construction Company as presented for the 2013 Bond Construction Regional Center for Public Safety Excellence Vehicle Skills Pad as revised. The motion carried.

Review and Recommend Action on Agreement with La Joya Independent School District for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center

Approval of the agreement with the La Joya Independent School District for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center would be requested at the February 28, 2017 Board meeting.

Purpose

Authorization was requested to approve the agreement with La Joya ISD that describes the obligations of La Joya ISD and South Texas College relating to the construction improvements made to the La Joya Jimmy Carter High School Teaching Center in La Joya, Texas.

Justification

The agreement was required to describe the obligations of La Joya ISD and South Texas College for the improvements and to allow South Texas College to proceed with awarding the construction project to the contractor.

Background

South Texas College was leasing classroom space at the La Joya Jimmy Carter High School facility. As part of the 2013 Bond Construction program, South Texas College proposed improvements to the La Joya Jimmy Carter High School to serve students. The College issued a Request for Competitive Sealed proposal and received four proposals. The College would fund improvements that could be removed, and all items that were to remain permanently would be funded by La Joya ISD. La Joya ISD and the College requested a formal document that describes this agreement between the two parties.

Enclosed Documents

The draft agreement prepared by the College's legal counsel was enclosed.

Legal counsel clarified at the meeting that the agreement should be for the College to secure the contractor's services, and for the school district to deposit their portion of the contractor's fees with the College, for disbursement to the contractor.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Facilities Committee recommended Board approval of the proposed draft agreement with the La Joya Independent School District describing the obligations of La Joya ISD and South Texas College for the construction improvements for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center, contingent with approval by La Joya ISD, as revised. The motion carried.

Review and Recommend Action on Contracting Construction Services for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center

Approval to contract construction services for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project would be requested at the February 28, 2017 Board meeting.

Purpose

The procurement of a contractor would provide for construction services necessary for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project.

Background

On September 23, 2014, the Board of Trustees approved design services with EGV Architects to prepare plans and specifications for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project. The design team at EGV Architects worked with Broaddus & Associates and College staff in preparing and issuing the necessary plans and specifications for the solicitation of competitive sealed proposals.

Solicitation of competitive sealed proposals for this project began on January 5, 2017. A total of thirteen (13) sets of construction documents were issued to general contractors and sub-contractors, plan rooms, and a total of four (4) proposals were received on January 27, 2017.

Timeline for Solicitation of Competitive Sealed Proposals	
January 5, 2017	Solicitation of competitive sealed proposals began.
January 27, 2017	Four (4) proposals were received.

Broaddus & Associates, EGV Architects, and College staff reviewed and evaluated the competitive sealed proposals and recommended 5 Star Construction as the highest ranked in the amount of \$1,535,500.

The College's legal counsel included a draft agreement to designate the financial responsibilities between South Texas College and La Joya Independent School District.

The recommendation of the contractor would be contingent on final approval of the agreement between both parties.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal 5 Star Construction	Budget Variance
2013 Bond Construction CCL	\$1,100,000	\$1,163,000	(\$63,000)
La Joya ISD-Alternate #1	377,135	372,500	4,635
Total Amount	\$1,477,135	\$1,535,500	(\$58,365)

The current Construction Cost Limitation (CCL) for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project was \$1,100,000. Funds were budgeted in the 2013 Bond Construction budget for fiscal year 2016-2017. Additional funds were required from the Non Bond Construction budget in the amount of \$63,000 to cover the budget shortfall. This amount would be added to the College’s projected non-bond expenditure commitment to fund current budget shortfalls.

Broaddus and Associates previously stated that future bond buy out savings and unexpended design and construction contingency funds could be used to cover budget shortfalls. However, those savings were not yet realized at this time and currently the College’s risk exposure was unknown.

In addition, items listed in the construction documents noted as Alternate #1 were estimated at a cost of \$377,135 by EGV Architects and Broaddus & Associates. La Joya Independent School District was responsible for funding Alternate #1.

Reviewers

The proposals were reviewed by Broaddus & Associates, EGV Architects, and College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

Enclosed Documents

Staff evaluated these proposals and provided a proposal summary. It was recommended that the top ranked contractor be recommended for Board approval.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Facilities Committee recommended Board approval to contract construction services with 5 Star Construction in the amount of \$1,535,500 for the 2013 Bond Construction La Joya Jimmy Carter High School Teaching Center project as presented, contingent on final approval of the agreement with La Joya ISD. The motion carried.

Review and Recommend Action on Renewal of Lease Agreement with City of Edinburg

Approval of the renewal of the facility lease agreement with the City of Edinburg for use of the Edinburg Fire Department Training facility by South Texas College would be requested at the February 28, 2017 Board meeting.

Purpose

Authorization was requested to renew the current facility lease agreement for use by the fire science program.

Justification

The continuation of the lease of this facility was needed to continue to accommodate fire science programs being offered by South Texas College.

Background

At the November 24, 2015 Board meeting, the Board approved the initial facility lease agreement with the City of Edinburg for the period of September 1, 2015 to May 31, 2016 with the option to renew for three successive terms. Since then, at the April 26, 2016 Board meeting, the Board approved to renew the lease until May 31, 2017. Staff from the fire science program expressed interest in continuing to lease this space. Staff recommended approval of the renewal of the facility lease agreement for use starting September 1, 2017 to May 31, 2018.

Facility	Initial Term	Optional Renewal Periods	Lease Cost
City of Edinburg	9/1/15 – 5/31/16	9/1/16-5/31/17 9/1/17-5/31/18 9/1/18-5/31/19	Up to \$13,000 per academic semester plus materials used

Funding Source

Funds for these expenditures were budgeted in the Facilities Lease budget for FY 2016-2017.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Facilities Committee recommended Board approval of the proposed classroom lease agreement with the City of Edinburg for use of the Edinburg Fire Department by South Texas College for the period of September 1, 2017 to May 31, 2018 as presented. The motion carried.

Review and Recommend Action on Substantial Completion of the Following Non-Bond Construction Projects

- 1. Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room**
- 2. Technology Campus General Motors (GM) Car Storage**

Approval of substantial and/or final completion for the following non-bond construction projects would be requested at the February 28, 2017 Board Meeting:

	Projects	Substantial Completion	Documents Attached
1.	Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room Architect: ROFA Architects Contractor: NM Contracting, LLC	Recommended	Substantial Completion
2.	Technology Campus General Motors (GM) Car Storage Engineer: R. Gutierrez Engineering Contractor: Roth Excavating, Inc.	Recommended	Substantial Completion

1. Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room

It was recommended that substantial completion for this project with NM Contracting, LLC be approved.

ROFA Architects and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on January 23, 2017. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project. A copy of the Substantial Completion Certificate was enclosed.

NM Contracting, LLC would continue working on the punch list items identified and would have thirty (30) days to complete before final completion can be recommended for approval. It was anticipated that final acceptance of this project would be recommended for approval at the March 2017 Board meeting.

2. Technology Campus General Motors (GM) Car Storage

It was recommended that substantial completion for this project with Roth Excavating, Inc. be approved.

R. Gutierrez Engineering and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on January 27, 2017. Substantial Completion was accomplished within the time allowed in the Owner/Contractor

agreement for this project. A copy of the Substantial Completion Certificate was enclosed.

Roth Excavating, Inc. would continue working on the punch list items identified and would have thirty (30) days to complete before final completion can be recommended for approval. It was anticipated that final acceptance of this project would be recommended for approval at the March 2017 Board meeting.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Facilities Committee recommended Board approval of substantial completion of the Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room project and the Technology Campus General Motors (GM) Car Storage project as presented. The motion carried.

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were present to respond to questions and address concerns of the committee.

The Facilities Committee postponed the following item:

Review and Recommendation Action as Necessary Regarding Contracts

No deliberation was held and no action was taken.

Adjournment

There being no further business to discuss, the Facilities Committee Meeting of the South Texas College Board of Trustees adjourned at 6:15 p.m.

I certify that the foregoing are the true and correct minutes of the February 14, 2017 Facilities Committee Meeting of the South Texas College Board of Trustees.

Mr. Gary Gurwitz, Chair

*Finance, Audit &
Human Resources
Committee Minutes
February 14, 2017*

**South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, February 14, 2017 @ 5:30 p.m.**

Minutes

The Finance, Audit, and Human Resources Committee Meeting was held on Tuesday, February 14, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 6:15 p.m. with Mr. Roy de León presiding.

Members present: Dr. Alejo Salinas, Jr. and Mr. Roy de León

Other Trustees Present: Mr. Gary Gurwitz

Members absent: Mr. Paul R. Rodriguez and Ms. Rose Benavidez

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Matthew Hebbard, Mr. Fernando Lamas, Mr. Frank Gutierrez, Ms. Myriam Lopez, Mrs. Brenda Jo Balderaz, Mr. Khalil Abdullah, Mr. Cody Gregg, Mr. Lucio Gonzalez, and Mr. Andrew Fish

**Approval of January 17, 2017 Finance, Audit, and Human Resources
Committee Minutes**

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Roy de León, the Minutes for the Finance, Audit, and Human Resources Committee Meeting of January 17, 2017 were approved as written. The motion carried.

Review and Recommend Action on Purchases and Renewals

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Roy de León, the Finance, Audit, and Human Resources Committee recommended Board approval of the purchases and renewals as listed below:

A. Non- Instructional Items

B. Technology Items

A. Non – Instructional Items

- 1) **Furniture (Purchase):** purchase furniture from the E&I Institutional Cooperative (E&I), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), State of Texas Multiple Award Schedule (TXMAS), and The Interlocal Purchasing System (TIPS) approved vendors, at a total amount of \$128,844.05;

#	Vendor	Amount
A	Agati Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$34,291.29
B	American Seating/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$2,789.28
C	Connectrac/Workplace Resources (McAllen, TX)	\$6,242.80
D	EKO/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$44,997.60
E	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$2,307.70
F	The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$1,791.56
G	Watson/Workplace Resources (McAllen, TX)	\$36,423.82
	Total	\$128,844.05

- 2) **Building Moving Services (Renewal):** renew the contract for building moving services with **Zuniga’s House Movers, LLC.** (San Juan, TX), for the period beginning May 1, 2017 through April 30, 2018, at an estimated amount of \$75,000.00;
- 3) **Engineering Services – Geotechnical and Materials Testing – Bond (Renewal):** renew the engineering services – geotechnical and materials testing contracts for the 2013 Bond Construction Program with a period beginning April 29, 2017 through April 28, 2018. Fees for these services could range from \$5,000 to \$45,000 depending on the scope and complexity of each construction project and testing needed. The vendors are as follows:

a.	Pecan Campus	Terracon Consultants, Inc. (Pharr, TX)
b.	Nursing & Allied Health Campus and Technology Campus	Millennium Engineers Group, Inc. (Edinburg, TX)
c.	Mid Valley Campus and Regional Center for Public Safety Excellence	Raba Kistner Consultants, Inc. (McAllen, TX)
d.	Starr County Campus and La Joya Teaching Site	Raba Kistner Consultants, Inc. (McAllen, TX)

B. Technology

- 4) **Network Devices and IP Phones (Purchase):** purchase network devices and IP phones from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$1,226,277.15.

Recommend Action - The total for all purchases and renewals was \$1,226,277.15.

The motion carried.

The Finance, Audit, and Human Resources Committee postponed the following two scheduled presentations until a later date. No action was requested for either:

- 1. Review and Discussion of the Texas Higher Education Coordinating Board Report on the Fiscal Year 2016 Financial Condition Analysis of Texas Public Community College Districts**
- 2. Review and Discussion of State Appropriations for 2018 - 2019 Biennium**

Review and Discussion of Accountability, Risk, and Compliance Department

Frank Jason Gutierrez, Director of Accountability, Risk, and Compliance presented on the Accountability, Risk, and Compliance Department.

Purpose – At the request of the Office of The President and the Office of the Vice President for Finance and Administrative Services, the Director for Accountability, Risk, and Compliance provided a presentation on the services and core functions of the Accountability, Risk, and Compliance Department.

Background – The Accountability, Risk, and Compliance Department was established September 1, 2016. The department was dedicated to supporting South Texas College through services and initiatives aimed at facilitating process improvement, accountability, risk mitigation and prevention, compliance, and reinforcing a culture of integrity.

A Power Point Presentation was prepared to share with the Finance, Human Resources, and Audit Committee an overview of the services and functions the department provides to South Texas College. The presentation detailed the essential roles of the individual departments and highlighted previous and upcoming initiatives and projects.

Enclosed Documents – The Accountability, Risk, and Compliance Department Power Point Presentation was included in the packet for the Committee's information and review.

The Committee expressed their support for the College's development and implementation of a Accountability, Risk, and Compliance department. Administration commended Mr. Gutierrez and his team on their work, which set South Texas College at the forefront of community colleges engaged in institutional efforts to promote accountability, risk management, and compliance initiatives.

No action was required from the Committee. This item was presented for information.

Review and Discussion of Position Vacancy Report for FY 2016 - 2017

The updated Staffing Plan Position Vacancy Report for FY 2016 - 2017 was provided in the packet for the Committee's information and review. Information was current as of February 9, 2017.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, were available to respond to questions from the Committee.

The presentation of the data was modified to detail the status of each position.

1) Vacancies at Beginning of Fiscal Year 2016 - 2017

(EXHIBIT A - VACANT POSITIONS - NEW)

EXHIBIT B - VACANT POSITIONS - CONTINUING)

- Fiscal Year 2016 - 2017 started with 143 vacant Full Time Regular positions from the previous fiscal year, and the Board approved one hundred and sixty five (165) additional new positions for a total of 308 vacant Full Time Regular positions.
- The one hundred and fifty-two (152) Bond Construction Program related positions will be filled as needed in alignment with the building construction timeline.

2) Positions Filled during Fiscal Year 2016 - 2017

(EXHIBIT C - HIRED)

- Eighty nine (89) Full Time, Regular positions have been filled as of February 9, 2017.
- Eleven (11) Full Time, Regular positions have been filled since the last vacancy report provided as of January 12, 2017.

3) Position Turnover during Fiscal Year 2016 - 2017

(EXHIBIT D - RESIGNATIONS)

- There have been thirty (30) resignations, terminations, and/or retirement notices submitted for Full Time, Regular positions as of February 9, 2017.
- There have been four (4) resignations, terminations, and/or retirement notices submitted since the last vacancy report provided as of January 12, 2017.

Vacancies, Filled Positions, and Resignations FY 2016 - 2017					
	FY15 - 16 Vacant Positions	New Positions for FY 2016 - 2017			Total
		Non- Bond	Bond	Total	
Vacancies as of September 1, 2016	143	13	152	165	308
Filled as of February 9, 2017	79	5	5	10	89
Total	64	8	147	155	219
Resignations as of February 9, 2017	30	0	0	0	30
Vacancies Balance as of Feb. 9, 2017	94	8	147	155	249

Further details can be found in the Position Vacancy Report on the following pages.

The Position Vacancy Report for Fiscal Year 2016 - 2017 and Positions Filled and Vacated Report were presented for information and review by the Committee. No action was required from the Committee.

Adjournment

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:37 p.m.

I certify that the foregoing are the true and correct Minutes of the February 14, 2017 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

Mr. Paul R. Rodriguez
Chair

Announcements

A. Next Meetings:

- Tuesday, March 7, 2017
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, March 28, 2017
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The Regional Center for Public Safety Excellence Groundbreaking Ceremony will be held on Friday, March 3, 2017 at 10:00 a.m. at the construction site, 4300 S. Cage Blvd., Pharr, TX 78577
- The College will be closed Monday, March 13 through Sunday, March 19, 2017 for Spring Break.